



**PLEASE TAKE NOTICE** that there will be a City of Lodi Parks Committee meeting held on Tuesday, September 3, 2019 at 6:30 pm in Council Chambers, City Hall, 130 South Main Street, Lodi, WI.

### Parks Committee Agenda

1. Call to Order
2. Public Input

***Must state name and address. Must be limited to items not on the agenda. Limited to two minutes unless otherwise extended. Committee's role is to listen and not discuss the item. Personnel issues cannot be discussed nor individuals named. Committee is unable to take action at this meeting.***

3. Approve Minutes from August 6, 2019

Documents:

[8-6-19 Parks Committee Meeting Minutes.pdf](#)

4. Parks Financials

Documents:

[7 July 2019 28100 Parks Income Stmt.pdf](#)  
[7 July 2019 B Hibbard Memorial Balance Sheet.pdf](#)  
[7 July 2019 Goeres Perpetual Care Balance Sheet.pdf](#)  
[7 July 2019 Habermann Park Groves Shelter Balance Sheet.pdf](#)  
[7 July 2019 Park Develop Balance Sheet.pdf](#)  
[7 July 2019 Park Develop Income Stmt.pdf](#)  
[7 July 2019 Pool Op Endowment Balance Sheet.pdf](#)  
[7 July 2019 Pool Ops Balance Sheet.pdf](#)  
[7 July 2019 Pool Ops Income Stmt.pdf](#)  
[7 July 2019 Strangeway Balance Sheet.pdf](#)  
[7 July 2019 Strangeway Income Stmt.pdf](#)  
[7 July 2019 Swim Pool Cap Proj Balance Sheet.pdf](#)  
[7 July 2019 Swim Pool Cap Proj Income Stmt.pdf](#)

5. Possible Report by Paul Skidmore (CORP)
6. 2020 Budget: Parks/Pool/Special Revenue Funds/Pool Fiduciary Fund
7. Review of Plans for Assigned Parks (2020 Budget)
8. Use of B.Hibbard Memorial Fund
9. Recommendation on Bid to Build Stone Wall and Seating in Doctors Park
10. Discussion of Kohn Park (Bill Welch)
11. Name for Pit Park
12. Next Meeting Date and Agenda Items
13. Adjourn

Posted: \_\_\_\_\_  
By: \_\_\_\_\_

\*To ensure a quorum, please inform the chair if you are unable to attend\*

**Members: Alders Hansen (Chair), Miller, Stevenson and  
citizens Bilkey, Kelsey-Kloberdanz, Van Ness, Welch**

**City of Lodi Parks Committee Meeting  
Minutes of August 6, 2019**

**1. Call to Order**

Chair Hansen called meeting to order at 6:31 PM.

Committee Members Present: Rich Stevenson, Eric Hansen, Suzanne Miller, Mike Bilkey, and Bill Welch

**Absent:** Letha Kelsey Kloberdanz and Adele Van Ness

Staff Present: Julie Ostrander and Sandy Bloechl

Others: Michael Miller and Mike Goethel,

**2. Public Input.** None

**3. Approve Minutes of July 9, 2019 Meeting**

MOTION (Welch/Miller) to approve the minutes of the July 9, 2019 meeting. Motion carried.

**4. Review of Comprehensive Outdoor Recreation Plan (Paul Skidmore)**

Skidmore was unable to attend. Welch was concerned that there is still a lot of work to be done on it and that nothing has been added that has been previously discussed. Welch suggests that when Skidmore comes back that everyone who is assigned to a park bring a master plan to present to Skidmore.

**5. Monthly Financials**

Ostrander explained that financials will be on monthly and reviewed before the meetings and if there are any questions they can be discussed at the meeting.

**6. Recommendation on Bid/Proposal to Build Stone Wall and Seating in Doctors Park**

Welch passed out a diagram of what could possibly be done at Doctors Park. Stevenson suggested meeting with a landscape architect to work with the capstone project that was done and design Doctors Park and give estimates. Find out from MSA if they could give a bid on the project.

