



PLEASE TAKE NOTICE that there will be a City of Lodi Parks Committee meeting held on Tuesday, October 6, 2020 at 5:00 pm in the Council Room, City Hall, 130 South Main Street, Lodi, WI.

In-person attendance is limited due to social distancing protocols and masks are encouraged. Virtual attendees interested in speaking must register on the City's website 24 hours prior to the meeting start time.

Virtual Meeting Access:

<https://zoom.us/j/92797574617?pwd=WkY2dGU1ZzdzN2JEbVZTT3R5NytXUT09>

Meeting ID: 927 9757 4617 **Password:** 078069

Dial By Phone: 1-312-626-6799 (Wisconsin); 888-475-4499 (Toll-Free)

Parks Committee Agenda

1. Call to Order
2. Virtual Etiquette Announcement

- Identify number of public input registrations
- Identify Alders or staff attending remote (stay muted when NOT speaking)
- If virtual, ask to be recognized in the chat box (no side conversations)
- Identify yourself prior to speaking
- Address questions to meeting Chair

3. Public Input

Must state name and address. Must be limited to items not on the agenda. Limited to two minutes unless otherwise extended. Committee's role is to listen and not discuss the item. Personnel issues cannot be discussed nor individuals named. Committee is unable to take action at this meeting.

4. Approval of Minutes from September 1, 2020

Documents:

[9-1-20 Parks Committee Meeting Minutes.pdf](#)

5. Parks Financials

Documents:

[8 Aug 2020 B Hibbard Mem Balance Sheet.pdf](#)
[8 Aug 2020 GF Parks Exps.pdf](#)
[8 Aug 2020 Goeres Perpetual Balance Sheet.pdf](#)
[8 Aug 2020 Park Develop Balance Sheet.pdf](#)
[8 Aug 2020 Park Develop Income Stmt.pdf](#)
[8 Aug 2020 Pool Cap Proj Balance Sheet.pdf](#)
[8 Aug 2020 Pool Cap Proj Income Stmt.pdf](#)
[8 Aug 2020 Pool Ops Balance Sheet.pdf](#)
[8 Aug 2020 Pool Ops Endowmnt Balance Sheet.pdf](#)
[8 Aug 2020 Pool Ops Income Stmt.pdf](#)
[8 Aug 2020 Strangeway Balance Sheet.pdf](#)
[8 Aug 2020 Strangeway Income Stmt.pdf](#)

6. Interfluve Presentation (Marty Melchior) and Discussion/Possible Recommendation Regarding Spring Creek Shoreline Alternatives
7. Discussion/Possible Recommendation Regarding Pool Budget Surplus (Steve)

8. Update on 2021 Parks Development Budget (Steve)
9. Update on Bicycle Repair Stations (Mike)
10. Discussion Regarding Potential DNR Grant Opportunities (Bill)
11. Update on Doctors Park Donor (Bill)
12. Next Meeting Date-Wednesday, November 4, 2020, 5 p.m. and Agenda Items
13. Adjourn

Posted: _____
By: _____

**Members: Alders Clemens (Chair), Miller, Stevenson and
Citizens Bilkey, Kelsey-Kloberdanz, Vorlander, Welch**

Please inform the chair if you are unable to attend to ensure a quorum.

Notice is hereby given that a majority of the City of Lodi Common Council may be present at a meeting of the Parks Committee to gather information about subjects over which they have decision making responsibility. This constitutes a meeting of the city council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N.W.2d 408 (1993), and must be noticed as such; although the City of Lodi Common Council will not take any formal action at this meeting.

**City of Lodi Parks Committee Meeting
Minutes of September 1, 2020**

1. Call to Order

Chair Clemens called meeting to order at 5:02 PM.

Committee Members Present: Rich Stevenson, Steve Clemens(virtual), Bill Welch, Mikel Bilkey, Geoffrey Vorlander (virtual)

Excused: Suzanne Miller, Letha Kelsey Klobberdanz

Staff Present: Julie Ostrander, Sandy Bloechl, Terry Weter

Others: Mayor Ann Groves Lloyd

2. Virtual Etiquette Announcement. Clemens reviewed the announcement.

3. Public Input. None.

4. Approve Minutes from August 4, 2020

MOTION (Stevenson/Welch) to approve the minutes from the August 4, 2020 meeting. Roll call vote: Aye (Stevenson, Clemens, Welch, Bilkey and Vorlander) Motion carried.

