

City of Lodi
Finance & Human Resources Committee
Minutes of September 8, 2020

1. Call to Order.

Chair Stevenson called the meeting to order at 5:00 PM.

Committee Members Present: Rich Stevenson, Eric Hansen, Steven Clemens(virtual), Suzanne Miller (virtual), Nick Strasser and Peter Tonn

Staff Present: Julie Ostrander, Brenda Ayers, Terry Weter, Wayne Smith, Bill Nichols

Others: Mayor Groves Lloyd

2. Virtual Etiquette Announcement. Stevenson reviewed virtual etiquette for the meeting.

3. Public Input. None

4. Approve Minutes. MOTION (Hansen/Strasser) to approve the minutes from August 11, 2020. Roll call vote taken - Aye (Hansen, Stevenson, Miller, Strasser, Clemens). **Motion carried.** **Motion** (Stevenson/Hansen) to approve the minutes from August 18, 2020. Roll call vote taken - Aye (Clemens, Stevenson, Miller, Hansen, Strasser). **Motion carried.** Tonn arrived at 5:04 p.m.

5. Financials. Committee members made inquiries regarding a payment to Integral Building Systems and an outstanding invoice owed by Derek Hoffman.

6. 2021 Budget Timeline.

6.a. Parks/Pool & Pool Fiduciary. Weter noted that the majority of the increase in the Parks Budget is due to the addition of the two part-time employees at \$14 per hour for 650 hours each. The additional employees will be responsible for maintaining the park bathrooms and watering flowers on weekends during the summer. The budget also includes money for planters around streetlight posts. Tonn inquired if the additional staff could also do minimal landscaping maintenance throughout the city. Ostrander noted that at the last parks meeting the committee discussed an amendment for money not used in the pool budget in 2020 to go towards the payment on the pool loan or for something in the parks budget.

Ostrander noted the that Fiduciary Fund was set up to pay for the pool and the fund will be gone at end of 2021. The fund was set up to use the interest to pay for pool operations.

6.a.1. Parks: CIP/Asset Management and Finance Benchmark. this item was rescheduled for the September 15, 2020 Special Finance and Human Resources meeting.

6.b. General Government- Public Works Projects/Solid Waste Special Revenue. Weter noted that he removed the purchase of a vac truck and added \$194,000 for a new plow truck. He also added a new line item for Brew B Que and other events to break out the overtime employees are paid for traffic control at these events. Budget also includes the brackets for the downtown banners. Tonn inquired if the plow truck was part of bonding and had not been purchased yet. Stevenson stated it was a dump truck that was purchased as part of the bonding and it is not set up for plowing. Tonn inquired about trading in the dump truck to help pay for the new plow truck.

Weter reported that the Public Works Projects Budget includes money for the Gay and Sauk Street projects. There is a \$200,000 placeholder for Fair Street as well. Stevenson inquired about short term repairs to Fair Street. Tonn expressed his concern over engineering costs. Strasser inquired about an RFP for engineering services. Stevenson noted that they will be meeting with MSA later in the week and hope to have more accurate numbers for the budget.

Weter noted that the Solid Waste budget is on track. More money was charged up front to have money left in the fund with no need to raise prices annually. At the end of seven years it should zero out.

6.c. Electric/Water/Wastewater Utilities

Electric- Weter noted that the projects revenues will be a little under budget this year mostly due to COVID. He also explained that the expenses will also be lower since the City is buying less power. The 2021 Electric Distribution Capital Budget is roughly \$200,000 higher than 2020 due to the AMI project and new poles.

Water/Wastewater- both are close to where they should be this time of year. Expenses are higher in 2021 due to increases in depreciation, taxes and insurance. Weter noted the addition of \$95,000 for a back-up generator for well 2 in the 2021 budget. Tonn questioned the need for a generator since the expansion of the well on the east side of the city could serve as back up due to its capacity and pressure. Weter explained that the DNR determines if a generator is necessary. The 2021 Capital Wastewater Budget includes \$171,000 for the Gay Street project, \$45,000 for crack filling and seal coating the parking lot and \$85,000 for rebuilding the clarifier.

6.d. Public Safety. Chief Smith reported on an update to the budget to reflect the purchase of only one squad in 2021. If approved, the 2021 Budget allows the transfer of the police truck to parks.

7. **Director of Administration Report.** None.
8. **Lodi Fire and EMS Update.** None.
9. **Next Meeting Date.** Stevenson stated the next meeting is a special budget meeting Tuesday, September 15 at 5:00 p.m.
10. **Adjourn. MOTION** (Hansen/Tonn) to adjourn at 5:49 p.m.
Motion passed.

Minutes by Brenda Ayers, City Clerk