

**Lodi Woman's Club Public Library**  
**Meeting Minutes: January 14, 2019**

1. PRESENT: Smith-Gallagher, Long, Griffin, Jelinek, Cline, Groves Lloyd, Hunt  
ABSENT: Heskin, Zavoral      ALSO PRESENT: Mary Friesen
2. CORRESPONDENCE/INTRODUCTION OF GUESTS: Nan Hughes, President of the Columbia County Library Board and Ken Buhrs, Director of Operations for City of Lodi
3. INTERIM DIRECTORS REPORT ON LIBRARY ACTIVITIES & EVENTS:  
Working on annual report, project planning for organizing children's picture books. Moving all director related reports to one computer/hard drive. Added line for fines on desk receipts. Columbia county libraries receiving community related grant totaling \$300 per library. Individual interested in interning to plan and execute the summer library program.
4. KEN BUHR ON BASEMENT & LIGHTING: Plan was to add tiling to take care of water in basement. When the paneling was torn off, the wall was black. Testing company reported that the last sample after cleaning was the cleanest sample they've ever tested. Sump pump installed and working. Funds from WPPI for energy savings, all bulbs to be replaced but no fixtures.
5. MINUTES FROM DECEMBER 17, 2018 MEETING: Motion Groves Lloyd, second Hunt to approve minutes. Motion passed.
6. LIBRARY BILLS: Motion Groves Lloyd, second Smith-Gallagher to approve vouchers report in the amount of \$26,410.50. Motion passed.
7. 2018 BUDGET: Long to request \$20k from Friends and estimated \$18k from board to balance the budget.
8. TREASURER'S REPORT: Treasurer absent. Endowment funds total \$165,011.80. Motion Groves Lloyd, second Griffin to transfer the \$6k deposit from Town of Lodi to City of Lodi funds. Motion passed.
9. BUDGET COMMITTEE REPORT: 2019 budget adjusted with changes to personnel expenditures. Deficit to be close to \$50k less than what was projected for 2019.
10. UPDATE ON RESTRUCTURING PLAN: Hiring committee consists of Groves Lloyd, Becky Collyard (library employee), Griffin, Jelinek, Long, Julie Ostrander (City of Lodi) and Bill Welch (library patron). Final/in person interviews to be scheduled for February 8<sup>th</sup> (10am – 4pm) and February 11<sup>th</sup> (10am – 5pm). Final candidates will be interviewed by committee, do a 15 minute presentation, 1 hour peer interview and time test. Committee to meet February 12<sup>th</sup> at 5pm.
11. COMMUNITY FORUM PLANNING: Forum scheduled for January 29<sup>th</sup> from 6:30-8pm. 3 questions to be discussed within small groups and then shared out. Still seeking a facilitator.
12. FRIEND OF THE LIBRARY: Annual appeal campaign wrapping up. Board to meet on January 28<sup>th</sup> and Long to attend to request funding.
13. ADJOURNMENT: Motion Groves Lloyd, second Smith-Gallagher to adjourn at 6:45 p.m. Motion passed.

Respectfully submitted,  
Christina Smith-Gallagher, Secretary