



PLEASE TAKE NOTICE that there will be a City of Lodi Parks Committee meeting held on Tuesday, June 4, 2019 at 6:30 pm in Room 203, City Hall, 130 South Main Street, Lodi, WI.

Parks Committee Agenda

1. Call to Order
2. Public Input

Must state name and address. Must be limited to items not on the agenda. Limited to two minutes unless otherwise extended. Committee's role is to listen and not discuss the item. Personnel issues cannot be discussed nor individuals named. Committee is unable to take action at this meeting.

3. Approve Minutes from May 7, 2019 Meeting

Documents:

[5-7-19 Parks Committee Meeting Minutes.pdf](#)

4. Parks Financials

Documents:

[4 April 2019 28100 Parks.pdf](#)
[4 April 2019 B Hibbard Memorial Balance Sheet.pdf](#)
[4 April 2019 Goeres Perpetual Care Balance Sheet.pdf](#)
[4 April 2019 Park Develop Balance Sheet.pdf](#)
[4 April 2019 Park Develop Income Stmt.pdf](#)
[4 April 2019 Pool Cap Proj Balance Sheet.pdf](#)
[4 April 2019 Pool Cap Proj Income Stmt.pdf](#)
[4 April 2019 Pool Op Balance Sheet.pdf](#)
[4 April 2019 Pool Op Endowment Balance Sheet.pdf](#)
[4 April 2019 Pool Op Income Stmt.pdf](#)
[4 April 2019 Strangeway Balance Sheet.pdf](#)
[4 April 2019 Strangeway Income Stmt.pdf](#)

5. Review and Recommendation of a Pickleball Court on City Tennis Court
6. Update: Comprehensive Outdoor Recreation Plan
Paul Skidmore will attend to review status of Report and identify dates for public input meetings
7. Discussion and Possible Recommendation on Dog Park Location Including Costs

Documents:

[Proposed Dog Park Location-Fencing.pdf](#)
[Parks Budget.pdf](#)

8. Budget Impact from Flood Damage Repairs
(Refer to Parks Budget: Flooding--Amended)
9. Update: Staffing (Assistant Parks Attendant)
10. Adopt a Park - Committee Member Assignments
11. Next Meeting Date and Agenda Items
12. Adjourn

Posted: _____

By: _____

To ensure a quorum, please inform the chair if you are unable to attend

**Members: Alders Hansen (Chair), Miller, Stevenson and
citizens Bilkey, Kelsey-Kloberdanz, Van Ness, Welch**

**City of Lodi Parks Committee Meeting
Minutes of May 7, 2019**

1. Call to Order

Chair Hansen called meeting to order at 6:30 PM.

Committee Members Present: Rich Stevenson, Eric Hansen, Suzanne Miller, Mike Bilkey, Letha Kelsey-Kloberdanz, Adele Van Ness, and Bill Welch

Staff Present: Julie Ostrander and Sandy Bloechl

Others: Jim Ness and Kevin Sopha

2. Public Input. None

3. Minutes of March 26, 2019 PW Meeting

MOTION (Van Ness/Welch) to approve the minutes of the March 26, 2019 meeting. Motion carried.

4. Comprehensive Outdoor Recreation Plan (Update)

Ostrander explained that Paul Skidmore will be at the next meeting. Van Ness explained some of the corrections that need to be made to the map and explained other items on the report.

5. Plan 8th Grade Service Day – May 24th

Van Ness thought that the service day may not happen. Sopha mentioned that he needs to talk with some teachers to try and plan something to help clean up the park from the flood. Van Ness will follow up with Allison Seaton to see if she has ideas.

6. Plan Earth Day Event

This item will be skipped.

7. Dog Park Location

Van Ness pointed out that the Park Commission has talked about a spot for the dog park for several years. Bilkey did say that the Park Commission did not check with the Vet or the Fair Board. Welch said that the fair board was contacted early in the process and they didn't offer any space. Stevenson said that Tonn suggested that the land the fair owns behind Reach Out Lodi may be an ideal spot. Stevenson also said that the majority (there wasn't a vote) of the Finance HR Committee did not like the idea of having a dog park on Main St. Business owners by the proposed area are not in favor of a dog park in that location. MOTION (Miller/Van Ness) to take to Council to proceed with the dog park in the proposed location. Motion carried.

8. Safety – Long Pond & Gluth Shelter

Mayor Ness explained that it was all roped off because of safety concerns. The pond will have to be redone. Bring back to next meeting to review bids and cost of repairs.

