

Lodi Woman's Club Public Library
Meeting Minutes: March 18, 2019

1. PRESENT: Smith-Gallagher, Long, Zavoral, Cline, Heskin, Groves Lloyd
ABSENT: Jelinek, Hunt, Griffin ALSO PRESENT: Mary Friesen and Alex LeClair
2. CORRESPONDENCE/INTRODUCTION OF GUESTS: Julie Ostrander, City of Lodi Director of Administration.
Jessica Madey (Summer Library Program Intern)
3. INTERIM DIRECTORS REPORT ON LIBRARY ACTIVITIES & EVENTS: Circulation up for programs. Over \$4k in gifts in honor of Mary Jean Goeres. Committee of Alex, Joan and Ann to make recommendation to board of how the funds to be spent.
4. LIBRARY BILLS: Motion Smith-Gallagher, second Groves Lloyd to approve vouchers report in the amount of \$1,738.58. Motion passed.
5. MINUTES FROM FEBRUARY 18, 2019 MEETING: Motion Groves Lloyd, second Heskin to approve the minutes from the February 18, 2019 meeting. Motion passed.
6. CHAIR'S REPORTS: Safety at the library. Long term goal of having 2 staff members at the library at all times. Chief Klicko is aware and will work to have his staff help to patrol at closing when available. 2 pages graduating this year. Thank you gifts for both. Optimist records have been transferred to Optimist Club. Parking issues to be addresses.
7. TREASURER'S REPORT: \$28,685.83 paid to City of Lodi to balance the 2018 budget. \$20,000 from Friends deposited. \$7200 in money market account in WRB. Motion Groves LLOYD, second Cline to approve treasurers report. Motion passed.
8. BUDGET COMMITTEE REPORT: Budget committee met today. Working on funding formula. Motion Groves Lloyd, second Heskin to sign agreement that allows SCLS to bill for cross county border payments. Motion passed.
9. NOMINATING COMMITTEE REPORT: No report from the Committee. Based on 2018 circulation, we are eligible for 3 county representatives. Board to start discussing chapters of Library Essentials. Use for recruitment.
<https://dpi.wi.gov/pld/boards-directors/trustee-essentials-handbook>
10. REPORT: Theme of Universe of Stories. Space themed. 2 performers are booked, one for June (all ages) and one for July (child focused). Met with Paula Tonn, Middle School and High School Librarian. Researching separate programs for Middle schoolers and High schoolers.
11. COMMUNITY FORUM REPORT: Report with majority feedback and steps that the library will take will be furthered discussed next month once Alex has more time.
12. FRIENDS OF THE LIBRARY: Board met and approved \$20k for 2018 budget. Annual membership meeting next Wednesday. Start planning for 2019 Run Walk.
13. CREATION OF SUB-LIBRARIAN LIST: Create a list of librarians that can help in case of absences.
14. POSSIBLE ELIMINATION OF FINES DISCUSSION: Discussed pros and cons. Will continue discussion after more research.
15. FORM COMMITTEE FOR ADDRESSING CONTRIBUTIONS IN MEMORY OF MARY JEAN GOERES:
Committee consisting of Zavoral, Groves Lloyd and Director LeClair
16. CREATE INITIAL GOALS STATEMENT FOR NEW DIRECTOR: Goals discussed and agreed upon.
17. LIBRARY BOARD BYLAWS DISCUSSION: Creation of subcommittees. New bylaws to be approved at April meeting.
18. ADJOURNMENT: Motion Smith-Gallagher, second Groves Lloyd to adjourn at 7:00 p.m. Motion passed.

Respectfully submitted,
Christina Smith-Gallagher, Secretary