



PLEASE TAKE NOTICE: There will be a **City of Lodi Parks Committee** meeting Tuesday, October 5, 2021 at 5:00 pm in the City Hall Council Room, 130 South Main Street, Lodi, WI.

[Registration](#) for virtual attendee public input must be completed 24 hours prior to meeting start time.

**Meeting Link:** <https://us06web.zoom.us/j/94875595010?pwd=SzJ4V3BjS1d6UHdrMnV2R1NhYnFydz09>

**Meeting ID:** 948 7559 5010 **Passcode:** 847763 **Phone:** 1-312-626-6799 (Wisconsin); 888-475-4499 (Toll-Free)

## Parks Committee Agenda

1. Call to Order

2. Meeting Etiquette

- The meeting Chair will:
  - Identify the number of public input registrations
  - Identify Alders or staff attending remotely (Stay muted when **not** speaking)
  - Acknowledge attendees prior to speaking
- Virtual attendees should identify themselves in the chat box
- In-person attendees should sign the attendance sheet
- All attendees should raise their hand to be recognized prior to speaking
- No side conversations

3. Public Input

***Must state name and address. Must be limited to items not on the agenda. Limited to two minutes unless otherwise extended. Committee's role is to listen and not discuss the item. Personnel issues cannot be discussed nor individuals named. Committee is unable to take action at this meeting.***

4. Approval of Minutes from September 7, 2021

Documents:

[9-7-2021 Parks Committee Meeting Minutes.pdf](#)

5. Parks Financials

Documents:

[8 Aug 2021 Pool Ops Balance Sheet.pdf](#)  
[8 Aug 2021 Pool Ops Endowment Balance Sheet.pdf](#)  
[8 Aug 2021 Pool Ops Income Stmt.pdf](#)  
[8 Aug 2021 Park Develop Balance Sheet.pdf](#)  
[8 Aug 2021 Park Develop Income Stmt.pdf](#)  
[8 Aug 2021 Parks GF Income Stmt Exps.pdf](#)

6. Discussion and Possible Recommendation Regarding Doctor's Park

7. Discussion and Possible Recommendation Regarding Kohn Park

8. Discussion and Possible Recommendation Regarding Agreement With U.S. Fish and Wildlife Service for a Grant Funding for Seeds

Documents:

[CityofLodi\\_Sub-Award Agreement.pdf](#)

9. Director of Operations Report

10. Next Meeting Date - Tuesday, November 2 at 5:00 PM and Agenda Items

11. Adjourn

Posted: \_\_\_\_\_

By: \_\_\_\_\_

Members: Alders Goethel (Chair), Ripp, Stevenson; Citizens Bilkey, Kloberdanz, Vorlander, Welch  
Agendas may change up to 24 hours prior to the commencement of the meeting. Reasonable accommodations for persons with disabilities may be made in advance by calling City Hall at 608-592-3247.

*Notice is hereby given that a majority of the City of Lodi Common Council may be present at a meeting of the Parks Committee to gather information about subjects over which they have decision making responsibility. This constitutes a meeting of the city council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N.W.2d 408 (1993), and must be noticed as such; although the City of Lodi Common Council will not take any formal action at this meeting.*

**City of Lodi Parks Committee Meeting  
Minutes of September 7, 2021**

**1. Call to Order**

Stevenson called meeting to order at 5:00 PM.

Committee Members Present: Rich Stevenson, Geoffrey Vorlander, Tim Ripp, Bill Welch, Luke Kloberdanz

Excused: Mike Goethel, Mikel Bilkey

Staff Present: Sandy Bloechl, Brenda Ayers, Terry Weter

**2. Meeting Etiquette.** Skipped – no attendees online

**3. Public Input.** None.

**4. Approve Minutes from August 4, 2021**

**MOTION** (Welch/Kloberdanz) to approve the minutes from the August 4, 2021 meeting. Roll Call vote: Aye (Stevenson, Vorlander, Ripp, Welch, Kloberdanz); Nay (0). **Motion carried.**

**5. Parks Financials.**

No questions

**6. 2022 Budget Discussion**

Weter presented:

Parks budget – not much change

Pool budget – large increase because not sure what will happen next year – increase of overtime because of testing

Park Development budget – added \$45,000 for pedestrian bridge, new lawnmower, creek wall repairs.