MOTION (Stevenson/Bilkey) contact MSA to have them bid on Doctors Park design. Four – Aye, One – Nay.

Motion carried.

**7. Recommendation to Reimburse for Court Tape (Pickleball)**

MOTION (Welch/Miller) to reimburse for court tape (pickleball) Motion carried.

Stevenson suggested having it budgeted to have a net and one court painted for Pickelball

**8. Review of Playground Equipment Evaluation**

Bilkey suggested letting PW do what is doable and then budget for the rest. Wood chips are not the best thing to use. Each person in charge of a park needs to bring a list of what needs to be done at their park. Miller stated that instead of spending money on Doctors Park the money should go to the park equipment. Ostrander will meet with Buhr to see what can be done by PW to fix, repair or remove.

**9. Ideas for Use of B. Hibbard Memorial Fund (2020 Budget)**

Ostrander reminded everyone that there is \$6,850. Bilkey said that playground equipment may be a good choice to use the funds.

**10. Discussion on Kohn Park**

Welch has been working with Prairie Enthusiasts regarding burning the park and how to proceed for the future.

**11. Discussion on 2020 Budget**

Ostrander said that something should be put together for the next meeting and if anyone has any items they would like to see in the budget to email Julie.

**12. Select Name for Pit Park**

Add to next agenda.

**13. Next Meeting Date and Agenda Items**

The next regular meeting is September 3 at 6:30 p.m. at City Hall.

- Hibbard funds
- Name for Pit Park

**14. Adjourn**

MOTION (Stevenson/Bilkey) to adjourn at 7:30 p.m. Motion carried.

Minutes by Sandy Bloechl, Accounting Manager/Treasurer

DRAFT

**28100**  
**Parks**  
**Income Statement Expenses**  
**For the Seven Months Ending Wednesday, July 31, 2019**

<u>Account Description</u>	<u>July</u>	<u>2019 YTD</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
<b>Parks</b>					
Parks PA Wages Straight Time	\$5,183	\$15,500	\$32,282	\$16,782	48%
Parks PA Wages Overtime	293	911	1,438	527	63%
Parks PA Employer Contrib Health	32	526	0	(526)	0%
Parks PA Employer Contrib Retirement	314	438	1,531	1,093	29%
Parks PA Employer Contrib FICA	206	1,032	2,580	1,548	40%
Parks PA Safety Coordinator	0	576	1,150	574	50%
Parks PA Elec Water Sewer Gas	527	2,243	7,085	4,842	32%
Parks Tennis Court Utilities	27	163	300	137	54%
Parks PA Fairground Ball Park Lights	18	103	872	769	12%
Parks PA Repair Maint Vehicle	120	522	2,000	1,478	26%
Parks PA Repair Maint Other	0	0	750	750	0%
Parks PA Repair Maint Tennis Courts	0	0	500	500	0%
Parks Tree Trimming and Planting	0	468	4,000	3,532	12%
Parks PA Miscellaneous	0	299	1,000	701	30%
Parks Operating Supplies	640	1,531	2,500	969	61%
Parks PA Repair or Maintenance	11	544	3,500	2,956	16%
Parks PA Minor Equipment	0	0	2,000	2,000	0%
Parks PA Raw Materials	80	80	2,800	2,720	3%
Parks PA Gas & Fuel	492	1,399	2,000	601	70%
<b>Total Parks</b>	<b>7,943</b>	<b>26,335</b>	<b>68,288</b>	<b>41,953</b>	<b>39%</b>
<b>Recreation Programs &amp; Events</b>					
Recreation Programs & Events	0	0	4,300	4,300	0%
<b>Total Recreation Programs &amp; Events</b>	<b>0</b>	<b>0</b>	<b>4,300</b>	<b>4,300</b>	<b>0%</b>
<b>Total Park Expenses</b>	<b>7,943</b>	<b>26,335</b>	<b>72,588</b>	<b>46,253</b>	<b>36%</b>