5. Parks Financials. No discussion.

6. 2021 Budget Discussion

- **Parks** – added 2 part time employees at \$14/hr to water hanging baskets and to help clean parks and maintenance, help maintaining ball diamonds, also try to eliminate Elec/Water employees from lawn maintenance – question was discussed about any agreement regarding ball diamonds, Bilkey questioned if it would be better to contract out the lawnmowing instead of hiring more people and maintaining equipment, Clemens asked if Weter would check into contracting out mowing
- **Parks Development** - If the restrooms are done (\$25,000) that would leave about \$7,000 for a dog park
- **Strangeway** – creek wall project was not completed in 2020, Stevenson explained that goal is to keep \$100,000 minimum balance in the Strangeway fund, Clemens questioned why \$100,000 – Bilkey said that at one time when interest rates were high they just spent the earnings, Ostrander wanted to know why funds can't be combined instead of having so many funds; Bilkey explained that the Strangeway fund was set up to cover capital purchases for repair, Clemens asked Ostrander to put together a proposal to combine park funds and bring to next meeting
- **Pool** - no changes and are budgeting for next year like the pool will be open, Clemens suggested that the overage from 2020 be transferred to Park Development fund and leave the amount taxed the same as last year, Stevenson would like to see the excess go toward payment on the pool, Ostrander will come up with a budget amendment and bring it back to next agenda

7. Parks Capital Improvement Plan/Asset Life Cycle Management

Welch – get rid of orange snow fences, Long Pond, Habermann bathrooms, rock walls on creek, creek park stairway & deck, Habermann water feature, Fair St rock wall

Stevenson – retention walls for creek, Habermann restroom, Long Pond, Fair St walls, park benches (rock) at ball parks

Bilkey – agrees with Welch's list

Vorlander – agrees with above items, basketball courts by tennis courts and tennis courts

Collins – agrees with Welch & Bilkey, rock wall on hwy 113,

Groves Lloyd explained that she believes the Goeres family will help financially with the repair of Long Pond

8. Doctors Park Conceptual Design Proposal

Welch explained that a nice kiosk could be installed next year including a map of routes around town. Clemens questioned the need for stone seating. Welch does think it would be useful. Welch did also have a discussion with a sculpture

9. Kohn Park History and Plan

Welch explained that at this point there are no costs involved from the city. A team from the Prairie Enthusiasts would burn the area March or April of 2021 along with the Lodi Area Volunteer Fire Dept. Then there is a certain seed mix for that type of prairie that would be used.

10. Pickleball Courts

Everyone agreed this is moving along as expected

11. Goeres and Habermann Parks Restrooms

No discussion

12. Discussion/Recommendation on Spring Creek Retaining Wall Reconstruction

Bilkey questioned that some of the wall has been repaired on the west side. Stevenson said that the part of the wall that has been repaired wouldn't be touched. Weter has not heard back with any new information.

13. Goeres Park Long Pond Repair

Chances are all will be removed and start over

14. Dog Park

Postpone discussion for several months.

15. Next Meeting Date and Agenda Item

The next regular meeting is scheduled for October 6, 2020 at 5:00 p.m. in City Hall. Items for next agenda: pool budget surplus and what to use it for, Doctors Park

16. Adjourn

MOTION (Stevenson/Bilkey) to adjourn at 6:00 p.m. Motion carried.

Minutes by Sandy Bloechl, Accounting Manager/Treasurer



**B. Hibbard Memorial 28871
Balance Sheet
For the Period Ending 8/31/2020**

Assets

Cash & Investments	\$6,851
Receivables:	
Accrued Receivables	
Total Assets	<u>6,851</u>

Liabilities

Advance from Other Funds	_____
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Deferred Inflows of Resources

Fund Balances (Deficits)

Restricted	3,623
Assigned	
Unassigned	3,228
Total Fund Balances (Deficits)	<u>6,851</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances (Deficits)	<u>6,851</u>