**7. Discussion and Possible Recommendation for Habermann Park Restroom Improvements**

No discussion

**8. Discussion about Prioritization of Capital Projects Remainder of 2021 and Calendar Year 2022**

Stevenson verified with committee on what can be deferred – Park steps, stone walls and steps on Fair St will be done in 2025, dredging permit is still good for 2022. Stevenson asked for Weter to bring back options for East vs. West side of wall and identify the priority areas and give estimated costs. It was decided that the Long Pond discussion should be postponed until highway 113 construction.

**9. Discussion and Possible Recommendation for a Grant Proposal for the Existing Pickleball Courts**

Idea is to install permanent pickleball nets on the court furthest from the basketball court. City would need to be the owner for any grants proposals sent. Welch volunteered to write the grant and then have the city sign off before it is sent.

**10. Rain Garden Report**

Welch explained that a meeting will be held at the rain garden end of the month and periodically will go down and pull invasive weeds.

**11. Director of Operations Report**

Pool has been closed. Discussion with the softball association has not happened yet.

**12. Next Meeting Date - Tuesday, October 5, 2021 5:00 p.m. and Agenda Items**

**13. Adjourn**

**MOTION** (Welch/Ripp) to adjourn at 5:40 p.m. Motion carried.

Minutes by Sandy Bloechl, Accounting Manager/Treasurer



Pool Operations 28223  
Balance Sheet  
For the Period Ending 8/31/2021

**Assets**

Cash & Investments	\$10,949
Receivables:	
Accrued Receivables	
<b>Total Assets</b>	<b><u>10,949</u></b>

**Liabilities**

Advance from Other Funds	_____
<b>Deferred Inflows of Resources</b>	_____

**Fund Balances (Deficits)**

Restricted	
Assigned	
Unassigned	66,715
Net Change in Fund Balance	(55,766)
<b>Total Fund Balances (Deficits)</b>	<b><u>10,949</u></b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances (Deficits)</b>	<b><u>10,949</u></b>



Pool Operations Endowment 28877  
Balance Sheet  
For the Period Ending 8/31/2021

**Assets**

Cash & Investments	\$103,000
Receivables:	
Interest & Dividends Receivable	4,965
Accrued Receivables	
<b>Total Assets</b>	<b><u>107,965</u></b>