**B. Hibbard Memorial 28871  
Balance Sheet  
For the Period Ending 7/31/2019**

**Assets**

Cash & Investments	\$6,851
Receivables:	
Accrued Receivables	
<b>Total Assets</b>	<b><u>6,851</u></b>

**Liabilities**

Advance from Other Funds	_____
<b>Deferred Inflows of Resources</b>	_____

**Fund Balances (Deficits)**

Restricted	3,623
Assigned	
Unassigned	3,228
<b>Total Fund Balances (Deficits)</b>	<b><u>6,851</u></b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances (Deficits)</b>	<b><u>6,851</u></b>



Goeres Perpetual Care 28874  
Balance Sheet  
For the Period Ending 7/31/2019

**Assets**

Cash & Investments	\$697
Receivables:	
Accrued Receivables	
<b>Total Assets</b>	<b><u>697</u></b>

**Liabilities**

Advance from Other Funds	<u>          </u>
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**Deferred Inflows of Resources**

          

**Fund Balances (Deficits)**

Nonspendable	4,142
Restricted	
Assigned	
Unassigned	(3,445)
<b>Total Fund Balances (Deficits)</b>	<b><u>697</u></b>

**Total Liabilities, Deferred Inflows of  
Resources and Fund Balances (Deficits)**

**697**



Habermann Park Groves Shelter 28875  
Balance Sheet  
For the Period Ending 7/31/2019

**Assets**

Cash & Investments	\$2,261
Receivables:	
Accrued Receivables	
<b>Total Assets</b>	<b><u>2,261</u></b>

**Liabilities**

Advance from Other Funds	_____
<b>Deferred Inflows of Resources</b>	_____

**Fund Balances (Deficits)**

Nonspendable	5,124
Assigned	
Unassigned	(2,863)
<b>Total Fund Balances (Deficits)</b>	<b><u>2,261</u></b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances (Deficits)</b>	<b><u>2,261</u></b>





**Park Development 28229  
Balance Sheet  
For the Period Ending 7/31/2019**

**Assets**

Cash & Investments	(\$4,984)
Receivables:	
Current Property Taxes	8,000
Accrued Receivables	
<b>Total Assets</b>	<b><u>3,016</u></b>

**Liabilities**

Advance from Other Funds	<u>          </u>
<b>Deferred Inflows of Resources</b>	<u>          </u>

**Fund Balances (Deficits)**

Restricted	
Assigned	
Unassigned	500
Net Change in Fund Balance	2,516
<b>Total Fund Balances (Deficits)</b>	<b><u>3,016</u></b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances (Deficits)</b>	<b><u>3,016</u></b>



Park Development 28229  
 Park Development Income Stmt  
 For the Seven Months Ending 7/31/2019

<u>Account Description</u>	<u>July</u>	<u>2019 YTD</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
<b>REVENUE</b>					
General Property Taxes		\$8,000.00		(\$8,000.00)	0%
Transfer from Other Funds			2,261.00	2,261.00	0%
<b>Total Revenue</b>		<b>8,000.00</b>	<b>2,261.00</b>	<b>(5,739.00)</b>	<b>354%</b>
<b>EXPENSE</b>					
Park Development General			5,000.00	5,000.00	0%
Park Development Dog Park			3,000.00	3,000.00	0%
Goeres Park Restoration	1,626.74	4,373.80		(4,373.80)	0%
Habermann Park Turf Restoration		1,110.23		(1,110.23)	0%
<b>Total Expense</b>	<b>1,626.74</b>	<b>5,484.03</b>	<b>8,000.00</b>	<b>2,515.97</b>	<b>69%</b>
<b>Net Income</b>	<b>(1,626.74)</b>	<b>2,515.97</b>	<b>(5,739.00)</b>	<b>(8,254.97)</b>	<b>(44%)</b>



