

City of Lodi Finance Committee Meeting
Minutes of April 3, 2018

1. Call to Order

The Finance Committee meeting was called to order by Stevenson at 4:01 p.m.
Committee Members present: Rich Stevenson, Eric Hansen, and Peter Tonn
Staff present: Scott Klicko, Sandra Bloechl, Jennifer Sweeney and Julie Ostrander
Others present: Suzanne Miller and Mayor Ness

2. Public Input: None

3. Minutes of March 6, 2018

Motion by Stevenson, second by Hansen to approve the minutes from the March 6, 2018 Finance Committee meeting.
Motion carried.

4. Recommendation to Council Resolution 18-23 Approving A Pay Increase For Returning Pool Employees

Motion by Tonn, second by Hansen to approve Recommendation to Council Resolution 18-23 Approving A Pay Increase For Returning Pool Employees. Motion carried.

Sweeney explained that the increase will be about \$200 and if/when the pool needs to close for the day due to weather or other circumstances then about \$300 won't be spent on lifeguard labor for that day. Tonn wanted to know if the pool is going to open earlier in the season since school is out earlier and Sweeney said that the Park Commission will decide that at their next meeting.

5. Approve March 2018 City Payroll

Motion by Tonn, second by Hansen to approve March 2018 City Payroll. Motion carried.

6. Approve February and March 2018 Accounts Payable

Motion by Stevenson, second by Tonn to approve February and March 2018 Accounts Payable. Motion carried.

7. Review March 2018 Aged AR

Aged AR report was reviewed and discussed. There are 2 on the report that have been sent collection letters and if there is not a response will be submitted to the SDC program.

8. Review Accounts Receivable Policy

Tonn questioned if amounts could be written off without council approval. Committee recommended Bloechl revise the Accounts Receivable policy to include all write-offs go to council for final approval and bring back to next Finance meeting for review.

9. Budget Amendment To Capital Projects

Tonn complimented Klicko on staying on budget with the new police squad. Tonn also pointed out that if you can't get more than \$2,000 from the sale of the old squad then he recommends not selling it and keeping it instead. Motion by Tonn, second by Hansen to approve the Budget Amendment To Capital Projects. Motion carried.

10. Date And Time of Next Meeting

The next scheduled Finance Committee meeting will be May 1st at 4:00 PM. Bloechl explained that since the meeting is scheduled for the 1st reports will not be ready for review at the meeting.

11. Adjourn

Motion by Stevenson, second by Hansen to adjourn. Motion carried and the meeting adjourned at 4:55 p.m.

These minutes have been approved.