



PLEASE TAKE NOTICE that there will be a City of Lodi Public Safety Committee meeting held on Tuesday, January 2nd, 2019 at 5:00 pm in Room 203, City Hall, 130 South Main Street, Lodi, WI.

Public Safety Committee Agenda

1. Call To Order
2. Public Input
3. Minutes Of The December 4th, 2018 Meeting

Documents:

[PUBLIC SAFETY MINUTES 12 04 18.PDF](#)

4. Ordinance To Amend Chapter 38 Joint Municipal Court

Documents:

[REDLINE CH 38 JOINT MUNICIPAL COURT.PDF](#)

5. Amend Chapter 295-8 Street Use Permits

Documents:

[SEC295-8 REDLINE.PDF](#)

6. Parr St. Parking
7. Set Next Meeting Time And Date
8. Adjourn

Posted: _____
By: _____

1. Call To Order

Chair Eric Hansen called the meeting to order at 5:00pm.

Public Safety Committee Members Present: Eric Hansen, Suzanne Miller, Paege Heckel

Staff Present: Julie Ostrander, Scott Klicko, Kennan Buhr, Melissa Randall-O'Neil

Others: Jim Ness

2. Public Input

There was no public input

3. Minutes of the November 6th, 2018 Meeting

Motion by Heckel, second by Miller to approve the minutes of the 11/06/18 meeting.

Motion carried.

4. Video Surveillance:

Miller advised Public Safety needs to look at further options for video surveillance continuously. Miller briefly discussed individual working on 25 year parks plan and their background, which included video surveillance and options for video to be included in plan. Miller stated we will wait to see what individual comes back with and ensure Public Safety is kept up to speed and has the latest information.

5. Park Security

Miller brought up the potential of having a park ranger position and the possibility of this position being overseen by the police department. Randall-O'Neil discussed other local municipality's community service officer or code enforcement positions, their job duties and salaries. Miller asked what the best way to proceed is. Klicko advised in past we have tried to encourage high school students to become an auxiliary officer, which is a volunteer position. Klicko advised an intern student at UW Platteville reached out to Lodi PD and in May of 2019 she will intern with Lodi PD. Klicko advised it is a limited term internship and she will be shadowing with employees at the department on all different shifts. Miller inquired if there is any option to develop a full time school resource officer with community service officer duties as well. Klicko advised anything from the school needs to go straight to school services and there is no additional money in 2019 budget for position.

6. Weapons and Evidence Facilities

Miller toured the Lodi Police Department and indicated there is inadequate space for weapons and evidence. Miller advised this needs to be part of the City's long term planning as well. Miller recommended options to repurpose a building for the police department. Klicko stated that this has been addressed over the past few years and we should look at the EMS building if EMS and Fire ever acquire another building.

7. Long Term Viability of Police Department

A brief discussion took place on the location of the police department, no designated parking availability, limited lobby space and privacy concerns if a subject is led into the

police department. Hansen brought up options for designated parking at the four corners and in front of the police department. Klicko stated it would not be needed at four corners due to limited foot traffic now that the primary school moved. Klicko discussed one incident that occurred on a business day, midday, and an individual had to be transported to the police department. Klicko stated there was no parking in front of the police department and the individual, who was detained, had to be walked down Main Street to the police department in front of passing traffic. Buhr stated a designated parking spot on Main Street in front of the police department was discussed at Public Works about a year ago but not approved, due to businesses in the area. Klicko advised we should be looking at what we can do for another police department facility in the future.

8. Set Next Meeting Date and Time

The next regularly scheduled public safety meeting is Wednesday January 2nd, 2019 at 5:00pm. Agenda item requested by Hansen: Parr Street parking.

9. Adjourn

Motion by Heckel, second by Miller to adjourn. Motion carried. The committee adjourned at 5:25pm.

These minutes have not been approved and are subject to change or corrections.

Chapter 38

Court, Joint Municipal

[HISTORY: Adopted by the Common Council of the City of Lodi 11-3-2015 by Ord. No. A-496. Amendments noted where applicable.]

§ 38-1 Joint Municipal Court created.

