



PLEASE TAKE NOTICE that there will be a City of Lodi Public Works & Utilities Committee meeting held on Tuesday, September 3, 2019 at 5:00 pm in Council Chambers, City Hall, 130 South Main Street, Lodi, WI.

Public Works & Utilities Committee Agenda

1. Call to Order
2. Public Input

Must state name and address. Must be limited to items not on the agenda. Limited to two minutes unless otherwise extended. Committee's role is to listen and not discuss the item. Personnel issues cannot be discussed nor individuals named. Committee is unable to take action at this meeting.

3. Approve Minutes from August 6, 2019 Meeting

Documents:

[8-6-19 Public Works Utilities Meeting Minutes.pdf](#)

4. Public Works & Utilities Financial Reports

Documents:

[7 July 2019 Electric Balance Sheet.pdf](#)
[7 July 2019 Electric Income Stmt.pdf](#)
[7 July 2019 PW Proj Balance Sheet.pdf](#)
[7 July 2019 PW Proj Income Stmt.pdf](#)
[7 July 2019 Sewer Balance Sheet.pdf](#)
[7 July 2019 Sewer Income Stmt.pdf](#)
[7 July 2019 Solid Waste Balance Sheet.pdf](#)
[7 July 2019 Solid Waste Income Stmt.pdf](#)
[7 July 2019 Water Balance Sheet.pdf](#)
[7 July 2019 Water Income Stmt.pdf](#)

5. Review of 2020 Budget
 - 5.a. General Government: Public Works/Solid Waste Special Revenue Fund
 - 5.b. Electric/Water/Wastewater Utilities
6. Discussion on 2020 Street Projects
7. Discussion on Public Water Refill Station (Location Downtown)
8. Update and Discussion/Recommendation: Corridor Crosswalk Painting
9. Update for Discussion/Recommendation: Wayfinding Signs
10. Director of Operations Projects Report
11. Next Meeting Date and Agenda Items
12. Adjourn

Posted: _____
By: _____

To ensure a quorum, please inform the Chair if you are unable to attend

Members: Alders Stevenson (Chair), Groves Lloyd, Hansen

City of Lodi Public Works & Utilities Committee Meeting
Minutes of August 6, 2019

1. Call to Order

Chair Stevenson called the meeting to order at 5:23 PM.

Committee Members Present: Rich Stevenson, Eric Hansen, Ann Groves Lloyd

Staff Present: Julie Ostrander and Sandy Bloechl

Others: Jim Ness, Suzanne Miller

2. Public Input.

None

3. Approve Minutes of July 9, 2019 Meeting

MOTION (Groves Lloyd/Hansen) to approve the minutes of the July 9, 2019 meeting. Motion carried.

4. Public Works & Utilities Financial Reports

Ostrander explained that financials will be on monthly and reviewed before the meetings and if there are any questions they can be discussed at the meeting.

5. Discussion on Public Water Refill Station

Stevenson asked if there was a good location that everyone liked. Hansen said that there was a bottle refill down at the ballpark at the concession stand. Groves Lloyd would like it on downtown Main St. Stevenson suggested we find a business or city hall where water and sewer lines can be run. Stevenson will try to work with Kennan on a location.

6. Discussion on Lawn Seed Netting

Stevenson found that jute netting is about double the cost. Sweeney checked with local municipalities and those that responded stated they do not have any ordinances in place on this issue.

7. Discussion on 2020 Street Projects

Ostrander explained that Buhr was unable to attend the meeting, so will need to be discussed at the next meeting. Stevenson brought up Fair St and that the General Transportation Aids that the city receives should be earmarked for the Fair St project. Concerns were mentioned regarding the parking issue on Fair St when there are ball games being held and how dangerous it is.

8. Discussion on 2020 Budget

Ostrander highlighted several of the budget items.

9. Director of Operations Projects Report

Nothing discussed.

10. Next Meeting Date and Agenda Items

The next regular meeting is September 3 at 5:00 p.m. at City Hall. Agenda items will include

- Groves Lloyd would like a report regarding lead pipes in the city
- PFAS – plastic in water
- Put budget discussion at the beginning of the meeting

11. Adjourn

MOTION (Groves Lloyd/Hansen) to adjourn at 6:02 p.m. Motion carried.

