

**City of Lodi Common Council Meeting
Minutes of August 7, 2018**

Present: Ness, Tonn, Miller, Groves Lloyd, Heckel, Stevenson, Hansen
Staff: Julie Ostrander, Lanette Mayberry

Mayor Ness called the meeting to order at 7:00 p.m. in Council Chambers at City Hall, 130 South Main Street, Lodi WI

Common Council Roll Call: Tonn-aye, Miller-aye, Groves Lloyd-aye, Heckel-aye, Stevenson-aye, Hansen-aye.

The Pledge of Allegiance was recited.

Public Input: None.

Presentation of 2017 Financial Audit: Via skype by Karen Kerber of KerberRose

A review of the 2017 Financial Audit was presented by Karen Kerber. A brief question and answer session was held following the presentation. Overall, it was stated that the City of Lodi is in a good financial position for a city of its size.

Business Items:

Consent Agenda

Motion by (Groves Lloyd/Miller) to approve the minutes of July 11, 2018, the June 2018 City Payroll, June 2018 Check Register, Resolution 18-58 Appointing a Community Member to the Lodi Area EMS Commission, and Resolution 18-60 Accepting a Donation of Artwork. Motion carried.

There was brief discussion regarding a concern brought up by Heckel regarding overtime being paid to two employees who potentially are ineligible for overtime. It was reported that this issue will be brought to the Finance and Human Resources Committee.

There was also discussion regarding the artwork donated to the city by Ann Harris Irwin Hines. The pictures will be hung in City Hall for all residents to enjoy.

Resolution 18-57 Authorizing the Write-Off of Past Due Balances

Motion by (Stevenson/Groves Lloyd) to approve Resolution 18-57 Authorizing the Write-Off of Past Due Balances. Motion carried on a roll call vote 6-0.

This Resolution authorizes the reversal of an invoicing error for LSB Holdings in the amount of \$98 and a past due amount for Grothman & Associates SC in the amount of \$3,133.18. It also authorizes the write-off of all subsequent finance charges.

Resolution 18-59 Establishing An Asset Capitalization Policy

Motion by (Miller/Tonn) to approve Resolution 18-59 Establishing an Asset Capitalization Policy. Motion carried on a roll call vote 6-0.

Ostrander explained that this new policy will implement a system to better and more accurately track assets.

Resolution 18-61 Appointing a City Clerk

Motion by (Stevenson/Heckel) to approve Resolution 18-61 Appointing a City Clerk. Motion carried on a roll call vote of 6-0.

Dawn Collins was appointed as City Clerk starting during the month of August, 2018.

Discussion of Fair Board Variance Request - Recommend if an Updated Plat Survey Needs to be Completed for the Consent to Occupy Easement

The Board of Appeals reviewed a request from the Lodi Ag Fair on August 2, 2018. The Fair Board is requesting a variance to extend their junior exhibit building that runs near Fair Street.

After discussion, Common Council decided they will recommend to the Fair Board that they should complete the plat survey before moving forward. The Common Council will also ask the Fair Board to provide to the City of Lodi a letter that states the City of Lodi is not liable should anything happen to the building as a result of it being built in close proximity to Fair Street.

Motion by (Groves Lloyd/Heckel) to adjourn. Motion carried. Meeting adjourned at 7:45 p.m.

Minutes by Lanette Mayberry, Deputy Clerk

These minutes have been approved.