Pursuant to Chapter 755, Wisconsin Statutes, there is hereby created and established a Municipal Court designated "Joint Municipal Court for the Village of Cambria, the City of Columbus, the Village of Fall River, the City of Lodi, the Village of Pardeeville, the Village of Poynette, the Village of Randolph, the Village of Rio, the Town of Columbus, the Village of Dane, the Town of Dekorra, ~~and~~ the Town of Lodi, ~~the Village of Arlington, the Village of Friesland, and the Village of Wyocena~~" (hereinafter a.k.a "Joint Municipal Court" or "Eastern Columbia County Joint Municipal Court") presided over by a Municipal Judge.

§ 38-2 Municipal Court Committee; composition.

The Municipal Court Committee shall be comprised of one representative of each member municipality ~~that chooses to appoint a voting representative to the committee~~ who shall be appointed by the Mayor, President or Chairman of the member municipality, subject to confirmation by the respective governing body. ~~The Chairman of the Committee will be a representative from a member municipality and will rotate on an annual basis, alphabetically, starting with the representative from Rio for 2019. If a representative cannot fulfill or chooses not to fulfill the obligation of committee chairperson for any reason, then the position of Chairperson goes to the next municipality, alphabetically, and, in addition, one member who shall be a police chief of a member municipality, the initial member of this class shall be the Chief of Police of Fall River, replaced on a yearly basis by means of rotation among the chiefs. Chiefs will rotate as follows: Fall River, Pardeeville, Randolph, Rio, Cambria, Poynette, Lodi and Columbus. In order to assure participation and continuity of representation, each member municipality may appoint an alternate representative who shall act on committee matters in the absence of the representative.~~

§ 38-3 ~~Municipal Judge.~~

A. ~~Creation and~~ **Qualification of the pPosition of Municipal Judge.**

Pursuant to Chapter 755, Wisconsin Statutes, the office of Municipal Judge is hereby created. Eligibility for the office of Municipal Judge shall be as follows. To be eligible for the office of Municipal Judge a person must be a qualified elector in either the Village of Cambria, ~~the City of Columbus, or~~ the Village of Fall River, ~~or~~ the City of Lodi, ~~or~~ the Village of Pardeeville, ~~or~~ the Village of Poynette, ~~or~~ the Village of Randolph, ~~or~~ the Village of Rio, ~~or~~ the Town~~ship~~ of Columbus, ~~the Town of Dekorra, the Town of Lodi, or~~ the Village ~~of Arlington, or the Village of Friesland, of Dane, the Township of Dekorra, or the Township of Lodi.~~

B. ~~38-4. Election and~~ **Term of Municipal Judge.**

The appointed Judge must run for the election at large the following spring election, for a four-year term, commencing on May 1~~st~~ succeeding his or her election. Electors of the Village of Cambria, ~~and~~ the City of Columbus, ~~and~~ the Village of Fall River, ~~and~~ the City of Lodi, ~~and~~ the Village of Pardeeville, ~~and~~ the Village of Poynette, ~~and~~ the Village of Randolph, ~~and~~ the Village of Rio, ~~and~~ the Town~~ship~~ of Columbus, ~~and~~ the Village of Dane, ~~and~~ the Town~~ship~~ of Dekorra and the Town~~ship~~ of Lodi, ~~and~~ the Village of ~~Arlington, and the Village of Friesland, and the Village of Wyocena~~ shall be eligible to vote for the Municipal Judge of the Joint Municipal Court.

§ 38-4~~5~~ Creation of ~~the~~ **pPosition of Clerk of the Municipal Court.**

Pursuant to Chapter 755, Wisconsin Statutes, the office of the Clerk of the Municipal Court is hereby

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created. Said Clerk shall take the position upon hire by the Municipal Court Committee and written appointment by the Judge. Training and compensation of said Clerk shall be as determined by the governing bodies of member municipalities.

§ 38-~~56~~ ~~Oath; bond; sSalary--of Municipal Judge.~~

~~A. Salary of Municipal Judge.~~ The Municipal Judge shall receive a fixed salary and Municipal Judge's training pursuant to § 755.18, Wisconsin Statutes, the salary to be determined by the governing bodies of member municipalities, subject to § 755.04, Wisconsin Statutes, which shall be in lieu of fees and costs. The salary shall be paid quarterly. No salary shall be paid to the Municipal Judge for any time during his or her term for which he or she has not executed and filed the official bond and oath as required by Subsection ~~B-7~~ of this section.