Minutes by Sandy Bloechl, Accounting Manager/Treasurer

**Lodi Utilities - Electric Department
Balance Sheet
For the Period Ending 7/31/2019**

	Current Month
Assets	
Cash & Investments	\$1,177,264
Customer Accounts Receivable	33,453
Other Receivables	253,973
Prepays & Unamortized Debt Disc/Prem	54,415
Work in Progress	61,448
Inventory	131,811
Pension Accounts	99,390
Land and Buildings	55,663
Station Equipment	1,484,312
Poles and Overhead Conductors	1,420,014
Underground Conduit and Conductors	1,613,251
Line Transformers	1,085,432
Vehicles & Heavy Equipment	402,659
Other Capital Assets	1,537,390
Less: Accumulated Depreciation	(3,932,973)
Total Assets	5,477,504
Liabilities	
Accounts Payable	10,965
Accruals and Deferred Credits	356,659
Bonds and Loans Payable	687,278
Interfund Loans Conversion & PILOT	71,283
Total Liabilities	1,126,185
Equity	
Capital Paid in by Municipality	648,051
Unappropriated Earned Surplus	565,547
Retained Earnings	2,805,144
YTD Net Income	332,576
Total Equity	4,351,318
Total Liabilities and Equity	5,477,504

**Lodi Utilities - Electric Department
Income Statement
For the Period Ending 7/31/2019**

<u>Account Description</u>	<u>July</u>	<u>2019 YTD</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
Revenues					
Interest & Dividend Income	\$2,193	\$17,037	\$9,000	(\$8,037)	189%
Misc Nonoperating Income	25	1,144	0	(1,144)	0%
Miscellaneous Credits to Surpl	0	16,185	7,000	(9,185)	231%
Residential Sales	124,405	762,762	1,432,908	670,146	53%
Small Comm & Industrial Sales	107,960	560,491	1,198,326	637,835	47%
Large Comm & Industrial Sales	67,605	363,959	655,683	291,724	56%
Public Street & Highway Lightl	5,204	38,419	68,722	30,303	56%
Interdepartmental Sales	2,843	21,680	35,000	13,320	62%
Forfeited Discounts	473	3,051	4,000	949	76%
Miscellaneous Service Revenues	340	762	1,000	238	76%
Rent from Electric Property	35	245	16,000	15,755	2%
Other Electric Revenues	85	257	1,000	743	26%
Total Revenue	311,167	1,785,991	3,428,639	1,642,648	52%
Expenses					
Depreciation Expense	2,000	140,000	275,000	135,000	51%
Taxes	0	2,884	160,801	157,917	2%
Miscellaneous Amortization	0	0	(17,663)	(17,663)	0%
Other Income Deductions	0	641	650	9	99%
Interest on Long-Term Debt	0	9,858	19,323	9,465	51%
Power-Purchased Power	203,478	999,392	2,351,928	1,352,536	42%
Distrib-Supervision & Eng	1,762	11,891	22,897	11,006	52%
Distrib-Station Expense	593	4,372	8,578	4,206	51%
Distrib-Meter	420	3,797	13,394	9,597	28%
Distrib-Maint of Overhead Line	8,193	51,237	96,778	45,541	53%
Distrib-Maint of UG Lines	3,234	15,823	50,731	34,908	31%
Distrib-Maint of Line Transfor	40	1,828	6,523	4,695	28%
Distrib-Maint of St. Lighting/	453	7,598	9,157	1,559	83%
Distrib-Maint of Meters	0	819	3,500	2,681	23%
Cust Accts-Meter Reading	375	3,313	5,917	2,604	56%
Cust Accts-Records & Collectns	2,236	15,918	69,136	53,218	23%
Cust Accts-Uncollectible Accts	0	(4)	0	4	0%
Admin and General Salaries	(1,961)	23,805	1,600	(22,205)	1,488%
Office Supplies & Expenses	1,016	4,836	10,400	5,564	47%
Outside Services Employed	770	13,189	32,636	19,447	40%
Property Insurance	0	18,825	20,917	2,092	90%
Employee Pensions & Benefits	12,761	47,002	70,450	23,448	67%
Regulatory Commission Exp	0	17,563	4,000	(13,563)	439%
Miscellaneous General Expense	8,688	42,193	70,358	28,165	60%
Maintenance of General Plant	1,593	16,635	42,678	26,043	39%
Total Expenses	245,648	1,453,415	3,329,689	1,876,274	44%
NET INCOME	65,519	332,576	98,950	(233,626)	336%



