

**Lodi Woman's Club Public Library Virtual Board Meeting**

**Mon, September 21<sup>st</sup> 4:30PM (CDT)**

<https://us02web.zoom.us/j/86402216509?pwd=UnZuNk5aSUhQSDNaQjVTb2xmdWYrQT09>

**Meeting ID: 864 0221 6509 Passcode: 371082**

1. PRESENT: Smith-Gallagher, Gajek, Poelma, Hunt, Clark, Heskin  
ABSENT: Miller, Chambers, Griffin      ALSO PRESENT: Alex LeClair
2. INTRODUCTION OF VISITORS: Nancy Long
3. CORREPENDENCE: N/A
4. MINUTES FROM AUGUST 17, 2020 MEETING: Motion Gajek, second Poelma to approve minutes from August 17, 2020 meeting. Motion passed.
5. TREASURER'S REPORT: SCLS Fund is finally showing small gain for the year. Peg Hilliker Fund \$183,487 at SCLS and Board Fund balance at \$63.272 at SCLS.
6. LIBRARY BILLS: \$750 given from Town of Dane. Desk receipts are over what was budgeted.
7. MONTHLY LIBRARY STATISTICS: All stats August YOY - 24% drop in checkouts, 8% increase in OverDrive, 61% drop in physical cards issued, 50% drop in new OverDrive users, Computer use down 20%, Program attendance down 189%.
8. DIRECTORS REPORT: Security system up and running. Won a CARES Act grant for \$1400. Developing a project connected with camera. Vault renovation purchasing has begun. 7 news chairs purchased for computer area.
9. PRESIDENTS REPORT: Working on replacing Treasurer and budget proposal.
10. NEW TREASURER: Motion Clark, second Gajek to temporary amend the bylaws to allow for Heskin to serve as Treasurer for no more than 3 months. Motion passed.
11. FRIENDS REPORT: Meeting set for Monday. Alex will be running the meetings going forward. Working on annual appeal.
12. COMMITTEE REPORTS:
  - a) STRAGIC PLANNING: Flyer and survey finished. Flyer to be distributed locally. Survey will be available for 1 month
  - b) POLICY: Looking to revise the bylaws by next meeting.
  - c) ENDOWMENT FUND: N/A
  - d) BUDGET COMMITTEE: See agenda item 13
- 13: 2021 BUDGET PROPOSAL: Reviewed pay for desk staff to get them to the minimum pay grade or a certain percentage to move them to the right direction. Proposing \$4,000 increase from City of Lodi.
14. PANDEMIC UPDATE AND DISCUSSION: Will allow employees to ask patrons to leave if they aren't wearing a mask due to health conditions and are showing symptoms related to COVID 19. Working to schedule more breaks for staff.
15. ADJOURNMENT: Motion Heskin, second Gajek to adjourn at 5:48 pm. Motion passed.

Respectfully submitted,

Christina Smith-Gallagher, Secretary