9. Flood Damage Update

Stevenson went over issues with the creek wall that need to be repaired. MOTION (Van Ness/Miller) recommend to finance for budget amendment and to apply for a loan to cover repairs. Motion carried.

10. Kohn Park – 5 Year Plan

Welch explained that about a 2 acre segment was marked off nearest the creek where the ground would be worked up to spray. Cover crop would be decided later.

11. Park Reports

Ostrander explained that this was always on prior agendas so this was added. Van Ness has the latest list of who visits a park they were assigned to see what needs to be done at each park, referenced as adopt a park.

12. Issue Code of Ethics

13. Next Meeting Date and Agenda Items

The next regular meeting is June 4th at 6:30 p.m. at City Hall. Miller regarding fresh flowers on Main St. Bilkey – Park Committees, assigning people to parks. Stevenson – budget impact from flood repair.

14. Adjourn

MOTION (Miller/Bilkey) to adjourn at 7:58p.m. Motion carried.

Minutes by Sandy Bloechl, Accounting Manager/Treasurer

DRAFT

**City of Lodi Parks
Budget Comparison Report
For the Four Months Ending Tuesday, April 30, 2019**

Parks

<u>Account Description</u>	<u>April</u>	<u>2019 YTD</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
Culture, Recreation and Education					
Park Wages Straight Time	\$1,038.49	\$1,144.53	\$32,282.00	\$31,137.47	4%
Park Wages Overtime			1,438.00	1,438.00	0%
Employer Contributions Health Ins	78.38	78.38		(78.38)	0%
Employer Contributions Retirement	21.34	21.34	1,531.00	1,509.66	1%
Employer Contributions FICA	78.43	78.43	2,580.00	2,501.57	3%
Parks Safety Coordinator	287.92	575.84	1,150.00	574.16	50%
Electric Water Gas Sewer	232.69	996.19	7,085.00	6,088.81	14%
Tennis Court Utilities	22.34	89.47	300.00	210.53	30%
Fairground Ball Park Lights	13.40	53.60	872.00	818.40	6%
Maintenance Vehicle	223.68	223.68	2,000.00	1,776.32	11%
Maintenance Other			750.00	750.00	0%
Tennis Court Repair/Mnt Other			500.00	500.00	0%
Tree Trimming and Planting		268.49	4,000.00	3,731.51	7%
Miscellaneous			1,000.00	1,000.00	0%
Operating Supplies			2,500.00	2,500.00	0%
Repair & Maintenance	174.19	174.19	3,500.00	3,325.81	5%
Street Trees & Raw Materials			2,800.00	2,800.00	0%
Gas & Fuel	121.65	121.65	2,000.00	1,878.35	6%
Total Culture, Recreation and Education	<u>2,292.51</u>	<u>3,825.79</u>	<u>66,288.00</u>	<u>62,462.21</u>	<u>6%</u>
Total Expenditures	<u>2,292.51</u>	<u>3,825.79</u>	<u>66,288.00</u>	<u>62,462.21</u>	<u>6%</u>



**B. Hibbard Memorial
Balance Sheet
For the Period Ending 4/30/2019**

Assets

Cash & Investments	\$6,851
Receivables:	
Accrued Receivables	
Total Assets	<u>6,851</u>

Liabilities

Advance from Other Funds	_____
Deferred Inflows of Resources	_____

Fund Balances (Deficits)

Restricted	3,623
Assigned	
Unassigned	3,228
Total Fund Balances (Deficits)	<u>6,851</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances (Deficits)	<u>6,851</u>



**Goeres Perpetual Care
Balance Sheet
For the Period Ending 4/30/2019**

Assets

Cash & Investments	\$697
Receivables:	
Accrued Receivables	
Total Assets	<u>697</u>

Liabilities

Advance from Other Funds	_____
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Deferred Inflows of Resources

Fund Balances (Deficits)

Nonspendable	4,142
Restricted	
Assigned	
Unassigned	(3,445)
Total Fund Balances (Deficits)	<u>697</u>

**Total Liabilities, Deferred Inflows of
Resources and Fund Balances (Deficits)**

697



**Lodi Park Development
Balance Sheet
For the Period Ending 4/30/2019**

Assets

Cash & Investments	\$500
Receivables:	
Current Property Taxes	8,000
Accrued Receivables	
Total Assets	<u>8,500</u>

Liabilities

Advance from Other Funds	_____
Deferred Inflows of Resources	_____

Fund Balances (Deficits)

Restricted	
Assigned	
Unassigned	500
Net Change in Fund Balance	8,000
Total Fund Balances (Deficits)	<u>8,500</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances (Deficits)	<u>8,500</u>