Lodi - PW Projects
Balance Sheet
For the Period Ending 7/31/2019

Assets

Cash	\$120,436
Receivables:	
Taxes	250,000
Accrued Receivables	
Total Assets	<u>370,436</u>

Liabilities

Advance from Other Funds	_____
Deferred Inflows of Resources	_____

Fund Balances (Deficits)

Restricted	
Assigned	
Unassigned	196,930
Net Change in Fund Balance	173,506
Total Fund Balances (Deficits)	<u>370,436</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances (Deficits)	<u>370,436</u>



Public Works Projects 28228
Income Statement
For the Seven Months Ending 7/31/2019

<u>Account Description</u>	<u>July</u>	<u>2019 YTD</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
REVENUE					
General Property Taxes		\$250,000.00	\$250,000.00		100%
Motor Vehicle Taxes Contingency	5,275.00	34,524.00	79,000.00	44,476.00	44%
Total Revenue	5,275.00	284,524.00	329,000.00	44,476.00	86%
EXPENSE					
Hwy & Street Maint & Construct Sauk St Multi use Path	114.75	13,502.80	81,260.00	67,757.20	17%
Hwy & Street Maint & Construct Mill Pave Crackfill Seal Coat	85,073.99	97,514.95	78,285.00	(19,229.95)	125%
Total Expense	85,188.74	111,017.75	159,545.00	48,527.25	70%
Net Income	(79,913.74)	173,506.25	169,455.00	(4,051.25)	102%

**City of Lodi - Sewer Department
Balance Sheet
For the Period Ending 7/31/2019**

	Current Month
Assets	
Cash & Investments	\$1,770,347
Customer Accounts Receivable	13,532
CWIP Sewermain Ext Northside	59,046
Boiler Plant Connections	202,212
Engines Intakes/ Accessory Infiltration	1,606,226
Elec Pump Equip/Other Power Equip	1,782,668
Structures & Improvements	1,971,387
Reserves/ Treatments	387,122
Sludge Treatment & Disposal	841,409
Plant Site Piping/Flow Metering	535,596
General Equipment	364,239
Tools, Shop, Gar/Boiler	40,650
Vehicles & Heavy Equipment	204,373
Less: Accumulated Depreciation	(4,876,543)
Accruals & Deferred Debits	176,471
Total Assets	5,078,734
Accruals and Deferred Credits	123,719
Bonds and Loans Payable	514,413
Total Liabilities	638,132
Contributed Capital	386,843
Retained Earnings	3,915,272
YTD Net Income	138,486
Total Equity	4,440,602
Total Liabilities and Equity	5,078,734

