

Lodi Woman's Club Public Library
Virtual Board Meeting
Mon, April 20, 2020 4:30PM (CDT)
Join Zoom Meeting
<https://us02web.zoom.us/j/84742472581?pwd=UTVuK0lQUll0S1ZaaEptdkloSWViQT09>
Meeting ID: 847 4247 2581
Password: 016863
Meeting Minutes: April 20, 2020

1. PRESENT: Smith-Gallagher, Griffin, Gajek, Groves Lloyd, Hunt, Clark, Jelinek, Heskin
ABSENT: Zavoral ALSO PRESENT: Alex LeClair, Laurie, Becky Collyard, John Zimm, John Bauer
2. RE-OPENING PROCEDURE DISCUSSION: – Mondays and Friday 1pm – 4pm and Wednesday 3pm – 6pm. Patrons will place holds but only on material in the Lodi library. Option for calls or emails for requests. 2 employees in the library at a time. Offering a “Surprise Me” option. Patrons will hold name signage in the window and call ahead. Employees will put materials in patron’s trunk. Items will be quarantined for 1 week in the programming room.
3. DIRECTORS REPORT: 14% decrease in checkouts, 44% decrease in renewals and increase in OverDrive download due to COVID-19. 45% increase in new library cards, 70% increase in new OverDrive users. New bookshelf stickers added. Widescreen monitors installed. Staff meetings occurred on March 6th. Art on the Trail has been postponed until August. Other projects working on include podcast production project, Top 100 picture books of 2010, new collections, theater renovation, Summer & Vault Forward and contacting scheduled programs possibly postponed, Resume project and what to offer to unemployed, 2020 Ideas-to-Action grant and 2019 grant follow ups, re-designing the LinkCat app
4. MINUTES FROM MARCH 23, 2020 MEETING: Motion Hunt, second Griffin to approve the minutes from the March 23, 2020 meeting. Motion passed.
5. TREASURER’S REPORT: Funds down 16.5% from first quarter at the end of March.
6. PRESIDENT’S REPORT/DISCUSSION OF NEW BOARD MEMBER POSSIBILITIES: Suzanne Miller, Alderperson replacing Ann. Jane Poelma expressed interest to fill Town of Lodi seat for Zavoral. Looking for Primary or Elementary school representative to replace Jelinek. Officers to be voted and elected in May.
7. FRIENDS’ REPORT: N/A
8. EMERGENCY CLOSURE POLICY AND PANDEMIC DISCUSSION: Motion Heskin, second Gajek to approve Emergency Closure Policy with changes discussed. Motion passed.
9. DUCK TOWN PODCAST/ORAL HISTORY: Podcast project began as high school project. Evolved into project with staff interviewing members of the community and sharing. Podcast release form created with advice from attorney Paul Johnson.
10. ADJOURNMENT: Motion Smith-Gallagher, second Griffin to adjourn at 6:01pm. Motion passed.

Respectfully submitted,
Christina Smith-Gallagher, Secretary