Lodi Park Development
 Park Development Income Stmt
 For the Four Months Ending 4/30/2019

<u>Account Description</u>	<u>April</u>	<u>2019 YTD</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
REVENUE					
General Property Taxes		\$8,000.00		(\$8,000.00)	0%
Transfer from Other Funds			2,261.00	2,261.00	0%
Total Revenue		8,000.00	2,261.00	(5,739.00)	354%
EXPENSE					
Park Development General			5,000.00	5,000.00	0%
Park Development Dog Park			3,000.00	3,000.00	0%
Total Expense			8,000.00	8,000.00	0%
Net Income		8,000.00	10,261.00	2,261.00	78%



Lodi Swim Pool Capital Project
Balance Sheet
For the Period Ending 4/30/2019

Assets

Cash & Investments	\$143,450
Receivables:	
Interest & Dividends Receivable	925
Accrued Receivables	
Total Assets	<u>144,374</u>

Liabilities

Advance from Other Funds	<u> </u>
Deferred Inflows of Resources	<u> </u>

Fund Balances (Deficits)

Restricted	
Assigned	
Unassigned	131,767
Net Change in Fund Balance	12,607
Total Fund Balances (Deficits)	<u>144,374</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances (Deficits)	<u>144,374</u>

Lodi Swim Pool Capital Project
Swim Pool Cap Proj I&S
For the Four Months Ending 4/30/2019

<u>Account Description</u>	<u>April</u>	<u>2019 YTD</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
REVENUE					
Cap Proj Swim Pool Investment Fees	\$388.22	\$1,510.43	\$1,000.00	(\$510.43)	151%
Donations	41.48	11,161.48	10,000.00	(1,161.48)	112%
Total Revenue	<u>429.70</u>	<u>12,671.91</u>	<u>11,000.00</u>	<u>(1,671.91)</u>	<u>115%</u>
EXPENSE					
Treasury Management Fees	22.28	64.48		(64.48)	0%
Transfer to Debt Service Fund			106,000.00	106,000.00	0%
Total Expense	<u>22.28</u>	<u>64.48</u>	<u>106,000.00</u>	<u>105,935.52</u>	<u>0%</u>
Net Income	<u>407.42</u>	<u>12,607.43</u>	<u>(95,000.00)</u>	<u>(107,607.43)</u>	<u>(13%)</u>



Lodi Pool Operations
Balance Sheet
For the Period Ending 4/30/2019

Assets

Cash & Investments	(\$1,386)
Receivables:	
Current Property Taxes	66,000
Accrued Receivables	
Total Assets	<u>64,614</u>

Liabilities

Advance from Other Funds

Deferred Inflows of Resources

Fund Balances (Deficits)

Restricted	
Assigned	
Unassigned	3,743
Net Change in Fund Balance	60,871
Total Fund Balances (Deficits)	<u>64,614</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances (Deficits)	<u>64,614</u>



**Pool Operations Endowment
Balance Sheet
For the Period Ending 4/30/2019**

Assets

Cash & Investments	\$104,157
Receivables:	
Accrued Receivables	
Total Assets	<u>104,157</u>

Liabilities

Advance from Other Funds	_____
Deferred Inflows of Resources	_____

Fund Balances (Deficits)

Restricted	
Assigned	
Unassigned	104,157
Total Fund Balances (Deficits)	<u>104,157</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances (Deficits)	<u>104,157</u>

Lodi Pool Operations
Pool Operations
For the Four Months Ending 4/30/2019

<u>Account Description</u>	<u>April</u>	<u>2019 YTD</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
REVENUE					
General Property Taxes		\$66,000.00	\$66,000.00		100%
Total Revenue		<u>66,000.00</u>	<u>66,000.00</u>		<u>100%</u>
EXPENSE					
Aquatic Program Wages			20,000.00	20,000.00	0%
Aquatic Program Employer Contributions			1,530.00	1,530.00	0%
Aquatic Program Operating Supplies			500.00	500.00	0%
Publications Subscriptions Dues		119.60		(119.60)	0%
Pool Maintenance Wages	477.18	994.13	12,000.00	11,005.87	8%
Pool Maintenance Overtime Wages		39.77	1,498.00	1,458.23	3%
Pool Maintenance Employer Contributions	129.93	213.33	3,300.00	3,086.67	6%
Pool Maintenance Safety Coordinator	287.92	575.84	1,338.00	762.16	43%
Pool Maintenance Elec Water Sewer Gas & Phone	623.20	2,556.20	14,170.00	11,613.80	18%
Pool Maintenance Repair Maintenance Other	20.32	170.14	2,000.00	1,829.86	9%
Pool Maintenance Training Non-Labor		460.02		(460.02)	0%
Pool Maintenance Operating Supplies			900.00	900.00	0%
Pool Maintenance Chemicals			5,000.00	5,000.00	0%
Total Expense	<u>1,538.55</u>	<u>5,129.03</u>	<u>62,236.00</u>	<u>57,106.97</u>	<u>8%</u>
Net Income	<u>(1,538.55)</u>	<u>60,870.97</u>	<u>3,764.00</u>	<u>(57,106.97)</u>	<u>1,617%</u>