**Lodi Utilities - Sewer Department
Income Statement
For the Period Ending 7/31/2019**

<u>Account Description</u>	<u>July</u>	<u>2019 YTD</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
REVENUE					
Interest & Dividend Income	\$4,009.34	\$25,889.16	\$4,000.00	(\$21,889.16)	647%
Misc Nonoperating Income	49.00	371.00	0.00	(371.00)	0%
Residential Sales	54,358.64	377,899.08	654,406.00	276,506.92	58%
Multifamily Sales	3,029.12	22,906.01	38,990.00	16,083.99	59%
Small Comm & Industrial Sales	9,416.55	63,848.01	115,838.00	51,989.99	55%
Large Comm & Industrial Sales	1,889.84	10,334.56	18,538.00	8,203.44	56%
Other Sales to Public Authorit	2,623.68	25,049.32	39,342.00	14,292.68	64%
Interdepartmental Sales	204.40	3,250.64	2,163.00	(1,087.64)	150%
Forfeited Discounts	148.96	1,172.04	2,200.00	1,027.96	53%
Misc Service Revenues	2,308.79	11,930.16	15,000.00	3,069.84	80%
Amort of Construction Grant - Sewer Plant	0.00	0.00	26,441.00	26,441.00	0%
Total Revenue	<u>78,038.32</u>	<u>542,649.98</u>	<u>916,918.00</u>	<u>374,268.02</u>	<u>59%</u>
EXPENSES					
Depreciation Expense	26,000.00	140,000.00	230,000.00	90,000.00	61%
Long-Term Debt Interest Exp	0.00	9,207.25	17,810.00	8,602.75	52%
Sewer-Supervision & Labor	15,551.48	108,918.40	242,819.00	133,900.60	45%
Sewer-Power/Fuel for Pumping	4,006.99	30,559.84	65,000.00	34,440.16	47%
Sewer-Phosphorous Removal	0.00	11,788.83	24,000.00	12,211.17	49%
Sewer-Sludge Cond Chemical	0.00	4,864.14	15,000.00	10,135.86	32%
Sewer-Other Chemicals	0.00	3,019.34	5,500.00	2,480.66	55%
Sewer-Transportation Expense	361.59	1,105.35	12,500.00	11,394.65	9%
Sewer-Operating Rents	1,000.00	7,000.00	12,000.00	5,000.00	58%
Sewer-Maint Collection System	0.00	78.92	2,500.00	2,421.08	3%
Sewer-Collect Sys Pump Equip	0.00	116.79	5,500.00	5,383.21	2%
Sewer-Maint Treat & Disp Eqp	0.00	0.00	4,500.00	4,500.00	0%
Sewer-Maint General Plant	261.98	2,608.16	2,000.00	(608.16)	130%
Sewer-Billing, Collect & Acctg	3,489.60	25,748.65	43,466.00	17,717.35	59%
Sewer-Meter Reading	2,080.08	14,400.24	23,000.00	8,599.76	63%
Sewer-Office Supplies & Exp	1,285.76	5,637.75	10,800.00	5,162.25	52%
Sewer-Outside Services	607.09	6,754.37	42,900.00	36,145.63	16%
Sewer-Insurance	0.00	22,148.07	23,661.00	1,512.93	94%
Sewer-Reg Commission Exp	0.00	4,003.52	5,000.00	996.48	80%
Sewer-Misc General Exp	70.78	5,386.25	12,050.00	6,663.75	45%
Miscellaneous General Expense	139.17	818.15	0.00	(818.15)	0%
Total Expenses	<u>54,854.52</u>	<u>404,164.02</u>	<u>800,006.00</u>	<u>395,841.98</u>	<u>51%</u>
NET INCOME	23,183.80	138,485.96	116,912.00	(21,573.96)	118%



**Lodi - Solid Waste
Balance Sheet
For the Period Ending 7/31/2019**

Assets

Cash & Investments	(\$63,619)
Receivables:	
Taxes	168,962
Accrued Receivables	
Total Assets	<u>105,343</u>

Liabilities

Advance from Other Funds	_____
Deferred Inflows of Resources	_____

Fund Balances (Deficits)

Restricted	
Assigned	
Unassigned	16,975
Net Change in Fund Balance	88,368
Total Fund Balances (Deficits)	<u>105,343</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances (Deficits)	<u>105,343</u>



**Lodi Solid Waste
Solid Waste Income Statement
For the Seven Months Ending 7/31/2019**

<u>Account Description</u>	<u>July</u>	<u>2019 YTD</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
REVENUE					
General Property Taxes		\$168,962.00	\$167,727.00	(\$1,235.00)	101%
Garbage/Recycling Fees	220.50	612.50		(612.50)	0%
Total Revenue	220.50	169,574.50	167,727.00	(1,847.50)	101%
EXPENSE					
Garbage Collection Contractual Services and Operating Supplies	9,348.05	57,039.40	112,590.00	55,550.60	51%
Recycling Contractual Services	4,173.03	24,167.24	47,785.00	23,617.76	51%
Total Expense	13,521.08	81,206.64	160,375.00	79,168.36	51%
Net Income	(13,300.58)	88,367.86	7,352.00	(81,015.86)	1,202%

