

**City of Lodi Public Safety Committee Meeting**  
**Minutes of June 4<sup>th</sup>, 2019**

**1. Call to Order:**

The Public Safety meeting was called to order by Chair Eric Hansen at 4:01 p.m.

Committee Members present: Eric Hansen, Ann Groves-Lloyd.

Excused: Paege Heckel

Staff Present: Wayne Smith, Melissa Randall-O'Neil, Julie Ostrander

Others: Jim Ness, Jay Gawlikowski, Suzanne Miller

**2. Public Input:**

There was no public input.

**3. Introduction of Lt. Wayne Smith:**

Smith introduced himself to the committee and those present. Smith is currently employed by the Columbia County Sheriff's Department and has been with the County since 1990. Smith has 19 years of supervisory experience and has served as a Detective Lieutenant, Patrol Lieutenant, Shift Commander, ERT Commander, and runs the Columbia County Dive team (is also a diver). Smith is looking forward to working with staff, providing training opportunities to staff and implementing programs to increase efficiency.

**4. Minutes of April 2<sup>nd</sup>, 2019 & May 7<sup>th</sup>, 2019:**

MOTION (Groves-Lloyd, Hansen) to approve the minutes of the April 2<sup>nd</sup>, 2019 & May 7<sup>th</sup>, 2019 Public Safety Committee meeting. Motion carried.

**5. EMS Monthly Report -(Including Budget; Financials, Statistics, Meeting Overview):**

It was discussed that the crew account has been reconciled and EMS was one month ahead for WI Retirement. The ambulance was sold with the following amounts coming back to each jurisdiction: \$6,000-City of Lodi, \$6,000 Town of Lodi, and \$3,000 Town of West Point. Gawlikowski provided information on a revenue sharing program and money from that program coming back to the city. Groves-Lloyd reported on Lodi EMS's open house and the positive community connection/involvement in this event.

**6. Fire Department Monthly Report-(Including Budget; Financials, Statistics, Meeting Overview):**

Discussion took place on what equipment is in use at the Lodi Fire Department, retirement of apparatus and preparation of financial amounts to be set aside to replace retired apparatus. Gawlikowski did provide the committee with a document showing the breakdown of the Lodi Fire Dpt.'s Vehicle & Equipment Annual Replacement amounts. Groves-Lloyd did request an update on fire call statistics and would like to see those statistics for the last five years. It was discussed that Heckel had communicated with Fire Chief Annen, and this information would likely be provided to the committee at some point in the future.

**7. Building Permit Monthly Report-(Including Budget; Financials, Statistics, Meeting Overview):**

Ostrander briefed the committee on attached documents. This information will be included monthly for review and/or possible action.

**8. ECCJMC Monthly Report-(Including Budget; Financials, Statistics, Meeting Overview) if any:**

The committee reviewed the report from the Eastern Columbia County Joint Municipal Court. Ostrander is attempting to provide annual/comparable information from the court to the committee to see trends over time.

**9. Police Department Monthly Report-(Including Budget; Financials, Statistics, Meeting Overview):**

Smith clarified information on two reports from a new records management program, Spillman, which included call numbers for a three week time frame in May of 2019. Crystal report training should allow for a better understanding on running specific reports-that may include statistical information and call volumes over dates/times. Groves Lloyd did request police department statistics over the past five years and it was discussed that police department staff could attempt to run that report in the old records management program as well as collect UCR report data. Ostrander briefed the committee on additional financial reports and those reports will be included each month to the committee.

**10. Update: Recruitment Process for New Officer(s) and Police Chief:**

One of three officers certified was given a conditional offer for the position of police officer pending a background check. HR/Finance is expected to be reviewing the Police Chief Job Description and approving this job description at their next meeting June 11<sup>th</sup>. Once approved, DLP Consulting will be notified to post the position of Police Chief.

**11. Next Meeting Date and Agenda Items:**

July 2<sup>nd</sup>, 2019 at 4:00pm.

**12. Adjourn:**

MOTION: (Groves-Lloyd/Hansen) to adjourn at 4:54 p.m. Motion carried.

Minutes by Melissa Randall O'Neil, Administrative Assistant, Lodi Police Department.

*These minutes have been approved.*