Lodi - Strangeway Fund
Balance Sheet
For the Period Ending 4/30/2019

Assets

Cash & Investments	\$154,229
Receivables:	
Interest & Dividends Receivable	284
Accrued Receivables	
Total Assets	<u>154,512</u>

Liabilities

Advance from Other Funds	_____
Deferred Inflows of Resources	_____

Fund Balances (Deficits)

Nonspendable	88,912
Restricted	
Assigned	
Unassigned	55,949
Net Change in Fund Balance	9,651
Total Fund Balances (Deficits)	<u>154,512</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances (Deficits)	<u>154,512</u>

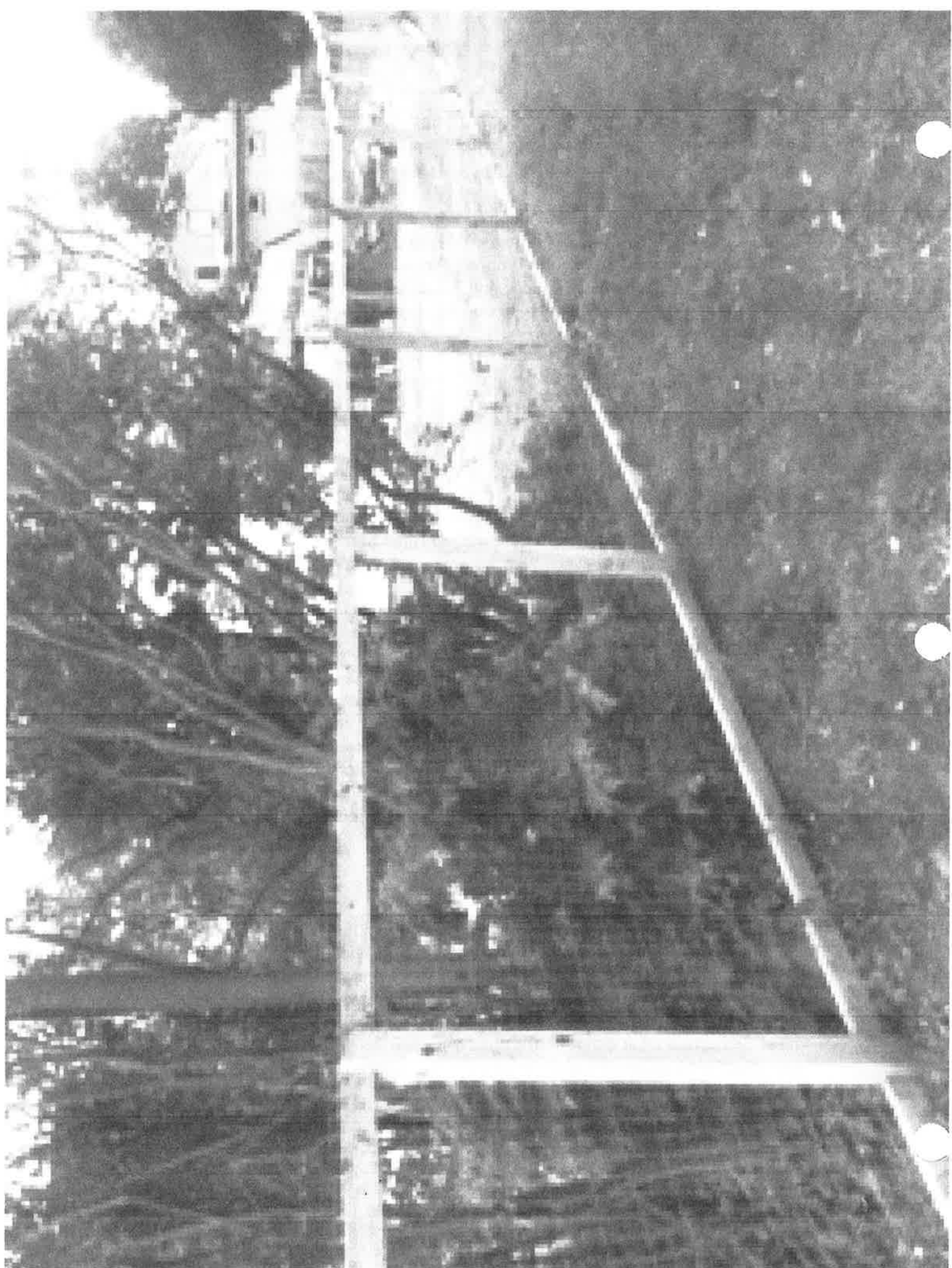
Lodi Strangeway
Strangeway
For the Four Months Ending 4/30/2019