~~38-7B.~~ Bond and ~~e~~Oath of Municipal Judge. The Municipal Judge shall, after election or appointment to fill a vacancy, take and file the official oath as prescribed in § 757.02(1), Wisconsin Statutes, pursuant to § 755.03, Wisconsin Statutes, with the Clerk of Circuit Court for Columbia County, and at the same time shall execute and file an official bond.

~~38-8C.~~ Bond and ~~e~~Oath of Municipal Court Clerk. The Municipal Court Clerk shall, before entering upon the duties of the office, take and file the official oath as prescribed in § 19.01, Wis. Stats., with the City Clerk of the City of Columbus and at the same time shall execute and file an official bond. The Columbus City Clerk will provide file copies to the other seven communities.

§ 38-~~96~~ ~~Jurisdiction-procedures.of Municipal Judge.-~~

~~A. Jurisdiction of Municipal Judge.~~ The Municipal Judge shall have jurisdiction as provided by the statutes and laws of the State of Wisconsin and pursuant to § 755.045, Wis. Stats.

~~B. 38-10.~~ Procedures of Joint Municipal Court.

~~(1a)~~ The Joint Municipal Court's location and time shall be determined by order of the Municipal Judge.

~~(2b)~~ The procedure in Joint Municipal Court shall be provided by the statutes and laws of Wisconsin.

~~(3c)~~ The Court Clerk or his/her designee shall make daily deposits of all forfeitures, fees, penalties, assessments and costs collected in any action or proceeding before the Joint Municipal Court. These deposits will be made to a designated bank account as determined by the Joint Municipal Court Committee.

§ 38-~~711.~~ ~~Contempt in Joint Municipal of eCourt.~~

~~Contempt in Joint Municipal Court.~~ The Municipal Judge may impose a sanction as authorized under § 800.12(2) Wis. Stats., for ~~e~~Contempt of ~~e~~Court as defined in § 785.01(1), Wis. Stats., in accordance with the procedures under § 785.03, Wis. Stats.

295-8 Street use permits.

[Added 1-15-2008 by Ord. No. A-387]

A. Purpose. The streets ~~in possession~~ of the City are primarily for the use of the public in the ordinary way. However, under ~~proper~~appropriate circumstances, the Common Council may grant a permit for ~~either public or private use~~street use, subject to reasonable municipal regulation and control. Therefore, this section is enacted to regulate and control ~~the use of streets~~the use of City streets pursuant to a street use permit to the end that the health, safety and general welfare of the public and the good order of the City can be protected and maintained.

B. Applications.

(1) Special Event Permit (open to the public). A written application for a ~~street use special event~~ permit by persons or groups ~~desiring the same~~ shall be made on an a form application provided by the City Clerk and shall be filed with the City Clerk at least 45 days prior to a scheduled event. ~~The application shall set forth the following information regarding the proposed street use:~~

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~~(1) The name, address and telephone number of the applicant or applicants.~~

~~(2) If the proposed street use is to be conducted for, on behalf of or by an organization, the name, address and telephone number of the headquarters of the organization and of the authorizing responsible heads of such organization.~~

~~(3) The name, address and telephone number of the person or persons who will be responsible for conducting the proposed use of the street.~~

~~(4) The date and duration of time for which the requested use of the street is proposed to occur.~~

~~(5) An accurate description of that portion of the street proposed to be used.~~

~~(6) The approximate number of persons for whom use of the proposed street area is requested.~~

~~(7) The proposed use, described in detail, for which the street use permit is requested.~~

~~(8) Representative at meeting. The person or representative of the group making application for a street use permit shall be present when the Common Council gives consideration to the granting of said street use permit to provide any additional information which is reasonably necessary to make a fair determination as to whether a permit should be granted.~~

(2) Block Party Permit (private use). A written application for a block party shall be made with the City Clerk within 45 days of the event.