**Liabilities**

Due To Other Funds	4,965
Advance from Other Funds	

**Total Liabilities**

**4,965**

**Deferred Inflows of Resources**

**Fund Balances (Deficits)**

Restricted	
Assigned	
Unassigned	103,000

**Total Fund Balances (Deficits)**

**103,000**

**Total Liabilities, Deferred Inflows of  
Resources and Fund Balances (Deficits)**

**107,965**



Pool Operations 28223  
Pool Operations  
For the Eight Months Ending 8/31/2021

<u>Account Description</u>	<u>August</u>	<u>2021 YTD</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
<b>REVENUE</b>					
General Property Taxes		\$66,085.00	\$66,085.00		100%
Donations	283.30	398.30		(398.30)	0%
<b>Total Revenue</b>	<b>283.30</b>	<b>66,483.30</b>	<b>66,085.00</b>	<b>(398.30)</b>	<b>101%</b>
<b>EXPENSE</b>					
Aquatic Program Wages			20,000.00	20,000.00	0%
Aquatic Program Employer Contributions			1,530.00	1,530.00	0%
Aquatic Program Operating Supplies		236.43	500.00	263.57	47%
Publications Subscriptions Dues			120.00	120.00	0%
Pool Maintenance Wages	1,443.87	9,200.25	12,240.00	3,039.75	75%
Pool Maintenance Overtime Wages	1,303.02	4,118.62	1,500.00	(2,618.62)	275%
Pool Maintenance Employer Contributions	318.05	2,102.66	1,605.00	(497.66)	131%
Pool Maintenance Contracted Services			300.00	300.00	0%
Pool Maintenance Safety Coordinator		911.25	1,340.00	428.75	68%
Pool Telephone Internet		466.35		(466.35)	0%
Pool Maintenance Electric	1,001.68	4,437.47	15,000.00	10,562.53	30%
Pool Maintenance Water	279.80	1,765.90		(1,765.90)	0%
Pool Maintenance Sewer	373.24	2,196.44		(2,196.44)	0%
Pool Maintenance Natural Gas	27.01	205.77		(205.77)	0%
Pool Fund Raising Repair Maint Buildings		296.84	2,000.00	1,703.16	15%
Pool Maintenance Repair Maintenance Other		1,345.98	2,000.00	654.02	67%
Pool Maintenance Training Non-Labor		750.00	900.00	150.00	83%
Pool Maintenance Operating Supplies	24.96	1,747.03	1,800.00	52.97	97%
Pool Maintenance Chemicals	382.90	3,901.07	5,000.00	1,098.93	78%
Transfer to Capital Projects		88,567.00		(88,567.00)	0%
<b>Total Expense</b>	<b>5,154.53</b>	<b>122,249.06</b>	<b>65,835.00</b>	<b>(56,414.06)</b>	<b>186%</b>
<b>Net Income</b>	<b>(4,871.23)</b>	<b>(55,765.76)</b>	<b>250.00</b>	<b>56,015.76</b>	<b>(22,306%)</b>



Park Development 28229  
Balance Sheet  
For the Period Ending 8/31/2021

**Assets**

Cash	\$170,141
Investments	99,609
Receivables:	
Accrued Receivables	
<b>Total Assets</b>	<b><u>269,750</u></b>

**Liabilities**

Advance from Other Funds	<u>          </u>
<b>Deferred Inflows of Resources</b>	<u>          </u>

**Fund Balances (Deficits)**

Restricted	
Assigned	
Unassigned	246,680
Net Change in Fund Balance	23,070
<b>Total Fund Balances (Deficits)</b>	<b><u>269,750</u></b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances (Deficits)</b>	<b><u>269,750</u></b>



Park Development 28229  
 Park Development Income Stmt  
 For the Eight Months Ending 8/31/2021

<u>Account Description</u>	<u>August</u>	<u>2021 YTD</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
<b>REVENUE</b>					
Park Reservation Fees	\$100.00	\$1,965.00	\$1,850.00	(\$115.00)	106%
General Investment Interest	(51.74)	130.25	1,500.00	1,369.75	9%
Rent - Land for Communications Tower	2,680.76	21,092.58	29,000.00	7,907.42	73%
<b>Total Revenue</b>	<b>2,729.02</b>	<b>23,187.83</b>	<b>32,350.00</b>	<b>9,162.17</b>	<b>72%</b>
<b>EXPENSE</b>					
Treasury Management Fees	16.92	117.56	160.00	42.44	73%
<b>Total Expense</b>	<b>16.92</b>	<b>117.56</b>	<b>160.00</b>	<b>42.44</b>	<b>73%</b>
<b>Net Income</b>	<b>2,712.10</b>	<b>23,070.27</b>	<b>32,190.00</b>	<b>9,119.73</b>	<b>72%</b>