<u>Account Description</u>	<u>April</u>	<u>2019 YTD</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
REVENUE					
Park Reservations	\$175.00	\$1,300.00	\$1,900.00	\$600.00	68%
General Investment Fees	279.95	1,089.17	400.00	(689.17)	272%
Rent - Land for Communications Tower	2,494.15	9,465.87	29,058.00	19,592.13	33%
Total Revenue	<u>2,949.10</u>	<u>11,855.04</u>	<u>31,358.00</u>	<u>19,502.96</u>	<u>38%</u>
EXPENSE					
Treasury Management Fees	16.07	46.50		(46.50)	0%
Contractual Services - Spring Creek Wall		2,157.25	30,000.00	27,842.75	7%
Park Upgrades			1,000.00	1,000.00	0%
Total Expense	<u>16.07</u>	<u>2,203.75</u>	<u>31,000.00</u>	<u>28,796.25</u>	<u>7%</u>
Net Income	<u>2,933.03</u>	<u>9,651.29</u>	<u>358.00</u>	<u>(9,293.29)</u>	<u>2,696%</u>

Proposed Dog Park Location



- off-street parking
- double gated entrance



CITY OF LODI
 2019 BUDGET WORKBOOK
 PARK DEVELOPMENT FUND 28229

Acct No	Account Description	2015 Actual	2016 Actual	2017 Actual	2018 June YTD ACTUAL	2018 Projected	2018 Budget	2019 Proposed Budget	Notes
41110-11-000-0000	Property Taxes					25,000	25,000	8,000	
49110-20-000-0000	Grants GO Bond 2020 TRANS FROM HABER 28875							2,261	
	Total Revenues	-	-	-	-	25,000	25,000	10,261	
PARK RESTORATION									
	Spring Creek Park Bridge							-	
	Habermann Park Restroom					-	25,000	-	ADA Compliant 2020 = \$10,000
	Goeres Park Gluth Shelter Roof Engineering Project Costs Softball Restrooms								
55200-20-490-0000	Park Development General							5,000	
55200-20-491-0000	Park Development Dog Park							3,000	
FLOODING									
55200-20-492-0001	Creek Wall Repair							35,820	Amended
55200-20-492-0002	Walk Bridge Abutment Riprap							4,653	Amended
55200-20-492-0003	Rain Garden Riprap							7,016	Amended
55200-20-492-0004	Veteran's Park Riprap							29,241	Amended
55200-20-492-0005	City Hall Parking & Bank Repair							7,260	Amended
55200-20-492-0006	Spring Creek Park Dredging	-	-	-	-	-	-	5,180	Amended
55200-20-492-0007	Goeres Park Restoration							3,383	Amended
55200-20-492-0008	Habermann Park Turf Restoration							4,048	Amended
55200-20-492-0009	WWTP Turf Restoration							1,243	Amended
PARK EQUIPMENT									
	John Deere Gator								2031 = \$12,000
	Ferris Lawnmower								2021 = \$20,000
	John Deere 1145								2020 = \$40,000
	John Deere X754 Lawnmower								2027 = \$10,500
	Total Expenditures	-	-	-	-	-	25,000	105,844	
	Net Income (Loss)	-	-	-	-	25,000	-	(95,583)	

Fund Balance Projections

1/01/18 Beginning Balance	Retained Earnings	33000
1/01/18 Beginning Balance	Retained Earnings-Unreserved	33900
Habermann Park Restroom	YTD Net Income	88888
1/01/18 Beginning Balance	YTD Net Income	88888
2018 Projected Change		25,000.00
12/31/18 Projected Balance		25,000.00
2019 Projected Budget Change		(95,583.07)
12/31/19 Projected Balance		(70,583.07)