28100
Parks
Income Statement Expenses
For the Eight Months Ending Monday, August 31, 2020

<u>Account Description</u>	<u>August</u>	<u>2020 YTD</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
Parks					
Parks PA Wages Straight Time	\$5,530	\$20,657	\$34,433	\$13,776	60%
Parks PA Wages Overtime	0	0	1,680	1,680	0%
Parks PA Employer Contrib Health	64	433	0	(433)	0%
Parks PA Employer Contrib Retirement	33	957	300	(657)	319%
Parks PA Employer Contrib FICA	423	1,438	1,609	171	89%
Parks PA Safety Coordinator	0	886	2,634	1,748	34%
Parks PA Elec Water Sewer Gas	643	3,046	6,360	3,314	48%
Parks Tennis Court Utilities	26	188	300	112	63%
Parks PA Fairground Ball Park Lights	18	112	612	500	18%
Parks PA Repair Maint Vehicle	178	1,712	1,500	(212)	114%
Parks PA Repair Maint Other	(64)	0	500	500	0%
Parks PA Repair Maint Tennis Courts	0	0	500	500	0%
Parks Tree Trimming and Planting	0	175	4,000	3,825	4%
Parks Office Supplies	0	133	0	(133)	0%
Parks PA Comprehensive Plan	1,000	4,299	0	(4,299)	0%
Parks Operating Supplies	109	706	3,391	2,685	21%
Parks PA Repair or Maintenance	0	4,396	3,500	(896)	126%
Parks PA Minor Equipment	85	555	2,400	1,845	23%
Parks PA Raw Materials	0	2,883	2,800	(83)	103%
Parks PA Gas & Fuel	157	1,284	2,500	1,216	51%
Total Parks	8,203	43,861	69,019	25,158	64%
Recreation Programs & Events					
Recreation Programs & Events	0	0	4,200	4,200	0%
Total Recreation Programs & Events	0	0	4,200	4,200	0%
Total Park Expenses	8,203	43,861	73,219	29,358	60%



Goeres Perpetual Care 28874
Balance Sheet
For the Period Ending 8/31/2020

Assets

Cash & Investments	\$697
Receivables:	
Accrued Receivables	
Total Assets	<u>697</u>

Liabilities

Advance from Other Funds	_____
Deferred Inflows of Resources	_____

Fund Balances (Deficits)

Nonspendable	4,142
Restricted	
Assigned	
Unassigned	(3,445)
Total Fund Balances (Deficits)	<u>697</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances (Deficits)	<u>697</u>



Park Development 28229
Balance Sheet
For the Period Ending 8/31/2020

Assets

Cash & Investments	\$35,761
Receivables:	
Accrued Receivables	
Total Assets	<u>35,761</u>

Liabilities

Advance from Other Funds	_____
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Deferred Inflows of Resources

Fund Balances (Deficits)

Restricted	
Assigned	
Unassigned	16,569
Net Change in Fund Balance	19,192
Total Fund Balances (Deficits)	<u>35,761</u>

Total Liabilities, Deferred Inflows of

Resources and Fund Balances (Deficits)	<u>35,761</u>
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Park Development 28229
 Park Development Income Stmt
 For the Eight Months Ending 8/31/2020

<u>Account Description</u>	<u>August</u>	<u>2020 YTD</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
REVENUE					
Transfer from Other Funds	\$19,191.97	\$19,191.97		(\$19,191.97)	0%
Total Revenue	19,191.97	19,191.97		(19,191.97)	0%
EXPENSE					
Parks Equipment	(4,400.00)		5,000.00	5,000.00	100%
Total Expense	(4,400.00)		5,000.00	5,000.00	100%
Net Income	23,591.97	19,191.97	(5,000.00)	(24,191.97)	484%



Swim Pool Capital Project 28450
Balance Sheet
For the Period Ending 8/31/2020

Assets

Cash & Investments	\$38,807
Receivables:	
Interest & Dividends Receivable	925
Accrued Receivables	
Total Assets	<u>39,732</u>

Liabilities

Advance from Other Funds	_____
Deferred Inflows of Resources	_____

Fund Balances (Deficits)

Restricted	
Assigned	
Unassigned	39,363
Net Change in Fund Balance	369
Total Fund Balances (Deficits)	<u>39,732</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances (Deficits)	<u>39,732</u>



Swim Pool Capital Project 28450
 Swim Pool Cap Proj I&S
 For the Eight Months Ending 8/31/2020

<u>Account Description</u>	<u>August</u>	<u>2020 YTD</u>	<u>Total Budget</u>	<u>Amended Budget</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
REVENUE							
Cap Proj Swim Pool Investment Fees		\$383.75				(\$383.75)	0%
Total Revenue		383.75				(383.75)	0%
EXPENSE							
Treasury Management Fees		14.87				(14.87)	0%
Total Expense		14.87				(14.87)	0%
Net Income		368.88				(368.88)	0%



