

**City of Lodi Public Works & Utilities Committee Meeting
Minutes of June 7, 2022**

1. Call to Order

Chair Stevenson called the meeting to order at 6:07 p.m.
Committee Members Present: Rich Stevenson, Eric Hansen,
Staff Present: Brenda Ayers, Terry Weter, James Lincoln, Sandy Bloechl
Excused: Mike Goethel
Others: Andy Zimmer from MSA

2. Meeting Etiquette. Chair Stevenson reviewed the meeting etiquette.

3. Public Input. None.

4. Approve Minutes of April 6, 2022

Motion (Hansen, Stevenson) to approve the minutes from the April 6, 2022 meeting. Aye (Stevenson, Hansen); Nay (0)
Motion carried.

5. Financials. No questions.

6. Discussion and Possible Recommendation to Council Regarding Approval of the Compliance Maintenance Report(CMAR)
Weter explained this is an annual report completed by WWTP and he reviewed what wasn't completed. Ayers explained that the WWTP and Jennifer Sweeney complete this report

Motion (Stevenson, Hansen) to recommend Common Council approval of the Compliance Maintenance Report (CMAR) Aye (Hansen, Stevenson); Nay (0). **Motion Carried**

7. Discussion and Possible Recommendation to Council Regarding Acceptance of Terrace Vista 2 Improvements

This will be needed to move to City council since there is no quorum for this item since Stevenson had to recuse himself.

8. Discussion and Possible Recommendation Regarding a Task Order Submitted by MSA for Hwy 113 Project

This item was moved up to after approval of minutes for Zimmer. Zimmer explained the utility replacement before the DOT resurfaces in 2023. Get contractor started in March so that they would be completed prior to the DOT start. Approx. start date is June 2022. Change 2021 to 2022 and change some verbiage on hourly charge.

Motion (Stevenson, Hansen) to Recommend Finance HR to Accepting Task Order Submitted by MSA for Hwy 113 Project with corrections/revisions. Aye (Hansen, Stevenson); Nay (0). **Motion Carried.**

9. Discussion and Possible Recommendation Regarding Intent to Purchase Electric Utility Bucket Truck for Inclusion in 2023 Budget

Ayers explained the city has not been put on a list because the intent to purchase that was approved earlier had expired. There is no money due until truck is delivered. This purchase order is good for 30 days. Stevenson suggested getting more clarification on if this price will be good for 30 days. Paragraph regarding price guarantee is being questioned. Lincoln explained that we received a better price when we purchase the chassis and then give them the chassis to add everything. Hansen asked if the old truck will be auctioned and Weter verified yes.

Motion (Stevenson, Hansen) to recommend to Finance and Human Resources Committee purchasing the chassis and necessary items Electric Utility Bucket Truck for Inclusion in 2023 Budget. Aye (Stevenson, Hansen). Nay (0). **Motion Carried.**

10. Discussion and Possible Recommendation Regarding Additional Flags on Main Street and/or Lodi Street

Ayers explained a veteran's group is willing to donate more flags. Stevenson's concern is lineman need to hang them and then utility customers end up paying. Lincoln explained the black light poles are owned by the city the remaining poles are owned by the utilities. Hansen recommends sending this back to the veteran's group regarding sustaining this and paying for the cost of labor to hang flags and upkeep. Ayers will contact the group and find out if they are willing to help with more of the cost than just the flags. Stevenson recommends getting back to Bilse that due to the workload the maintenance and upkeep on the current flags is as much as can be handled and cannot have flags on more poles.
Add to Finance HR agenda

11. Discussion Regarding PASER Ratings

Stevenson wanted this on the agenda to review how the paser ratings are done and explain how streets are selected to repair.

12. Discussion Regarding Preparation of the 2023 Budget

Stevenson states the need to start thinking about the upcoming 2023 budget and what will be needed. Ayers recommends scheduling maintenance that will maintain streets that have been repaired.

13. Director of Operations Projects Report

PW is helping mow in the parks and maintenance on the pool
Gave away 65 trees
Leaf collection system - need to find something different
Estimating 5% budgeting increase

14. Next Meeting Date and Agenda Items.

The next regular meeting is Tuesday, July 7, 2022 at 6:00 p.m. at City Hall.

15. Adjourn. Motion (Hansen, Stevenson) to adjourn at 7:18 p.m. **Motion carried.**

Minutes by Sandy Bloechl, Accounting Manager/Treasurer

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