

City of Lodi
Finance & Human Resources Committee
Minutes of October 13, 2020

1. Call to Order.

Chair Stevenson called the meeting to order at 5:00 PM.

Committee Members Present: Rich Stevenson, Eric Hansen, Steven Clemens(virtual), Nick Strasser and Peter Tonn (virtual)

Excused: Suzanne Miller

Staff Present: Julie Ostrander, Sandy Bloechl, Terry Weter, Chief Smith and Lt. Nichols

Others: Mayor Groves Lloyd

2. Virtual Etiquette Announcement. Stevenson reviewed virtual etiquette for the meeting.

3. Public Input. None

4. Approve Minutes. MOTION (Hansen/Strasser) to approve the minutes from September 8, September 15, September 22, and September 29, 2020. Roll call vote taken - Aye (Clemens, Stevenson, Hansen, Strasser, Tonn). **Motion carried.**

5. Financials

Questioned Veradesk purchase. Ostrander explained that 50% of the money will be refunded through insurance program.

6. 2021 Budget Discussion

Budget options were discussed. Calculations show that the 2020 budget may have money available to purchase items this year and not budget for them in 2021. Ostrander explained the 2021 Budget Options worksheet. Stevenson reviewed the reduction options that are listed on the bottom of the worksheet. Goal is to keep a million-dollar fund balance. Clemens asked if a full-size pickup is necessary for the Directors truck. Weter explained that he is looking at a smaller truck as replacement. Clemens would like documentation that shows that we are not overstaffed, but couldn't identify what that documentation would be. Tonn suggested \$90,000 down payment in 2021 for snow plow. Final payment of \$90,000 in 2022 – no squad purchase, push managers truck to 2020, cameras 2020 and council chairs to 2020. Strasser – squad out, wanted to know long term effects of not crack filling, removing council chair purchase, PD budget labor for PT should make OT less, is a new server next year necessary, eliminate PT for parks and watering baskets along with baskets on the street poles downtown. Hansen thinks Fair St repair can get bumped and wait until reconstruction, plow truck, crack filling and council chairs all pushed back. Tonn asked inhouse ability to crack fill vs. hiring out. Weter said that it is cheaper to hire crack fill instead of trying to do it inhouse.

Has to be published in the paper 15 days before the public hearing. Ostrander just needs a preliminary to put in the paper.

Cut Squad – Hansen no, remaining yes Strasser, Tonn, Clemens, Stevenson.

Managers pickup – put in 2020 budget, Clemens, Strasser, Tonn, Hansen, Stevenson.

Council chairs – remove from budget completely – all agreed.

Snow Plow - \$90,000 Tonn, Strasser or push to 2022 – Clemens, Hansen.

Fair St - \$40,000 in 2021 budget Strasser drop, Tonn drop, Hansen drop, Clemens drop.

Ostrander will publish the budget as is and discussion will follow to make final cuts at the next meeting.

7. Director of Administration Report

No report – working on budget

8. Next Meeting Date. Stevenson stated the next meeting Tuesday, October 20th at 5:00 p.m.

9. Adjourn. MOTION (Stevenson/Strasser) to adjourn at 6:26 p.m.

Roll call vote. Aye - Hansen, Clemens, Strasser, Tonn, Stevenson. Motion passed.

Minutes by Sandy Bloechl, Accounting Manager/Treasurer

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