Pool Operations 28223
Balance Sheet
For the Period Ending 8/31/2020

Assets

Cash & Investments	\$67,156
Receivables:	
Accrued Receivables	
Total Assets	<u>67,156</u>

Liabilities

Advance from Other Funds	<u> </u>
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Deferred Inflows of Resources

Fund Balances (Deficits)

Restricted	
Assigned	
Unassigned	10,444
Net Change in Fund Balance	56,712
Total Fund Balances (Deficits)	<u>67,156</u>

Total Liabilities, Deferred Inflows of

Resources and Fund Balances (Deficits)	<u>67,156</u>
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Pool Operations Endowment 28877
Balance Sheet
For the Period Ending 8/31/2020

Assets

Cash & Investments	\$105,762
Receivables:	
Accrued Receivables	
Total Assets	<u>105,762</u>

Liabilities

Advance from Other Funds	_____
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Deferred Inflows of Resources

Fund Balances (Deficits)

Restricted	
Assigned	
Unassigned	105,762
Total Fund Balances (Deficits)	<u>105,762</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances (Deficits)	<u>105,762</u>



Pool Operations 28223
Pool Operations
For the Eight Months Ending 8/31/2020

<u>Account Description</u>	<u>August</u>	<u>2020 YTD</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
REVENUE					
General Property Taxes		\$65,533.00	\$65,533.00		100%
Donations		1,079.95		(1,079.95)	0%
Total Revenue		66,612.95	65,533.00	(1,079.95)	102%
EXPENSE					
Aquatic Program Wages		81.95	20,000.00	19,918.05	0%
Aquatic Program Employer Contributions		6.27	1,530.00	1,523.73	0%
Aquatic Program Operating Supplies			500.00	500.00	0%
Publications Subscriptions Dues			120.00	120.00	0%
Pool Maintenance Wages	95.50	2,055.38	12,000.00	9,944.62	17%
Pool Maintenance Overtime Wages			1,498.00	1,498.00	0%
Pool Maintenance Employer Contributions	7.31	182.57	2,433.00	2,250.43	8%
Pool Maintenance Contracted Services			300.00	300.00	0%
Pool Maintenance Safety Coordinator		885.93	1,340.00	454.07	66%
Pool Maintenance Elec Water Sewer Gas & Phone	348.66	5,703.60	15,000.00	9,296.40	38%
Pool Fund Raising Repair Maint Buildings			2,000.00	2,000.00	0%
Pool Maintenance Repair Maintenance Other			2,000.00	2,000.00	0%
Pool Maintenance Training Non-Labor			900.00	900.00	0%
Pool Maintenance Operating Supplies		282.52	1,800.00	1,517.48	16%
Pool Maintenance Chemicals		703.08	5,000.00	4,296.92	14%
Total Expense	451.47	9,901.30	66,421.00	56,519.70	15%
Net Income	(451.47)	56,711.65	(888.00)	(57,599.65)	(6,386%)



**Strangeway 28221
Balance Sheet
For the Period Ending 8/31/2020**

Assets

Cash & Investments	\$192,687
Receivables:	
Accrued Receivables	
Total Assets	<u>192,687</u>

Liabilities

Advance from Other Funds	_____
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Deferred Inflows of Resources

Fund Balances (Deficits)

Nonspendable	88,912
Restricted	
Assigned	
Unassigned	88,000
Net Change in Fund Balance	15,775

Total Fund Balances (Deficits) **192,687**

Total Liabilities, Deferred Inflows of

Resources and Fund Balances (Deficits) **192,687**

Strangeway 28221
Income Statement
For the Eight Months Ending 8/31/2020

<u>Account Description</u>	<u>August</u>	<u>2020 YTD</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
REVENUE					
Park Reservations			\$1,850.00	\$1,850.00	0%
General Investment Fees	(61.75)	2,218.74	1,400.00	(818.74)	158%
Rent - Land for Communications Tower	2,621.16	20,603.95	29,058.00	8,454.05	71%
Total Revenue	2,559.41	22,822.69	32,308.00	9,485.31	71%
EXPENSE					
Treasury Management Fees	16.82	114.53	160.00	45.47	72%
Park Upgrades			1,000.00	1,000.00	0%
Parks Spring Creek Wall Repair		6,933.59	60,000.00	53,066.41	12%
Total Expense	16.82	7,048.12	61,160.00	54,111.88	12%
Net Income	2,542.59	15,774.57	(28,852.00)	(44,626.57)	(55%)