

City of Lodi
Finance & Human Resources Committee
Minutes of July 14, 2020

1. Call to Order

Chair Stevenson called the meeting to order at 5:00 PM.

Committee Members Present: Rich Stevenson, Peter Tonn, Eric Hansen, Steven Clemens(virtual), Suzanne Miller, and Nick Strasser

Excused: None.

Staff Present: Julie Ostrander, Brenda Ayers, Terry Wetter

Others: Mayor Groves Lloyd and Andy Zimmer, MSA.

2. Virtual Etiquette Announcement Stevenson reviewed virtual etiquette for the meeting.

3. Public Input: None

4. Approve Minutes: MOTION (Miller/Hansen) to approve the minutes from June 9, 2020 open and closed sessions. Roll call vote taken - Aye (Hansen, Tonn, Miller, Clemens, Strasser, Stevenson); Nay (0) **Motion carried.**

5. Financials

Hansen questioned a payment to MSA for the athletic field. Groves Lloyd explained that the City pays the bill and in turn bills the school for reimbursement. Ostrander explained that it will show on Aged AR when billed. Tonn questioned the checks to local businesses for COVID 19. Groves Lloyd explained that money was received from WPPI to distribute to those affected by COVID 19. Peggy Richards and Anna Stieve came up with a plan to infuse the local economy by sending gift cards from local businesses to local high school graduates and first responders. Flowers were also sent to long term care residents. Strasser questioned the \$1,200 spent on video games. Groves Lloyd explained it was for the library. Groves Lloyd will follow up with the Accounting Manager to see about annotating library expenses on the financials.

The agenda was taken out of order and moved to item 8.

6. Recommendation on Associated Bank Contract

Due to time constraints, this item was deferred to council.

7. Discussion/Recommendation on Council Chambers AV System Proposal

Due to time constraints, this item was deferred to council.

8. Discussion/Recommendation TID #3 Drainage Improvements and Costs

MSA designed the plans using a 50-year rain event model. Excavating will be required to create storage capacity and trees will need to be removed. The pathway lights will also be removed and replaced. The City currently has \$75,000 and the remainder could be funded from the general fund with the TID paying it back over time. The committee discussed the options of bidding the project out for work this fall or next spring or purchasing the supplies this year and bidding out labor next year. They also discussed testing the market place to see if contractors are looking for work in the fall. If the bids are not favorable, the City could rebid for spring at a cost of \$2,000. MSA will work with City Staff to finalize the project design. **MOTION** (Tonn/Hansen) to proceed with bid documents for the TID 3 Stormwater Drainage project and authorize City Staff to work with MSA to finalize the design and prepare the bid package. Roll call vote taken - Aye (Hansen, Stevenson, Miller, Clemens, Tonn, Strasser); Nay (0) **Motion carried.**

9. Budget Timeline

Stevenson noted that the timeline was distributed previously and asked everyone to review the document. He further noted that committee work on the budget will begin in August.

10. Director of Administration Report

None.

11. Convene to Closed Session MOTION (Hansen /Miller) to convene to closed session **pursuant to Wis Stats 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Accurate Appraisal)**. Roll call vote taken - Aye (Hansen, Tonn, Miller, Clemens, Strasser, Stevenson); Nay (0) **Motion carried.**

12. Reconvene to Open Session

MOTION Hansen/Miller to reconvene to open session. Roll call vote taken- Aye (Tonn, Miller, Hansen, Strasser, Clemens, Stevenson); Nay (0) **Motion carried.**

13. Discussion and Possible Action Related to Closed Session (Accurate Appraisal)

MOTION (Hanson/Tonn) to recommend to Council to approve the agreement with Accurate Appraisal. Roll Call vote taken – Aye (Tonn, Miller, Strasser, Stevenson, Clemens, Hansen); Nay (0) **Motion carried.**

14. Next Meeting Date: Stevenson stated the next meeting is Tuesday, August 11^h at 5:00 p.m. at the EMS building due to the election.

15. Adjourn: MOTION (Miller/Hansen) to adjourn at 6:07 p.m.

Minutes by Brenda Ayers, City Clerk