

Lodi Woman's Club Public Library
Virtual Board Meeting Mon, July 20,
2020 4:30PM (CDT)
<https://us02web.zoom.us/j/85159333921>
Meeting ID: 851 5933 3921

1. PRESENT: Hunt, Clark, Heskin, Chambers, Gajek, Griffin, Miller, Poelma
ABSENT: Smith-Gallagher
ALSO PRESENT: Alex LeClair
2. INTRODUCTION OF VISITORS: Michael Miller
3. CORRESPONDENCE: John helped a patron file for a grant using technology at the library. Patron expressed effusive gratitude. Lodi Valley Historical Society donated \$1,000 toward microfilm machine
4. MINUTES FROM JUNE 15, 2020 MEETING: Motion to approve: Hunt; second: Clark.
Motion passed.
5. TREASURER'S REPORT: Income on SCLS fund. Will continue to use the City of Lodi Account at WI River Bank. \$5100 spent in February for new carpeting. LeClair reported that board previously approved an amount of money toward renovation. Review minutes from previous meeting to determine what that amount was. \$5,000 from Rotary for screen in theater room.
6. LIBRARY BILLS: LeClair presented library income statement. Received \$750 from Dane that was not in the budget. Less than \$100 left from CARES money. Had to be spent between June and August. Miller asked for clarification on items that show over budget.
7. MONTHLY LIBRARY STATISTICS: Checkouts are down. Overdrives checkouts up. New cards were up for the month but down overall for the year.
8. DIRECTORS REPORT: Wasp problem outside. Treated with spray. Handicap parking space issues discussed. Consider moving it over one space next time lines are painted. New toilets installed in both bathrooms. One is fine, other is too small and low. Spoke with Terry at Public Works about fixing issue. Helen Hilliker and her dad hired a gardening service for maintenance of Peg's Garden Grove. Theater install is complete and looks great. Mandatory mask policy started July 1. Two library pages are leaving or have left. Two new pages hired. Library is now circulating video games.
9. PRESIDENTS REPORT: No operational issue to report. Referenced Becky's email regarding the library going fine-free. This is a win-win for the library and the community.
10. FRIENDS REPORT: Smith-Gallagher absent. No report.
11. PANDEMIC UPDATE AND DISCUSSION: Staff member had a family member test positive and is quarantining. Another staff member showed symptoms, quarantined, then tested negative. Raised awareness of staffing issues and the need to create a policy. LeClair shared Communicable Disease Policy for board review. Kept intentionally broad to cover future situations. Director is currently using an Employee

Health Reporting Agreement form Dane County with staff. Foresee having to close again in the future. Could continue curbside service or enhanced curbside service if this is the case.

12. STRATEGIC PLANNING UPDATE: Tabled. Get any ideas and thoughts to Gajek on the future of the library. Miller asked for the Board's consideration to move the library to the Top of Lodi (former Primary School location.) Griffin suggested the Board table the decision as it needs to be its own agenda item for a future meeting and public input would be needed.

13. NAME CHANGE UPDATE: Heskin recommended leaving the name Lodi Woman's Club Public Library for legal purposes but call the library the Lodi Public Library. Put that into the Strategic Plan.

14. BOARD CONTACT INFORMATION: Board reviewed the information and made any necessary changes.

16. ADJOURNMENT: Motion Heskin, second Griffin to adjourn. Motion passed.

Respectfully submitted, Sue Chambers, in the absence of Christina Smith-Gallagher, Secretary