

**City of Lodi Finance & Human Resources Committee Meeting**  
**Minutes of June 11, 2019**

**1. Call to Order**

Chair Stevenson called the meeting to order at 5:10 PM.

Committee Members Present: Rich Stevenson, Ann Groves Lloyd, Paege Heckel, Peter Tonn, Eric Hansen and Suzanne Miller

Staff Present: Julie Ostrander, Dawn Collins and Sandy Bloechl

Others: Jim Ness

**2. Public Input:** None

**3. Minutes of May 14, 2019**

MOTION (Groves Lloyd/Heckel) to approve the minutes of the May 14, 2019 Finance & Human Resources Committee meeting. Motion carried.

**4. May 2019 Payroll**

MOTION (Groves Lloyd/Miller) to approve May 2019 Payroll and send to council. Motion carried.

**5. May 2019 Accounts Payable**

MOTION (Heckel/Groves Lloyd) to approve April 2019 Accounts Payable and send to council. Motion carried. Discussion on Pool bond payment. Request to have the Pool debt added to the next Park committee meeting agenda. Groves Lloyd suggested that since the Friends of the Lodi Pool no longer exists that the city resolicit the people in the brochure to see if they would be interested in donating more money to the pool.

**6. June 2019 Aged Accounts Receivable Report**

Tonn would like a one year look back comparison brought to the next meeting.

**7. Financials**

Ostrander explained that Debt Service Income Statement lists all of the city's debt. The General Fund Income Statement just shows revenues and the expense side is a work in progress at this time.

**8. City Anti-Harassment and Retaliation Policy**

MOTION (Groves Lloyd/Hansen) to approve City Anti-Harassment and Retaliation Policy and send to council with the amended language. Motion carried. In II. Policy, add discrimination and bullying. In III.b.2., add language from Evers Executive Order adding protected statuses. Amend g.2.a. from "The" supervisor to "A" supervisor and remove "to whom a complaint is given." Add g.2.b. City Administrator or designee will review complaints. In g.4., change "alleging" to "with a determination of" and make sure the document is consistent with the verbiage of "Internal Investigative Authority." In definitions, add Internal Investigative Authority as Director of Administration, Mayor or designee.

**9. Position Description for Chief of Police**

MOTION (Groves Lloyd/Heckel) to recommend amending the Position Description for Chief of Police and send to council. Motion carried. In the work experience bullet point remove the comma and add "in".

**10. Position Description for Police Administrative Assistant**

MOTION (Tonn/Heckel) to recommend amending the Position Description for Police Administrative Assistant and send to council. Motion carried.

**11. Authorize Sale of 2011 Ford Crown Victoria (PD)**

MOTION (Heckel/Groves Lloyd) to recommend authorization of sale of 2011 Ford Crown Victoria and send to council. Motion carried.

**12. Authorize Sale of 2013 Ford Explorer (PD)**

It was decided to wait and have the new chief decide to keep or sell this vehicle.

**13. Recommendation on Omitted Tax Agreement with Lodi Industrial Properties, LLC**

Ostrander explained the options 1 – Lodi Industrial Properties pays it all, 2 – Lodi Industrial Properties pays the tax portion and then the city pays the interest and penalties 3 – Lodi Industrial Properties will file a lawsuit. Discussion took place and all were in agreement that the city will not pay the interest or penalties. Tonn stated that this is a Columbia County administered bill. No action was taken.

**14. Next meeting Date and Agenda Items**

July 16, 2019 @ 5:00.

**15. Adjourn**

Motion (Groves Lloyd/Heckel) to adjourn. Motion carried. The meeting adjourned at 6:32p.m.

Minutes by Sandra J. Bloechl, Accounting Manager/Treasurer