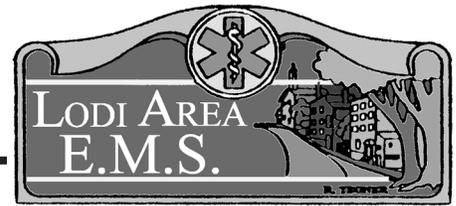


Lodi Area Emergency Medical Service

715 N. Main Street • Lodi, WI 53555 • 1-608-592-7123



February 28, 2019 - Approved Minutes

Notice is hereby given pursuant to Wisconsin State Statute 19.84 that the Lodi Area Emergency Medical Commission will meet Wednesday February 28th, 2019, at 7:00 p.m. at the Lodi Area EMS Department, 715 North Main St., Lodi, WI. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipalities may attend the above stated meeting to gather information. No action will be taken by any governmental body at the above meeting other than the governmental body specifically referred to above in this notice.

The agenda was as follows:

1. Call to order The meeting was called to order by Secretary, Jim Tooley at 7:15 p.m. Commissioners, Patsy Babler and Ann Groves Lloyd, City of Lodi; and Jim Tooley, Town of Lodi were present. Not present: Alan Treinen and Jon Plumer. Also attending were Karmin Enge, Town of West Point; Amy Brown, and Russ Schafer, Lodi EMS; and Jay Gawlikowski, Town of Lodi.

2. Citizen input. A time for citizens with concerns to speak to the ambulance commission. No discussion or action by the commission can take place unless placed on the agenda. *There was no citizen input.*

3. Minutes of the previous meeting/Action - The commission members present reviewed the minutes of our previous meeting. Motion to accept the minutes of the January 16, 2019 meeting. (Babler/Ann Groves Lloyd). Motion passed.

4. Treasurer's Report and Vouchers: Discussion/Action - Jim Tooley reviewed the bank statements and vouchers. Patsy went through and commented on the January 2019 General Ledger and Balance Sheet items. Patsy passed out and we reviewed the Profit and Loss statement for 2018. Patsy mentioned her interaction with Robin Maier, of Prairie du Sac, who is a retired CPA and has guided us in setting up and reviewing our bookkeeping procedures during 2018, and also has helped with our end of year reporting. Robin has donated her expertise to several area EMS services and is currently deputy clerk for the City of Middleton. Motion to send \$100.00 to Robin as a thank you. (Groves Lloyd/Tooley). Motion passed.

5. Correspondence - Russ reported that he canceled the Terminix contract. He didn't feel it was worth the cost. He also switched cell service from US Cellular in favor of cell service with AT&T and FirstNet (which will give the EMS priority status for any calls made).

6. Director's Report - (*See Attached*) Russ is now tracking resident vs. non-resident service calls. See handout for more highlights. Since the crew voted to discontinue Bingo, they have decided to donate our Bingo equipment to ReachOut Lodi. We had a brief discussion concerning establishing a Friends of Lodi Area EMS group to do fundraising for special projects, programs, etc.

Health Insurance Discussion - Right now we don't provide any health insurance to our career staff members. It would approximately cost \$77,000/year (max if everyone took family coverage) through WRS. The industry standard is an 88% employer and 12% employee cost sharing plan. Lodi Area EMS is the only crew in the area that doesn't provide a health insurance option. Ideas of where the money might be found haven't been explored yet. Lodi Area EMS has four point five (4.5) full time employees. We discussed possible ways to increase our service population area to help cover the costs of the full time staff health insurance needs.. The Board agreed that we should move forward in getting proposals and cost estimates.

