

**Lodi Woman's Club Public Library**  
**Meeting Minutes: February 18, 2019**

1. PRESENT: Smith-Gallagher, Long, Griffin, Jelinek, Cline, Groves Lloyd, Heskin  
ABSENT: Zavoral, Hunt      ALSO PRESENT: Mary Friesen
2. CORRESPONDENCE/INTRODUCTION OF GUESTS: Julie Ostrander, City of Lodi Director of Administration
3. 2018 LIBRARY BUDGET RECONCILIATION WITH CITY OF LODI – JULIE OSTRANDER, DIRECTOR OF ADMINISTRATION: Motion Groves Lloyd, second Griffin to issue a check up to \$55,000 to the City of Lodi for reconcile the 2018 budget. Motion passed.
4. INTERIM DIRECTORS REPORT ON LIBRARY ACTIVITIES & EVENTS: Circulation report breaks out circulation for communities with a library versus without a library. Any funds from any community needs to go through the city. By state statute, it has to go through the city versus the board funds. Correction made to Town of Arlington funds received.
5. ANNUAL REPORT TO STATE OF WISCONSIN: Circulation down a bit which could be from 2 week closure in December. Motion Groves Lloyd, second Jelinek to approve the annual report to the State of WI. Motion passed.
6. MINUTES FROM JANUARY 14, 2019 MEETING & FEBRUARY 14 MEETING: Motion Groves Lloyd, second Smith-Gallagher to approve January 14, 2019 minutes. Motion passed. Motion Groves Lloyd, second Cline to approve minutes from February 14, 2019 meeting. Motion passed. Long to request \$20k from Friends and estimated \$18k from board to balance the budget.
7. LIBRARY BILLS: Motion Groves Lloyd, second Griffin to approve vouchers report in the amount of \$9,874.37. Motion passed. Motion Groves Lloyd, second Smith-Gallagher to preapprove Director to pay utility bills including Frontier, MG&E and Lodi Utilities for 2019 to avoid late fees. Motion passed.
8. TREASURER'S REPORT: Money to reconcile with the city will come from WRB money market account. \$6,000 check from Town of Lodi has been paid to City to include in City funds. Motion Smith-Gallagher, second Cline to approve treasurers report. Motion passed.
9. BUDGET COMMITTEE REPORT – FINAL VERSION OF 2019 BUDGET: Budget committee meets tomorrow. Final 2019 budget to present at March meeting.
10. APPOINTMENT OF NOMINATING COMMITTEE: Per the bylaws, 3 months in advance of the annual meeting, we are to slate nominations for officer positions. Groves Lloyd and Griffin to stand on nominating committee.
11. COMMUNITY FORUM PLANNING (2/21 at 6:30pm): Curt Hossman to hopefully moderate the forum. 3-4 questions in roundtable format.
12. FRIENDS OF THE LIBRARY: Quarterly board meeting to be held February 25<sup>th</sup>. Long will attend to request \$20k to help balance the 2018 budget.
13. STATUS OF RECRUITMENT FOR NEW DIRECTOR: Alex has accepted and official start date is March 18<sup>th</sup>. Mary will be on through a few days of transition.
14. ADJOURNMENT: Motion Smith-Gallagher, second Groves Lloyd to adjourn at 6:36 p.m. Motion passed.

Respectfully submitted,  
Christina Smith-Gallagher, Secretary