

City of Lodi Finance Committee Meeting
Minutes of March 6, 2018

1. Call to Order

The Finance Committee meeting was called to order by Stevenson at 4:01 p.m.
Committee Members present: Rich Stevenson, Eric Hansen, and Peter Tonn
Staff present: Scott Klicko, Craig Freitag, Sandra Bloechl, and Julie Ostrander
Others present: Suzanne Miller

2. Public Input: None

3. Minutes of February 6, 2018

Motion by Stevenson, second by Hansen to approve the minutes from the February 6, 2018 Finance Committee meeting. Motion carried.

4. Approve February 2018 City Payroll

Motion by Tonn, second by Hansen to approve February 2018 City Payroll. Motion carried.

5. Review February 2018 Aged AR

Bloechl informed the committee that the SDC has been successful with one account that was submitted for collection so far. The Committee would like Bloechl to bring back a policy that will go to council to give the Finance Committee the authority to approve write-off of small balances.

6. Discussion And Possible Recommendation To Council To Raise Election Inspector Wages

Ostrander explained what election inspectors are earning. The city clerk checked rates of pay from other municipalities of similar size for comparison purposes. There is enough budgeted to cover the requested increase. Tonn requests for the 2019 budgeting process election expenses are not over budgeted. If there is a recall or other unforeseen expenses it should be approved by Finance and Council as an amendment to the budget. Motion by Stevenson, second by Hansen to approve the raise from \$7.50 per hour from Election Inspectors to \$8.00 per hour and from \$10 per hour for Chief Election Inspectors to \$10.25 for the remaining elections in 2018. Motion approved.

7. Police Lieutenant Position Grade & JAQ

Ostrander explained that Klicko filled out a JAQ for the Police Lieutenant Position and she forwarded it to GovHR for review. Klicko explained that this is a position change because of the duties the current Sergeant is responsible for and not just because of the union which the Sergeant is a member of and cannot continue to do certain duties. The Sergeant will no longer be able to be a part of discipline and/or internal investigations among other things. There needs to be separation of duties. Ness explained that as of right now the Sergeant is in the union and the city needs to be careful since negotiations are in progress. Klicko reminded everyone that there is not a signed contract in place. The Sergeant position that is part of the Lodi Police Department duties are more in line with what most police departments have a Lieutenant do. In the past the Sergeant has taken overtime to cover open shifts instead of forcing officers to take them. Stevenson understands the separation of duties when a union is involved. Freitag explained that the biggest problem with our pay scale is that it takes a long time for anyone to move through the pay range. Stevenson likes the idea of a Lieutenant position. Hansen said that we should be making necessary changes like there is no union because we do not have a contract. Klicko stressed that the union doesn't dictate the chain of command. That is up to the city. Tonn would like to see the comparable wages in the area at the next finance meeting.

8. Date And Time of Next Meeting

The next scheduled Finance Committee meeting will be April 3rd at 4:00 PM at the library. Stevenson will not be at the next meeting.

9. Adjourn

Motion by Stevenson, second by Hansen to adjourn. Motion carried and the meeting adjourned at 5:16 p.m.

These minutes have been approved.