

**Lodi Woman's Club Public Library Virtual Board Meeting
Mon, October 19, 2020 4:30PM (CDT)**

<https://us02web.zoom.us/j/81111752894?pwd=RFFV RXBCTT Q0MitgUkx1T3owZW hIUT09>

Meeting ID: 811 1175 2894 Passcode: 528458

1. PRESENT: Smith-Gallagher, Gajek, Poelma, Hunt, Clark, Heskin, Griffin, Chambers
ABSENT: Miller ALSO PRESENT: Alex LeClair
2. INTRODUCTION OF VISITORS: N/A
3. CORRESPONDENCE: Woman's Club donated \$3150 as final Woman's Club donation. Paul Fisk with American Legion inquired about projects and proposal was submitted to American Legion for donation for photography project.
4. MINUTES FROM SEPTEMBER 21, 2020 MEETING: Motion Smith-Gallagher, second Heskin to approve minutes from September 21, 2020 meeting. Motion passed.
5. TREASURER'S REPORT: SCLS Fund is finally showing loss for the year. Peg Hilliker Fund \$179,763 at SCLS and Board Fund balance at \$61,895 at SCLS.
6. LIBRARY BILLS: \$3150 deposited from Woman's Club. \$950 deposited for desk receipts.
7. MONTHLY LIBRARY STATISTICS: All stats September YOY - 12% drop in checkouts, 11% increase in OverDrive, 26% drop in physical cards issued, 25% drop in new OverDrive users, Computer use down 4%, Program attendance down 194%.
8. DIRECTORS REPORT: New locks installed on two exterior doors and closet door in program room. AMS deep cleaned the building. Staff meeting was held on Thursday, October 15th. New hours established on October 12th. Removed tables and some seating. Vault renovation in progress. Books and shelves given to The Book Deal. Alex on vacation for most of November.
9. PRESIDENTS REPORT: N/A
10. NEW TREASURER: Still looking to replace Heskin
11. FRIENDS REPORT: Fundraising meeting held. Board meeting to be held in October. Working on end of year appeal
12. COMMITTEE REPORTS:
 - a) STRAGIC PLANNING: Surveys out for 3 weeks.
 - b) POLICY: Updated bylaws to be sent for approval to review prior to November board meeting
 - c) ENDOWMENT FUND: Reviewed the endowment fund bylaws and looking to build committee
 - d) BUDGET COMMITTEE: See agenda item 13
- 13: 2021 BUDGET PROPOSAL: Made proposal to city to slight increase. Revised proposal to \$2k increase rather than \$4k increase. Columbia County dropped reimbursement rate from 74% down to 70%. With that removed all raises in budget to avoid additional cuts. Final city budget to be approved through the city in November.
14. PANDEMIC UPDATE AND DISCUSSION: Removed most tables and some chairs. Hours slightly updated. Running low on good hand sanitizer. Columbia County directors looking into virtual programming.
15. ADJOURNMENT: Motion Gajek, second Poelma to adjourn at 6:06 pm. Motion passed.

Respectfully submitted,
Christina Smith-Gallagher, Secretary