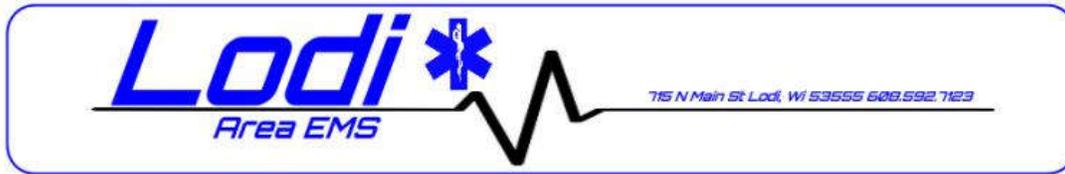
7. Station Flooring & Office Furniture - Russ Schafer would like to reinvest \$10,000 of budget savings into the station. We discussed options for finding office furniture that isn't too expensive. Groves Lloyd will look into a contact w/Badger Industries (State of Wisconsin). Groves Lloyd made Motion to approve installation of new carpet, total costs not to exceed \$8000 (Groves Lloyd/Tooley). Motion passed.

8. Town of Dane Service Contract - Russ reported that the contract with the Town of Dane will go live on April 1st. He is working with Dane County to be sure that mapping and communication protocols are in place by then.

9. Next meeting date - Our next meeting will be held on Thursday, March 28, 2019 at 7:00pm. We set all future regularly scheduled meeting dates to be the third Thursday of each month at 7:00pm.

10. Adjourn. Motion to adjourn (Tooley/AGL). Motion passed at 8:28 pm.

Submitted by Jim Tooley and Ann Groves Lloyd



Directors Report February 28th, 2019

Run Reports

- **Total Calls for 2019: 94**
- Total Calls for January: 41
- Total Calls for February: 53
- Page to Enroute: 2.44 minutes, Enroute to Arrive on Scene: 6.15 minutes
90th Percentile is 5.67 minutes

Resident Report (Calls for Resident of service area vs Non-Resident)

January: Resident: 39/ Non-Resident: 2

February: Resident: 44/ Non-Resident: 9

Call by Municipality:

January 2019

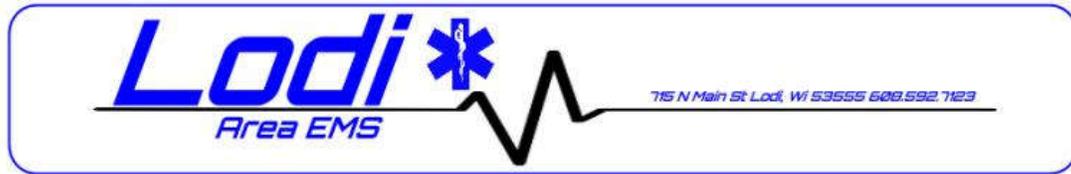
- City of Lodi: 26
- Town of Lodi: 11
- Town of Westpoint: 3
- Town of Dane: 0
- Poynette (Mutual Aid): 1
- Arlington (Mutual Aid): 0

February (To 2/28)

- City of Lodi: 26
- Town of Lodi: 17
- Town of Westpoint: 2
- Town of Dane: 1
- Poynette (Mutual Aid): 1
- Arlington (Mutual Aid): 6

Staffing Report

- Part Time Employee out until further notice for knee injury. No anticipated time for return.
- Monitoring open weekend shifts, and if they continue to be an issue, we will need to address them with staffing changes.



Recruitment Report

- One person has expressed interest in joining us who is already an EMT. I will be meeting with her this weekend hopefully.

Equipment Report

- Rescue 1 (2013) had an issue on a call that required service. Issue ended up being a catalytic converter, which was a significant cost to repair (\$1400). This ambulance will be moving to backup in the coming months. Routine maintenance was also performed.
- Our new ambulance is nearly complete. I will be traveling along with Bryce Bischel to Ohio March 18-20 to complete inspection and take delivery. It will then go for graphics, and we anticipate a mid-April in-service date.

Building Status

- Garage Door repairs are still awaiting Northland Door to complete an affidavit.
- Al Treinen has secured us another tractor with a plow for the remainder of winter. Thanks to Alan for getting everything installed and helping us out with this.

Community Relations

- Lodi Area EMS volunteer members decided that with the ending of bingo, that they would donate all bingo items to Reach Out Lodi to assist in their efforts. Amie and I met with Jim from Reach Out Lodi and will assist him along the way.

Respectfully Submitted,

Russ Schafer