**28100**  
**Parks**  
**Income Statement Expenses**  
**For the Eight Months Ending Tuesday, August 31, 2021**

<u>Account Description</u>	<u>August</u>	<u>2021 YTD</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
<b>Parks</b>					
Parks PA Wages Straight Time	\$4,290	\$24,907	\$51,864	\$26,957	48%
Parks PA Wages Overtime	1,338	3,561	1,714	(1,847)	208%
Parks PA Employer Contrib Health	0	751	800	49	94%
Parks PA Employer Contrib Retirement	0	340	1,000	660	34%
Parks PA Employer Contrib FICA	296	2,025	4,099	2,074	49%
Parks PA Safety Coordinator	0	911	1,300	389	70%
Parks PA Electric	36	471	6,360	5,889	7%
Parks Tennis Court Utilities	15	121	300	179	40%
Electric Ballpark	463	1,269	500	(769)	254%
Parks Water	52	354	0	(354)	0%
Parks Water Tennis Courts	9	63	0	(63)	0%
Parks Water Ballpark	43	304	0	(304)	0%
Parks Sewer	34	154	0	(154)	0%
Parks Sewer Ballpark	15	106	0	(106)	0%
Parks PA Repair Maint Vehicle	51	1,245	1,500	255	83%
Parks PA Repair Maint Tennis Courts	0	48	500	452	10%
Parks Tree Trimming and Planting	1,400	2,100	4,000	1,900	53%
Parks PA Comprehensive Plan	0	304	0	(304)	0%
Parks Operating Supplies	102	1,607	3,400	1,793	47%
Parks PA Repair or Maintenance	107	2,749	3,700	951	74%
Parks PA Minor Equipment	0	0	2,000	2,000	0%
Parks PA Raw Materials	0	617	3,000	2,383	21%
Parks PA Gas & Fuel	255	1,788	2,500	712	72%
<b>Total Parks</b>	<b>8,507</b>	<b>45,794</b>	<b>88,537</b>	<b>42,743</b>	<b>52%</b>
<b>Recreation Programs &amp; Events</b>					
Recreation Programs & Events	1,837	2,283	8,250	5,967	28%
<b>Total Recreation Programs &amp; Events</b>	<b>1,837</b>	<b>2,283</b>	<b>8,250</b>	<b>5,967</b>	<b>28%</b>
<b>Total Park Expenses</b>	<b>10,344</b>	<b>48,078</b>	<b>96,787</b>	<b>48,710</b>	<b>50%</b>

Landowner Agreement No:	WIPLO-21-066
Cost Structure:	WWA 2021
Award #:	N.A.
Other:	\$1,200

**PARTNERS FOR FISH AND WILDLIFE PROGRAM  
LANDOWNER AGREEMENT  
Sub-Recipient Agreement to the Cooperative Agreement between the U.S. Fish and  
Wildlife Service and City of Lodi**

This Landowner Agreement (Agreement), dated 9/13/2021, between City of Lodi, and the U.S. Fish and Wildlife Service (USFWS) is entered into pursuant to authority contained in the Partners for Fish and Wildlife Act (P.L. 109-294), the Fish and Wildlife Coordination Act (16 U.S.C. 661 et seq.) and the Fish and Wildlife Act of 1956 (16 U.S.C. 742a-j), as amended. This project was selected for funding because the Landowner(s) share(s) a common objective with the USFWS to restore habitat for the benefit of Federal trust species on private lands, and the project supports priority actions identified in the Regional Partners for Fish and Wildlife (Partners) Program Strategic Plan.

City of Lodi, 130 S Main Street Lodi, WI 53555, hereby agrees to participate with the USFWS in conducting certain wildlife management practices on lands owned or managed in Columbia County, State of WI described as follows: all of, or within, Township: 10N / Range: 8E / Section: 27 and/or Latitude: 43.31934 / Longitude: -89.53115.

In signing this Agreement, the Landowner(s) join(s) as a participant in a wildlife habitat improvement program and grant(s) to the Cooperator(s) and the USFWS authority to complete the habitat improvement project or the Landowner(s) may personally carry out management activities with financial or material support as described in attached Exhibit A. Any donation of supplies, equipment or direct payment from the Cooperator(s) to the Landowner(s) for carrying out the habitat improvements is included in Exhibit A. The activities conducted pursuant to this Agreement are not to replace, supplement or otherwise contribute to any mitigation or compensation that may be required of the Landowner(s) or Cooperator(s) or other parties, as a result of any mandated requirements.

The term of this Agreement (also referred to as the habitat retention period) will be completed on 9/13/2031. This Agreement may be modified at any time by mutual written consent of the parties. It may be terminated by either party upon 30 days advance written notice to the other part(ies). However, if the Landowner(s) terminate(s) the Agreement before its expiration, or if the Landowner(s) should materially default on these commitments, then the Landowner(s) agree(s) to reimburse the USFWS prior to final termination for the prorated costs of all habitat improvements placed on the land through this Agreement, and the Cooperator will work with the USFWS to determine how those funds will be used For these purposes, the total cost of the habitat improvements to the United States is agreed to be \$ 1,200

**Landowner:**

The Landowner(s) or his/her land manager, with legal authority over land management decisions, guarantee(s) ownership of the above-described land and warrants that there are no outstanding rights that interfere with this Landowner Agreement.