**Lodi Utilities - Water Department
Balance Sheet
For the Period Ending Wednesday, July 31, 2019**

	Current Month
Assets	
Cash & Investments	\$653,826.54
Customer Accounts Receivable	6,272.50
Other Receivables	45,985.06
Inventory	31,406.63
Pension Accounts	61,490.00
Land and Buildings	1,151,333.56
Wells & Pumps	1,333,779.09
Transmission & Distribution Mains	4,138,068.47
Meters	411,319.81
Hydrants	389,523.56
Vehicles & Heavy Equipment	114,673.83
Other Capital Assets	1,950,271.91
Less: Accumulated Depreciation	(2,305,172.08)
Total Assets	7,982,778.88
Liabilities	
Accruals and Deferred Credits	257,863.76
Bonds Payable	2,209,736.00
Interfund Loan - PILOT	40,205.25
Total Liabilities	2,507,805.01
Equity	
Capital Paid in by Municipality	555,417.23
Unappropriated Earned Surplus	805,542.20
Retained Earnings	4,069,432.03
YTD Net Income	44,582.41
Total Equity	5,474,973.87
Total Liabilities and Equity	7,982,778.88

**Lodi Utilities - Water Department
Income Statement
For the Period Ending 7/31/2019**

<u>Account Description</u>	<u>July</u>	<u>2019 YTD</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
Revenues					
Interest & Dividend Income	\$1,673	\$10,054	\$3,000	(\$7,054)	335%
Misc Nonoperating Income	1,553	9,354	8,000	(1,354)	117%
Metered Sales - Water	33,141	193,166	448,815	255,649	43%
Private Fire Protection Service	1,169	7,844	13,380	5,536	59%
Public Fire Protection Service	19,363	135,116	230,879	95,763	59%
Other Sales Public Auth-Water	1,385	11,910	23,000	11,090	52%
Interdepartmental Sales-Water	171	1,680	2,800	1,120	60%
Forfeited Discounts-Water	71	564	1,000	436	56%
Other Water Revenues	906	6,319	10,000	3,681	63%
Total Revenue	<u>59,432</u>	<u>376,008</u>	<u>740,874</u>	<u>364,866</u>	<u>51%</u>
Expenses					
Depreciation Expense	57,247	125,118	156,000	30,882	80%
Taxes	(307)	(2,108)	132,821	134,929	(2%)
Miscellaneous Amortization	0	0	(4,520)	(4,520)	0%
Interest on Long-Term Debt	0	37,937	74,771	36,834	51%
Water Supply- Labor & Expenses	1,875	13,607	49,419	35,812	28%
Pumping-Fuel or Power Purch	2,606	18,498	32,000	13,502	58%
Pumping Expenses Transferred	(239)	0	0	0	0%
Pumping-Maint of Pumping Eqp	0	188	24,500	24,313	1%
Water Treat-Chemicals	78	1,984	4,000	2,016	50%
Water Trans/Distr-Superv & Eng	1,762	11,891	22,897	11,006	52%
Water Trans/Distr-Miscellaneous	236	1,090	2,500	1,410	44%
Water Trans/Distr-Maint of Res	0	0	500	500	0%
Water Trans/Distr-Maint of Mai	2,172	5,547	9,500	3,953	58%
Wtr Trans/Distr-Maint Service	1,321	4,966	35,444	30,478	14%
Water Trans/Distr-Maint Meter	2,601	10,919	20,599	9,680	53%
Wtr Trans/Distr-Maint Hydrants	1,693	8,005	31,796	23,791	25%
Wtr Trans/Distr-Maint Misc Plt	138	807	4,146	3,339	19%
Cust Accts-Meter Reading	40	297	582	285	51%
Cust Accts-Records & Collectns	1,141	7,946	34,534	26,588	23%
Cust Accts-Uncollectible Accts	0	0	10	10	0%
Admin and General Salaries	(928)	12,299	1,500	(10,799)	820%
Office Supplies & Expenses	1,134	4,007	9,100	5,093	44%
Outside Services Employed	372	12,160	18,752	6,592	65%
Property Insurance	0	6,825	8,093	1,268	84%
Employee Pensions & Benefits	6,217	25,419	29,893	4,474	85%
Regulatory Commission Exp	0	4,190	1,500	(2,690)	279%
Miscellaneous General Expense	1,632	12,293	25,705	13,412	48%
Maintenance of General Plant	1,086	7,541	13,392	5,851	56%
Total Expenses	<u>81,878</u>	<u>331,426</u>	<u>739,434</u>	<u>408,008</u>	<u>45%</u>
NET INCOME	(22,447)	44,582	1,440	(43,142)	3,096%