

**City of Lodi Police Commission Meeting
Minutes of February 19th, 2020**

1.) Call to Order

President Statz called the Police Commission meeting to order at 5:33pm.

Commission Members Present: Bill Statz, Landon Breunig, Tom McGowan, Christina Smith-Gallagher, Stephanie Beckman

Others Present: Wayne Smith, Melissa Randall-O'Neil

2.) Public Input

None

3.) Approve Minutes of the September 18th, 2019 Meeting

MOTION (Smith-Gallagher/Breunig) to approve the minutes of the September 18th, 2019 meeting. Motion carried.

4.) Update on Police Department Including Policy; Programs; Budget/Capital Purchases and PD Activity Reports

Chief Smith briefed the commission on updates to the Policy & Procedure Manual through Lexipol. Lexipol was grant funded partially by CVMIC and tracks state/federal statutes, requirements and legal changes. Beckman inquired if local policy/practices could be added and if it would be made available for public viewing. Smith advised yes on both. *(Smith-Gallagher was no longer present for the meeting)*. Chief Smith advised one new squad car was approved in this year's budget along with a salary increase for officers. Discussion also took place on officer schedules, upcoming training for staff, alarm systems, scheduling software and a joint CAD/Records management system shared with the County as well as other local Municipalities. The Commission did review the PD Activity Report provided.

5.) Resignation of Police Officer

Officer Michael Trevarthen resigned. His last shift was February 13th, 2020.

6.) Lieutenant Hiring Process

An updated job description was reviewed. Information on salary, position posting and deadlines to apply were discussed. Smith forecasted an interview date for candidates to take place on March 16th, 2020. MOTION (Beckman/Breunig) for the Chief of Police to start the Lieutenant Hiring Process. Roll call vote taken - Aye (Breunig, Statz, Beckman, McGowan); Nay (0). Motion carried.

7.) Patrol Position Hiring Timeline

Chief Smith projected that a patrol process would start in June of 2020.

8.) Next Meeting Date and Time

The next Police Commission meeting is tentatively scheduled for Monday March 16th, at 5:00 pm.

9.) Adjourn

MOTION (Beckman/McGowan) to adjourn at 6:33 pm. Motion carried.

Minutes by Melissa Randall-O'Neil, Administrative Assistant, Lodi Police Department.

APPROVED