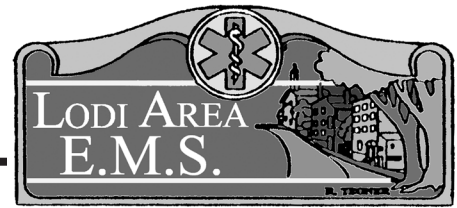


Lodi Area Emergency Medical Service

715 N. Main Street • Lodi, WI 53555 • 1-608-592-7123



May 16, 2019 - Approved Minutes

Notice is hereby given pursuant to Wisconsin State Statute 19.84 that the Lodi Area Emergency Medical Commission will meet **Thursday, May 16, 2019, 2019**, at 7:00 p.m. at the Lodi Area EMS Department, 715 North Main St., Lodi, WI. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipalities may attend the above stated meeting to gather information. No action will be taken by any governmental body at the above meeting other than the governmental body specifically referred to above in this notice.

The agenda was as follows:

1. Call to order. The meeting was called to order at 7:12 pm. Commissioners Alan Treinen, John Karls, Ann Groves Lloyd, and Jim Tooley were present, Commissioner Jon Plumer was absent. Also present was Karmin Enge (Town of West Point).

2) Announcement - The Lodi Area EMS Commission will Convene into Closed Session pursuant to sec. 19.85(1)(c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (EMS Chief Contract)

3. Citizen input. A time for citizens with concerns to speak to the ambulance commission. No discussion or action by the commission can take place unless placed on the agenda. There was no citizen input.

4. Minutes of the previous meeting/Action - The commission members present reviewed the minutes of our previous meeting. Motion to accept the minutes of the May 16, 2019 meeting. (Ann Groves Lloyd/John Karls). Motion passed.

5) Treasurer's Report and Vouchers - Jim Tooley reconciled the vouchers and Bank Statements. The members reviewed the April 30th Balance Sheet and the budget report to that date. Reviewing the January - April budget - revenues should be at 33% for the year but are at 50% at this point. Expenses are at 34.6% of budget. Motion to accept the Treasurer's report (Tooley/Groves-Lloyd) - motion passed.

6) Correspondence - We received correspondence from Roberta Arnold questioning the bonding/insurance aspects concerning our liability of Jay's taking on the role of Treasurer. We wondered if he wasn't covered under the Town of Lodi's insurance/bonding. This issue remains unresolved.

7. Director's Report - (*See Attached*) - Russ also noted that the Corn Boil will be at Katy's again this year - on Thursday, August 8th.

8) 2009 MedTec Ambulance Sale (Sauk Prairie EMS) - Russ reported the total cost of the new rig came to \$256,000 including the cot and power board. We sold the 2009 ambulance with its cot to Sauk Prairie Ambulance for \$20,000. Motion to return \$5000 of the proceeds to Crew Fund for the cot since that cot was purchased out of Crew Fund previously, and return \$15000 to the Municipalities via the 40/40/20% split (Tooley/Groves_Lloyd). Motion passed.

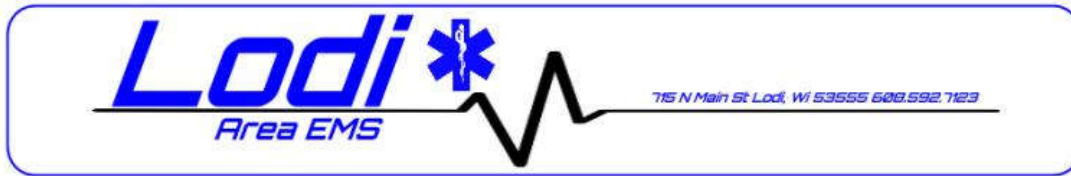
9) Convene into Closed Session - A roll call vote was taken to go into closed session - Jim Tooley - yes; Ann Lloyd Groves - yes; Alan Treinen - yes; John Karls - yes. ... going into closed session.

10) Reconvene into Open Session - A roll call vote was taken to go back into open session - Jim Tooley - yes; Ann Lloyd Groves - yes; Alan Treinen - yes; John Karls - yes. ... into open session ... Motion to raise the Director's salary to \$70,000/year, effective June 1, 2019 (Tooley/Lloyd-Groves). Motion passed.

11) Next meeting date - June 20, 2019 - 7pm

12) Adjourn - Motion to adjourn (Ann/Alan). Motion passed.

Submitted by Jim Tooley, Sec. Lodi EMS Service



Directors Report May 15th, 2019

Run Reports

- **Total Calls for 2019: 225**
- Total Calls for April: 46
- Total Calls for May (To Date): 36
- Page to Enroute: 2.10 minutes, Enroute to Arrive on Scene: 4.93 minutes

Resident Report (Calls for Resident of service area vs Non-Resident)

April: Resident: 39/ Non-Resident: 6/ Not Indicated: 1
YTD: Resident: 192/ Non-Resident: 25/ Not Indicated: 8

Call by Municipality:

April 2019

- City of Lodi: 29
- Town of Lodi: 13
- Town of Westpoint: 1
- Town of Dane: 1
- Poynette (Mutual Aid): 2
- Arlington (Mutual Aid): 0
- Sauk Prairie:

Staffing Report

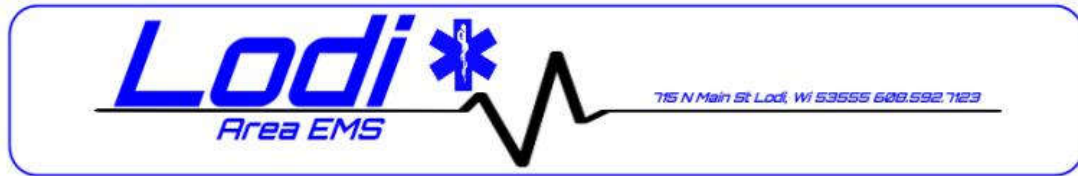
- In the process of a reorganization of duties. Staff will have areas of responsibility and report back versus having each task delegated.
- We will begin using our Elite system for accountability of station duties and other assigned duties.

Recruitment Report

- I am hoping to bring on several members for fall classes. I will have a recruiting station set up at the open house and will be posting to social media for this.

Equipment Report

- Our new ambulance has been in service several weeks and is a big improvement over our older one. North Central Sales completed some reprogramming on the software, replaced a backup camera and installed some dividers in drawers.



- Rescue 2 (2009 MedTec) was sold to Sauk Prairie Ambulance for \$15,000. We also sold them our cot for \$5,000.00. Cot was purchased with donated funds several years ago.
- Communication in the new ambulance (front to back) is difficult. We are researching various communication options to solve this issue.

Building Status

- Garage Door repairs are still awaiting Northland Door and insurance company remediation. Insurance is stating the door was repaired and it does not need to be replaced. I have placed the two into contact with each other and am waiting to hear the outcome.
- Carpet was installed and looks great. Munson flooring donated some labor to this as well.

Community Relations

- Open House scheduled for this weekend, May 19th from 11-2.
- EMS Week is next week, many hospitals having events and treats. We will hold our meeting and have an appreciation dinner prior to training.
- Corn Boil preparations starting. We will be adding a live band this year thanks to Katie.

Respectfully Submitted,

Russ Schafer