

City of Lodi, WI

Board of Review Meeting Minutes of June 21, 2018

1. **Call to Order.** Jim Ness called the meeting to order at 3:00 p.m. at City Hall, Common Council Room, 130 S. Main St., Lodi, WI. **Roll Call** - Present: Jim Ness, Julie Ostrander, Lanette Mayberry, Peter Tonn, Rich Stevenson Others: Lonnie Belcher (Assessor) and Bill Welch

2. **Approve the Minutes of the June 5, 2018 Meeting.**

Motion (Tonn/Stevenson) to approve the June 5, 2018 minutes. Motion carried.

3. **Confirmation of Appropriate Board of Review and Open Meetings Notices**

Appropriate notices were recognized by members.

4. **Verify At Least One Member Meets The Mandatory Training Requirements Under State Law (Sec. 70.46(4) Wis. Stats.**

Both Lanette Mayberry and Julie Ostrander met the training requirements.

5. **Resolution 18-01 - Adoption of Policy Regarding The Procedure of Sworn Telephone Testimony And Sworn Written Testimony**

Motion by Stevenson/Tonn to approve Resolution 18-01 Adoption Of Policy Regarding The Procedure Of Sworn Telephone Testimony And Sworn Written Testimony Motion carried on a roll call vote of 5-0.

7. **Resolution 18-02 - Adoption of Policy Regarding the Procedure For Waiver Of Board Of Review Hearing Requests**

Motion by Stevenson/Tonn to approve Resolution 18-02 Adoption Of Policy Regarding The Procedure For Waiver Of Board Of Review Hearing Requests Motion carried on a roll call vote of 5-0.

8. **Receipt of The Assessment Roll By Clerk From The Assessor - 2018 Assessment Roll, Assessor's Affidavit and Official Oath were received from City's assessor, Lonnie Belcher, Accurate Appraisal**

9. **Discussion/Action - Verify With the Assessor That Open Book Changes Are Included in the Assessment Roll**

It was verified that Open Book changes have been included.

10. **Review the Assessment Roll**

1. Examine the Roll
2. Correct Description or Calculation Errors
3. Add Omitted Property
4. Eliminate Double Assessed Property

11. **Review Notices of Intent To File Objection**

No objections have been filed.

12. **Proceed To Hear Objections, If Any And If Proper Notice/Waivers Given Unless Scheduled For Another Date**

No objections.

13. Consider/Act Of Scheduling Additional Board Of Review Dates

No need to schedule additional Board of Review dates.

14. **Adjourn.** Motion (Stevenson/Tonn). Motion carried. Adjourned at 5:00 p.m.

Minutes by Lanette Mayberry, Deputy Clerk

(These minutes have not yet been approved and are subject to change or correction.)

Clerk's notes:

FIRST MEETING OF THE BOARD OF REVIEW.

- *The 1st meeting of the BOR was held on 6/5/2018*
- *Agenda was posted in a timely manner.*
- *Notice of that first meeting of the BOR was posted to the City's 5 posting locations on 4/27/18 (Associated Bank, WI River Bank, Lodi Enterprise, Library and Police Dept.).*
- *Notice of the first meeting of the BOR was also published in the newspaper as a class 1 notice on 4/26/17.*
- *Jim Ness was appointed Chair of the BOR.*
- *The tax roll was not received as of 6/05/18 and therefore the meeting was adjourned until 6/21/2018.*

OPEN BOOK.

- *Open Book was held on May 16 and May 17, 2018.*
- *Notice of open book was published in the newspaper as a class 1 notice on 4/26/2018 and proof of publication was received.*
- *Notice of open book was posted to the City's 5 posting locations on April 27, 2018*

MEETING OF THE BOR.

- *The notice for the June 21, 2018 BOR meeting was timely posted to City's 5 posting locations on May 18, 2018; and also published in the newspaper on May 3, 2018 as a class 1 notice. Proof of publication from the newspaper was received.*
- *The agenda was posted to the City's 5 posting locations on June 19, 2018.*