Pool Operations Endowment 28877  
Balance Sheet  
For the Period Ending 7/31/2019

**Assets**

Cash & Investments	\$104,157
Receivables:	
Accrued Receivables	
<b>Total Assets</b>	<b><u>104,157</u></b>

**Liabilities**

Advance from Other Funds	_____
<b>Deferred Inflows of Resources</b>	_____

**Fund Balances (Deficits)**

Restricted	
Assigned	
Unassigned	104,157
<b>Total Fund Balances (Deficits)</b>	<b><u>104,157</u></b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances (Deficits)</b>	<b><u>104,157</u></b>



**Pool Operations 28223  
Balance Sheet  
For the Period Ending 7/31/2019**

**Assets**

Cash & Investments	(\$28,885)
Receivables:	
Current Property Taxes	66,000
Accrued Receivables	
<b>Total Assets</b>	<b><u>37,115</u></b>

**Liabilities**

Advance from Other Funds	_____
<b>Deferred Inflows of Resources</b>	<b><u>_____</u></b>

**Fund Balances (Deficits)**

Restricted	
Assigned	
Unassigned	3,743
Net Change in Fund Balance	33,372
<b>Total Fund Balances (Deficits)</b>	<b><u>37,115</u></b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances (Deficits)</b>	<b><u>37,115</u></b>



Pool Operations 28223  
Pool Operations  
For the Seven Months Ending 7/31/2019

<u>Account Description</u>	<u>July</u>	<u>2019 YTD</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
<b>REVENUE</b>					
General Property Taxes		\$66,000.00	\$66,000.00		100%
Donations	97.00	97.00		(97.00)	0%
<b>Total Revenue</b>	<b>97.00</b>	<b>66,097.00</b>	<b>66,000.00</b>	<b>(97.00)</b>	<b>100%</b>
<b>EXPENSE</b>					
Aquatic Program Wages	7,074.06	9,882.30	20,000.00	10,117.70	49%
Aquatic Program Employer Contributions	541.17	756.00	1,530.00	774.00	49%
Aquatic Program Operating Supplies	62.96	134.42	500.00	365.58	27%
Publications Subscriptions Dues		119.60		(119.60)	0%
Pool Maintenance Wages	986.21	5,736.99	12,000.00	6,263.01	48%
Pool Maintenance Overtime Wages	861.44	1,537.89	1,498.00	(39.89)	103%
Pool Maintenance Employer Contributions	221.37	1,101.26	3,300.00	2,198.74	33%
Pool Maintenance Safety Coordinator		575.84	1,338.00	762.16	43%
Pool Maintenance Elec Water Sewer Gas & Phone	1,276.70	6,730.49	14,170.00	7,439.51	47%
Pool Maintenance Repair Maintenance Other		1,009.35	2,000.00	990.65	50%
Pool Maintenance Training Non-Labor		460.02		(460.02)	0%
Pool Maintenance Operating Supplies	271.57	1,602.70	900.00	(702.70)	178%
Pool Maintenance Chemicals	1,011.16	3,078.49	5,000.00	1,921.51	62%
<b>Total Expense</b>	<b>12,306.64</b>	<b>32,725.35</b>	<b>62,236.00</b>	<b>29,510.65</b>	<b>53%</b>
<b>Net Income</b>	<b>(12,209.64)</b>	<b>33,371.65</b>	<b>3,764.00</b>	<b>(29,607.65)</b>	<b>887%</b>



**Strangeway 28221  
Balance Sheet  
For the Period Ending 7/31/2019**

**Assets**

Cash & Investments	\$162,517
Receivables:	
Interest & Dividends Receivable	284
Accrued Receivables	
<b>Total Assets</b>	<b><u>162,800</u></b>

