

**City of Lodi Finance & Human Resources Committee Meeting
Minutes of May 14, 2019**

1. Call to Order

Chair Stevenson called the meeting to order at 5:03 PM.

Committee Members Present: Rich Stevenson, Ann Groves Lloyd, Paege Heckel, Peter Tonn and Suzanne Miller

Absent: Eric Hansen

Staff Present: Julie Ostrander, Kennan Buhr, Dawn Collins and Sandy Bloechl

Others: Jim Ness

2. Public Input: None

3. Minutes of April 16, 2019

MOTION (Groves Lloyd/Heckel) to approve the minutes of the April 16, 2019 Finance & Human Resources Committee meeting. Motion carried.

4. April 2019 Payroll

MOTION (Groves Lloyd/Heckel) to approve April 2019 Payroll and send to council. Motion carried.

Clarification that utilities supervisor is eligible for overtime.

5. April 2019 Accounts Payable

MOTION (Groves Lloyd/Heckel) to approve April 2019 Accounts Payable and send to council. Motion carried.

6. May 2019 Aged Accounts Receivable Report

MOTION (Groves Lloyd/Tonn) to write off finance charges for the School District of Lodi and Grothmann and send to council. Motion carried.

Ostrander explained that Grothmans late charge was due to questions that needed to be answered that a meeting was held between the city, Grothman and MSA. Bloechl explained that the School District had a deposit that was refunded that was to pay the bill that the late charge was applied to.

7. Update: Omitted Tax Agreement (Lodi Industrial Properties LLC)

Ostrander explained that negotiations are still going on between the lawyers and the contract hasn't been signed yet.

8. Bid Results for Sewer Work

MOTION (Tonn/Groves Lloyd) to accept LMS Construction Proposal for sewer work and send to council. No Vote Taken.

Buhr explained that this is for Hwy 60. Bid is much higher than anticipated. MSA estimated only half of what the bid came in on. Tonn commented that the sewer system is not broken and doesn't have to be fixed this year. Leakage is an issue, but since the sewer plant is at 60% capacity it's not an emergency. There was only one company that bid this project which could be the reason why the bid came in so high. Hwy 60 construction is scheduled to start in June and we will have to cut across hwy 60 to do this project. Groves Lloyd argues that we should go through with the project because we don't want to wreck the new road if we wait. Buhr suggested doing everything but the lining because the lining process will not do any damage to the new road. Stevenson asked if directional boring was an option. Have Andy from MSA come to the May 21st council meeting with options – directional boring, lining costs, etc.

MOTION (Groves Lloyd/ Stevenson) move to council on May 21 with no recommendation. Motion carried.

9. Prioritize Funding (\$150,000) Flood Damage

MOTION (Grove Lloyd/Miller) to recommend amending the budget for \$125,000 Park flood repair and send to council. Motion carried.

10. Extend 3 Degree Ventures LLC Lease Agreement

MOTION (Stevenson/Groves Lloyd) to extend 3 Degree Ventures LLC lease agreement and send to council. Motion carried.

11. Extend Lease Agreement with Lodi Area Control Club (City landfill site)

MOTION (Stevenson/Groves Lloyd) to extend Lodi Area Control Club (City landfill site) lease agreement and send to council. Motion carried.

ITEMS 12 THROUGH 15 WERE RECOMMENDED TO THE MAY 21ST COUNCIL MEETING FOR DISCUSSION AND ACTION DUE TO TIME CONSTRAINT.

12. Amend Personal Property Tax Collection Policy

13. Amend Miscellaneous Accounts Receivable Policy

14. Consideration to Increase Lifeguard Wage

(Heckel/Groves Lloyd) suggested no higher than \$10.50/hr.

15. Recommendation for Exempt Employees to Utilize Payroll Timesheets

16. Next meeting Date and Agenda Items

June 11, 2019 @ 5:00.

17. Adjourn

Motion (Groves Lloyd/Stevenson) to adjourn. Motion carried. The meeting adjourned at 6:17p.m.

Minutes by Sandra J. Bloechl, Accounting Manager/Treasurer