

**Lodi Woman's Club Public Library**  
**Meeting Minutes: January 15, 2018**

1. PRESENT: Smith-Gallagher, Groves Lloyd, Long, Cline, Heskin, Jelinek, Zavoral, Holerud  
ABSENT: Hunt ALSO PRESENT: Kristine Millard and Trish Frankland
2. CORRESPONDENCE/INTRODUCTION OF GUESTS: N/A
3. MINUTES: Motion Smith-Gallagher, second Groves Lloyd to approve minutes as presented. Motion passed.
4. TREASURERS REPORTS: Still awaiting SCLS Foundation year-end account information. All other funds are up to date with year-end balances. Funds total up \$10k from last year. Motion Long, second Groves Lloyd to approve treasurers report as presented. Motion passed.
5. LIBRARY BILLS: Year-end 2017 numbers will probably be finished in February. Motion Long, second Groves Lloyd to approve vouchers 3217-3222 in the amount of \$3,359.01 from City of Lodi 2017 budget. Motion passed. Motion Smith-Gallagher, second Groves Lloyd to approve voucher 3223 and transfer \$11.65 From Money Market #754 to Checking #555 for payment of bills. Motion passed. Motion Groves Lloyd, second Long voucher 3224-3229 in the amount of \$24,825.90 from City of Lodi 2018 budget. Motion passed.
6. REVIEW OF STRATEGIC PLAN: Researching the busing system for the new school and express our concerns for student's ability to make it to the library for after school programs, safe meeting place and to use the library resources. Parent education opportunities better attended partnering with school. Also working with LCAT and CARES. Ann offered presentation she does with parents and college-bound students. Kristine to contact high school guidance counselors. Board to provide semi-annual reports to the municipalities and school district in our service area. Will be added as February agenda item. Marketing plan moved to third quarter 2018. Endowment committee to meet and start goal setting.
7. WEATHER POLICY: Preliminary policy presented for discussion. Trish and Kristine to coordinate with city further on weather policy and notifications, including alerts.
8. ORGANIZATIONAL STUDY: Ann to discuss city investment in the study as it's a HR study and coordinates with some of their efforts already in motion. Motion Long, second Groves Lloyd to approve organizational study as presented.
9. FRIENDS OF THE LIBRARY: Take Your Child to the Library Day glow party February 3. 80's Murder Mystery dinner February 10<sup>h</sup>. Garden Expo March 10 - in need of vendors.
10. CO-DIRECTORS REPORT ON LIBRARY ACTIVITIES & EVENTS: Circulation slightly down, overdrive up. Memorial received from Clarice Johnson. Several donations through Edward Jones. Rebate received from SCLS in the amount of \$1,500 from tech purchasing program.
  - All-ages book discussion: All American Boys by Jason Reynolds and Brendan Kiely (1/29 at noon and 7pm)
  - Stories with Susie (2/1 at 4:30pm)
  - Artful Adults: paper hyacinth (2/14 at 6:30pm)
11. ADJOURNMENT: Motion Smith-Gallagher, second Groves Lloyd to adjourn at 7:30 p.m.

Respectfully submitted,  
Christina Smith-Gallagher, Secretary