

**City of Lodi**  
**Finance & Human Resources Committee**  
**Minutes of April 12, 2022**

**1. Call to Order.**

Chair Stevenson called the meeting to order at 5:00 PM.

Committee Members Present: Rich Stevenson, Eric Hansen, Nick Strasser, Mike Goethel, and Tim Ripp (virtual), Peter Tonn

Staff Present: Sandy Bloechl, Brenda Ayers, Jennifer Sweeney (virtual), Terry Weter

Others: Anna Stieve from WPPI (virtual), Suzanne Miller

**2. Virtual Etiquette Announcement.**

**3. Public Input**

Miller spoke.

**4. Approval of Minutes from February 8, 2022**

**MOTION** (Hansen/Goethel) Approval of minutes from February 8, 2022. Roll call vote: Aye: Ripp, Strasser, Goethel, Hansen, Stevenson, Tonn. **Motion carried.**

**5. Financials**

Explained AR list what accounts are at State Debt Collection

**6. Discussion and Possible Recommendation Regarding Retro-Commissioning of City Hall HVAC**

Stieve gave explanation of project. Worked with 4 different firms. Rebates would be available from Focus on Energy and WPPI depending on the work that would be completed. Strasser asked if the cost of improvements is known on average and Stieve was unaware of any data on this. Stevenson pointed out that if the study was done the repairs updates could be put off for 2023 and then budget for it. Sweeney reminded everyone that the city has paid a large amount of unbudgeted dollars because of repairs that continually need to be made. Staff recommendation was Resource Innovations.

**Motion** (Tonn/Goethel) recommendation to council Retro-Commissioning of City Hall HVAC.

**Amended Motion** (Stevenson/Strasser) to recommend Resource Innovations for Retro-Commissioning City Hall HVAC to council. Roll Call Vote Aye: Hansen, Goethel, Strasser, Stevenson, Ripp, Tonn. **Motion carried.**

**7. Discussion and Possible Recommendation Regarding Civic Systems Accounting System**

Ayers explained that this was cut from the 2022 budget but since the clerk position has not been filled funds are available.

**Motion** (Hansen/Ripp) recommendation to council approval to convert to the Civic Systems Accounting System in 2022. Roll Call Vote Aye- Stevenson, Ripp, Goethel, Strasser, Hansen, Tonn. **Motion carried.**

**8. Discussion and Possible Recommendation Regarding Sale of 2014 Ford Taurus (Police Dept)**

Squad going to state auction discussed and determined under threshold and not needed to be forwarded to council.

**9. Discussion and Possible Recommendation Regarding Acquiring Boundary Survey of Haberman Park for Grant Opportunities**

**Motion** (Hansen/Ripp) recommendation to council to use Grothman for Boundary Survey of Haberman Park for Grant Opportunities. Roll Call Vote Aye- Stevenson, Tonn, Hansen, Goethel, Strasser, Ripp. **Motion carried.**

**10. Discussion and Possible Recommendation Regarding Storm Water Retention Pond at Primary School**

There was no new information and should be brought back to next meeting. Tonn commented that someone designed it, someone built it, and it failed. Someone besides the city needs to fix it.

**11. Discussion and Possible Recommendation Regarding the Purchase of Two Pumps for the Mixing Tank at the WWTP**

**Motion** (Tonn/Strasser) recommendation to council for the Purchase of Two Pumps for the Mixing Tank at the WWTP. Roll Call Vote Aye- Hansen, Stevenson Ripp, Goethel, Strasser, Tonn. **Motion carried.**

**12. Discussion and Possible Recommendation Regarding DISC Assessments**

Postponed to May

**13. Discussion and Possible Recommendation on Request from Lift Lodi to Waive CUP Application Fee**

**Motion** (Tonn/Ripp) recommendation to Waive CUP Application Fee for Lift Lodi. Roll Call Vote Aye – Strasser, Goethel, Hansen, Tonn, Ripp. Nay - Stevenson **Motion carried**

**14. Discussion and Possible Recommendation Regarding Grant Request Submitted by Lift Lodi**

Stevenson said nothing has been earmarked in the budget for items like this and reminded everyone that fund balance was used to balance the 2022 budget. Tonn states that the city cannot be a primary donor.

**15. Administrator/Finance Director Report**

Because of time Ayers recommended committee review and if any questions to contact her.

**16. Next Meeting Date.** The next meeting is Tuesday, May 10, 2022 at 5 p.m. and Agenda Items

**17. Adjourn. MOTION** (Hansen/Goethel) to adjourn at 6:31 p.m. Voice vote – all Ayes. **Motion carried.**

Minutes by Sandy Bloechl, Accounting Manager/Treasurer