

Lodi Woman's Club Public Library
Meeting Minutes: June 17, 2019

1. PRESENT: Smith-Gallagher, Zavoral, Cline, Heskin, Hunt, Jelinek, Gajek, Grove Lloyd
ABSENT: Griffin, Clark ALSO PRESENT: Alex LeClair
2. CORRESPONDENCE/INTRODUCTION OF GUESTS: Julie Ostrander, City of Lodi Director of Administration.
3. DIRECTORS REPORT: 2 new library pages hired. May circulation and program attendance up YOY. Summer reading registrations 15% increase over 2018. New story time session. New library card design. 2 grants in the works, one through Rotary and one through WiLS. Director joined the Library Innovation Subcommittee through SCLS.
4. LIBRARY BILLS: To be approved in Treasurers report.
5. MINUTES FROM MAY 20, 2019 MEETING: Motion Smith-Gallagher, second Zavoral to approve the minutes from the May 20, 2019 meeting. Motion passed.
6. FRIENDS OF THE LIBRARY REPORT: Run walk planning underway.
7. PRESIDENTS REPORT: Top priority is the next forum. Bylaw updates Policy updates.
8. TREASURER'S REPORT: Total WRB funds \$46,471, total SCLS funds is \$220,036. Reviewing the contribution from Columbia County. If the funds are correct, we are ahead of budget. Motion Gajek, second Hunt to approve treasurers report. Motion passed.
9. BUDGET COMMITTEE REPORT: Budget committee to meet with Town again. Working on funding formulas.
10. DISCUSSION ON EMPLOYEE HOURS AND BENEFITS: Working to get part time employees under 20 hours.
11. DISCUSSION OF LIBRARY HOURS: Looking at closing times for budgetary purposes.
12. LIBRARY FINE DISCUSSION: Tabled until July
13. PHONE CONTRACT: Motion Gajek, second Heskin has the authority to ok new Charter contact if it's in the best financial interest of the library. Motion passed.
14. LIBRARY CARD AND MATERIALS USE POLICY: Library card preferred but not required. Can use a drivers license or state ID instead. Motion Smith-Gallagher, second Jelinek to approve new library card and materials use policy. Motion passed.
15. GENERAL POLICY DISCUSSION: Tabled until July. Also need to discuss "naming" policy.
16. GOERES FAMILY DONATION FOR TABLE/CHAIRS: Received \$17k from the Goeres Family to purchase tables and chairs for programming room. Motion Smith-Gallagher, second Zavoral for the purchase of the tables and chairs up to \$17k. Motion passed.
17. MONEY FOR PROGRAM ROOM RENOVATION: Working on paint colors, carpet and lighting. Discuss quote at next meeting.
18. LIBRARY BOARD CONTACT UPDATE: Contact info to be updated for all board members.
19. SUMMER READING PRIZE DISCUSSION: Board members not eligible for prizes. Children of board members and employees are eligible..
20. FUTURE MEETINGS DATES AND TIME DISCUSSION: Meetings kept at 5:30.
21. ADJOURNMENT: Motion Zavoral, second Gajek to adjourn at 6:55 pm. Motion passed..

Respectfully submitted,
Christina Smith-Gallagher, Secretary