

**Lodi Woman's Club Public Library**  
**Meeting Minutes: April 15, 2019**

1. PRESENT: Smith-Gallagher, Long, Zavoral, Cline, Heskin, Hunt  
ABSENT: Jelinek, Groves Lloyd, Griffin      ALSO PRESENT: Mary Friesen and Alex LeClair
2. CORRESPONDENCE/INTRODUCTION OF GUESTS: Julie Ostrander, City of Lodi Director of Administration.  
Lindsey Gajek, possible library board member
3. DIRECTORS REPORT: First month has gone well. \$4400 from Mary Jean Goeres contributions. \$3565 from Carla Hamre Thoftne contributions. Scenic Valley Lodi group disbanded and sent \$712 donation. Possible \$50k donation from Florence Markgraf. Masonic Temple Fish Fry sold out. Around \$1500 estimated. Looking to update computers, replacing circ computers and move circ computers to public. Internet technology updates including internal blogs, wiki, newsletter. Purchasing accounts have been opened and/or updated. Small building maintenance updates performed. Initial goals – Update on assessment of collection and programs will be given next month. Working relationship with City partners have been established. Understanding of the library financing process has begun. Adding blu-rays to the collection. Starting collection maintenance on the picture book collection. Working on design proposal for the programming room. New logo revealed. Working on website redesign.
4. LIBRARY BILLS: To be approved in Treasurers report.
5. MINUTES FROM MARCH 18, 2019 MEETING: Motion Heskin, second Zavoral to approve the minutes from the February 18, 2019 meeting. Motion passed.
6. CHAIR'S REPORTS: Furniture and other items donated to St Vincent or thrown out. Remaining trailer of materials will be moved back to the basement TBD. Policy for record keeping to be written. Ann, Nancy and Christina to work on follow up to community forum.
7. TREASURER'S REPORT: WRB Checking account balance \$13,073. WRB Money Market balance \$7,239. Endowment WRB balance \$3,665. \$167,236 balance in endowment SCLS funds. Supplemental fund balance \$59,091. Motion Smith-Gallagher, second Hunt approve treasurers report. Motion passed.
8. BUDGET COMMITTEE REPORT: Budget committee to meet with Brian Henry on May 6<sup>th</sup>.
9. NOMINATING COMMITTEE REPORT: No update given.
10. NEW POLICY DISCUSSION: Motion Smith-Gallagher, second Zavoral to approve the photo policy written. Motion passed.
11. FRIENDS OF THE LIBRARY: Start planning 2019 Run Walk.
12. SIGNATORY APPROVAL AT THE BANK FOR NEW DIRECTOR: Motion Hunt, second Cline to remove Smith-Gallagher as signature on bank account and add Director, Alex Le Clair on as signer. Motion passed.
13. AGREEMENT TO PARTICIPATE IN THE AUDIO BOOK CIRCUIT: No motion at this time. Will continue trouble shooting.
14. DISCUSSION OF PEG'S GARDEN MAINTENCE: Christina to reach out to Bill Welch.
15. LIBRARY BOARD CONTACT INFORMATION UPDATE: Will be updated after new elections.
16. ADJOURNMENT: Motion Smith-Gallagher, second Hunt to adjourn at 7:20 p.m. Motion passed.

Respectfully submitted,  
Christina Smith-Gallagher, Secretary