**Liabilities**

Advance from Other Funds	<u>          </u>
<b>Deferred Inflows of Resources</b>	<u>          </u>

**Fund Balances (Deficits)**

Nonspendable	88,912
Restricted	
Assigned	
Unassigned	55,949
Net Change in Fund Balance	17,940
<b>Total Fund Balances (Deficits)</b>	<b><u>162,800</u></b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances (Deficits)</b>	<b><u>162,800</u></b>

Strangeway 28221  
Strangeway  
For the Seven Months Ending 7/31/2019

<u>Account Description</u>	<u>July</u>	<u>2019 YTD</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
<b>REVENUE</b>					
Park Reservations	\$35.00	\$1,745.00	\$1,900.00	\$155.00	92%
General Investment Fees	312.79	1,797.33	400.00	(1,397.33)	449%
Rent - Land for Communications Tower	<u>2,494.15</u>	<u>16,948.32</u>	<u>29,058.00</u>	<u>12,109.68</u>	<u>58%</u>
<b>Total Revenue</b>	<b><u>2,841.94</u></b>	<b><u>20,490.65</u></b>	<b><u>31,358.00</u></b>	<b><u>10,867.35</u></b>	<b><u>65%</u></b>
<b>EXPENSE</b>					
Treasury Management Fees	16.03	94.25		(94.25)	0%
Contractual Services - Spring Creek Wall	199.50	2,456.86	30,000.00	27,543.14	8%
Park Upgrades			<u>1,000.00</u>	<u>1,000.00</u>	<u>0%</u>
<b>Total Expense</b>	<b><u>215.53</u></b>	<b><u>2,551.11</u></b>	<b><u>31,000.00</u></b>	<b><u>28,448.89</u></b>	<b><u>8%</u></b>
<b>Net Income</b>	<b><u><u>2,626.41</u></u></b>	<b><u><u>17,939.54</u></u></b>	<b><u><u>358.00</u></u></b>	<b><u><u>(17,581.54)</u></u></b>	<b><u><u>5,011%</u></u></b>



**Swim Pool Capital Project 28450  
Balance Sheet  
For the Period Ending 7/31/2019**

**Assets**

Cash & Investments	\$38,098
Receivables:	
Interest & Dividends Receivable	925
Accrued Receivables	
<b>Total Assets</b>	<b><u>39,022</u></b>

**Liabilities**

Advance from Other Funds	_____
<b>Deferred Inflows of Resources</b>	_____

**Fund Balances (Deficits)**

Restricted	
Assigned	
Unassigned	131,767
Net Change in Fund Balance	(92,745)
<b>Total Fund Balances (Deficits)</b>	<b><u>39,022</u></b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances (Deficits)</b>	<b><u>39,022</u></b>





Swim Pool Capital Project 28450  
Swim Pool Cap Proj I&S  
For the Seven Months Ending 7/31/2019

<u>Account Description</u>	<u>July</u>	<u>2019 YTD</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
<b>REVENUE</b>					
Cap Proj Swim Pool Investment Fees	\$72.05	\$2,130.77	\$1,000.00	(\$1,130.77)	213%
Donations	75.11	11,236.59	10,000.00	(1,236.59)	112%
<b>Total Revenue</b>	<b>147.16</b>	<b>13,367.36</b>	<b>11,000.00</b>	<b>(2,367.36)</b>	<b>122%</b>
<b>EXPENSE</b>					
Treasury Management Fees	3.69	112.16		(112.16)	0%
Transfer to Debt Service Fund		106,000.00	106,000.00		100%
<b>Total Expense</b>	<b>3.69</b>	<b>106,112.16</b>	<b>106,000.00</b>	<b>(112.16)</b>	<b>100%</b>
<b>Net Income</b>	<b>143.47</b>	<b>(92,744.80)</b>	<b>(95,000.00)</b>	<b>(2,255.20)</b>	<b>98%</b>