

# Lodi Area Emergency Medical Service

715 N. Main Street • Lodi, WI 53555 • 1-608-592-7123



## *February 21, 2018 - Approved Minutes*

Notice was given pursuant to Wisconsin State Statute 19.84 that the Lodi Area Emergency Medical Commission would meet Wednesday **February 21st, 2018**, at 7:00 p.m. at the Lodi Area EMS Department, 715 North Main St., Lodi, WI. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipalities may attend the above stated meeting to gather information. No action will be taken by any governmental body at the above meeting other than the governmental body specifically referred to above in this notice.

The agenda was as follows:

**1. Call to order.** The meeting was called to order by Karen Essex at 7:05 pm. Commissioners Karen Essex, and Jim Tooley, Patsy Baebler, and Alan Treinen along with EMS Director Russ Schafer were in attendance. Commissioner Jon Plumer was absent.

**2. Citizen input.** A time for citizens with concerns to speak to the ambulance commission. No discussion or action by the commission can take place unless placed on the agenda. *There was no citizen input.*

**3. Minutes of the previous meeting/Action** - The commission members present reviewed the minutes of our previous meeting and made 1 correction. Motion to accept the minutes, as corrected, of the January 25, 2018 meeting (Essex/Treinen). Motion passed.

**4. Treasurer's Report and Vouchers/Action** - Karen Essex reviewed the bank statements vouchers for the previous month. Major expenditures included payment (\$2905) for the turbo repair on our 2009 Ambulance (Russ reported that its engine is running very smoothly now), and the purchase of an Airway Management Training unit for \$675.00. Patsy reported that she has received assessment payments from the Town of West Point and the Town of Lodi which will be posted into our February books. Motion to accept the treasurer's report (Tooley/Essex). Motion passed.

**5. Correspondence** - *There was no correspondence for February discussed.*

**6. Director's Report** - *(See Attached)*

**7. 2018 Braun Ambulance Purchase update:** Russ reported that the final ambulance cost for the new unit we will take possession of next January is \$210,013 and this includes the graphics. Russ presented a print showing what the graphics will look like. The cost is \$400 over the cost presented to the municipalities but it does include a graphic navigation system that the crew asked for. Russ will ask the crew, at their next monthly meeting, if they would approve taking that cost out of crew funds. Russ will be putting our 2009 unit up for sale towards the end of this year. It will be released from service after our the new ambulance arrives. The proceeds are planned to be placed in our operating reserves fund.

As the meeting was ending, Russ introduced us to Jordan Powell, our new full time employee who replaced Erica Maybrey as she moved on to a job in Marshall. Jordan was hired on January 26 and lives in Madison. Jordan is a paramedic and will be a great asset to our service.

**8. Next meeting date:** Our next meeting date is scheduled for March 22nd, 2018 at 7:00pm.

**9. Adjourn.** Motion to adjourn (Essex/Tooley). Motion passed.



## **Directors Report February 21st, 2018**

### **Run Reports**

- Total Calls for January: 49
- To Date Calls February: 22

### **Staffing Report**

- Full Time AEMT Jordan Powell has completed field training and was released to run on his own as of February 20<sup>th</sup>. He is doing very well, and we have already seen areas that he will have a direct impact on improving and developing further.

### **Recruitment Report**

- Lane Mathson, an already licensed AEMT has joined Lodi EMS as a paid-on call volunteer. Lane comes to us from Med Flight where he is a communicator, and he will be attending nursing school in the fall. Lane resides in Fitchburg and will utilize living quarters when on duty.

### **Equipment Report**

- Our Ultraviolet disinfecting machine arrived and has already started to be used in aiding staff in decontamination of ambulances.

### **Building Status**

- Garage Door will be replaced from an incident that involved an ambulance striking the bottom of the door. Only 2 panels need to be repaired.
- Estimates from Munson Flooring were received and are available for review.

### **Community Relations**

- Spaghetti Dinner is March 6<sup>th</sup> at Fitz's
- Website is now actively being worked on (Powell) and should be operational shortly.

Respectfully Submitted,

Russ Schafer