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C. Review by Chief of Police and ~~Public Works~~Director of Operations. A minimum of 45 days prior to a scheduled event, upon receipt of ~~Before any application for a street use permit an application, a meeting involving the Chief of Police, the Director of Operations, and the City Clerk shall occur in order to review the permit application for a recommendation to Council. ~~is considered by the Common~~~~

~~Council, the application shall be reviewed by the Public Works Director and Chief of Police for their recommendation as to the impact that the temporary closing of the street will have on the public safety and traffic movement, as well as the health, safety and general welfare of the public in the area during the time the street may be closed. The Public Works Director of Operations and Chief of Police may suggest conditions to the Common Council for issuance of a permit. The person or representative of the application shall be present when the Common Council considers the application, in order to offer any necessary information in making a determination.~~

D. Mandatory denial of ~~street use a~~ permit. An application for a ~~street use~~ permit shall be denied if:

- (1) The proposed ~~street use event~~ would violate any federal or state law or any ordinance of the City.
- (2) The proposed ~~street use event~~ will substantially hinder the movement of police, fire or emergency vehicles, constituting an unnecessary risk to persons or property.
- (3) The application ~~for a street use permit~~ does not contain the information required ~~above~~.
- ~~(4) The application requests a period for the use of the street in excess of 12 hours.~~
- ~~(5) The proposed use could equally be held in a public park or other location.~~
- ~~(6) In addition to the requirement that the application for a street use permit shall be denied, as hereinabove set forth,~~ The Common Council may deny a permit for any other reason or reasons if it concludes that the health, safety and general welfare of the public cannot adequately be protected and maintained if the permit is granted.

E. Permit fee. Each application for a ~~street use~~ permit shall be accompanied by a fee as set ~~forth by the City Fee Schedule~~ by the Common Council by resolution.

~~F. Consent to issuance of street use permit. In addition to the fee required by the previous subsection, each application for a street use permit, except for parades or races sponsored by civic, youth or scout organizations which have been in existence for at least six months, shall be accompanied by a petition designating the proposed area of the street to be used and time for said proposed use, said petition to be signed by not less than 75% of the households along that portion of the street designated for the proposed use. Said petition shall be verified and shall be submitted in substantially the following form:~~

~~Petition for Street Use Permit~~

~~We, the undersigned resident of the _____ hundred block of _____ Street in the City of Lodi, hereby consent to the _____ use of this street between the hours of _____ and _____ on _____ the _____ day of _____, 2_____, for the purpose of _____ and do hereby consent to the City of Lodi to grant a street use permit for use of said portion of said street for said purpose and do hereby agree to abide by such conditions of such use as the City of Lodi shall attach to the granting of the requested street use permit.~~

~~We further understand that the permit will not be granted for longer than 12 hours on the date hereinabove specified and agree to remove from the street prior to the end of said period all equipment, vehicles and other personal property placed or driven thereon during the event for which a permit is granted. We designate _____ as the responsible person or persons who shall apply for an application for a street use permit.~~

G. Insurance or bond. The applicant for a ~~n street use event permit~~ may be required to indemnify, defend and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City on account of any injury to or death of any person or any damage to property caused by or resulting from the activities for which the permit is granted. As evidence of the applicant's ability to perform the conditions of the permit, the applicant may be required to furnish a certificate of comprehensive general liability insurance with the City of Lodi. The applicants may be required to furnish a performance bond prior to being granted the permit. The amount of the insurance coverage or bond shall be set by the City Council at the time of issuance of the permit.

H. Termination of a ~~street use~~ permit. A ~~street use~~ permit ~~for an event~~ in progress may be terminated by the Police Department if the health, safety and welfare of the public appear to be endangered by activities generated as a result of the event or the event is in violation of any of the conditions of the permits or ordinances of the City of Lodi. The ~~Chief of Police~~ Department has the authority to revoke a permit, or terminate an event in progress, if the event organizers fail to comply with any of the regulations in the ~~street use~~ policy or conditions stated in the permit.

I. Notification. The City Clerk shall send a copy of the issued ~~street use~~ permit to the Lodi area EMS and Lodi area Fire Department in advance of the effective date of the ~~permit~~event.