The Landowner(s) will notify the USFWS and other Cooperator(s) of planned or pending changes in ownership. A change of ownership shall not change the terms of this Agreement. The Agreement and terms shall be in effect on the described land for the term of the Agreement.

The Landowner(s) agree(s) to allow access (with advance notice) to the USFWS and the other cooperating partners(s) to implement the project described in Exhibit A, and to monitor project success.

The Landowner(s) retain(s) all rights to control trespass and retains all responsibility for taxes, assessments, and damage claims.

During the habitat retention period, the landowner must maintain the habitat restored under this award.

At the end of the habitat retention period, the habitat improvement project will become the sole property and complete responsibility of the Landowner(s). There shall be no obligation to the USFWS after the term of the Agreement has expired.

The Landowner(s) will be responsible for securing any necessary permits. Technical advice and support will be provided by participating agencies in the application for the permit(s). The Landowner(s) agree(s) to identify USFWS contribution to the project during public presentations, reports, or other information published about the project, as appropriate.

**USFWS:**

The USFWS will work with the Landowner(s) and Cooperator(s) signing this Agreement, throughout the entire Agreement term to support actions needed to ensure that the project is designed and constructed per the Agreement and functions as intended.

The USFWS, its agents, or assignees will provide advanced notice prior to accessing the Landowner(s) property to implement the project described in the work plan, and to monitor project success.

The USFWS assumes no liability for damage or injury other than that caused by its own negligence, on the above acreage. The USFWS does not assume jurisdiction over the premises by this Agreement.

**Spatial Information Sharing:** In accordance with the Privacy Act of 1974, permission must be obtained from the Landowner before any personal information can be released. The only information that can be shared is payment information that is authorized by law. Therefore, Landowner(s) consent is requested to allow for sharing of spatial information about this project solely with conservation cooperators providing technical or financial assistance with the restoration, enhancement or management of fish and wildlife habitat.

I/We, the Landowner, consent to having spatial information about this project shared with other conservation cooperators

I/We, the Landowner, do NOT wish to have any spatial information about this project shared with other conservation cooperators

**Signatures:**

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City of Lodi, Landowner

Date

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Brendan Woodall, USFWS Partners for Fish and Wildlife Program Biologist

Date

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Kurt Waterstradt, USFWS Partners Program State Coordinator

Date

## EXHIBIT A

The habitat improvements described below are agreed to by **City of Lodi**, the USFWS, in a Landowner Agreement dated 9/13/2021.

### **Landowner Contact Information:**

Name: City of Lodi

Mailing Address: 130 S Main Street

City: Lodi

State: WI

Zip code: 53555

Telephone Numbers: 608-592-3247

Email: [tweter@cityoflodi.us](mailto:tweter@cityoflodi.us)

### **Description of Habitat Improvement Project and Objectives:**

Project consists of restoring/enhancing 2.8 acres of a current fallow field to a wet mesic prairie. A diverse native prairie seed mix provided by U.S. Fish and Wildlife Service will benefit pollinators and grassland nesting birds. Specifically, nesting opportunities will increase for mallards and blue wing teal through this project. There are pair brooding ponds adjacent to this project, which will allow waterfowl to nest and successfully raise young. This property has been donated to the City of Lodi, known as Kohn Park and is open to the public and through this project serve as an educational opportunity for local students.

### **USFWS will:**

The Partners for Fish and Wildlife Program biologist will conduct a site review, develop a project plan, and will monitor the habitat restoration work. Restoration plans include applying grass specific herbicide twice, mowing, and no-till drilling/ broadcasting seed. The PFW biologist will plan and develop a diverse seed mix for 2.8 acres of native prairie (see attached map) and coordinate the planting with the landowner. The biologist will also provide management recommendations to the landowner for the duration of the landowner agreement.

### **The Landowner(s) will:**

Make their best effort to maintain the planted sites and control invasive species throughout the restoration area for the duration of the agreement. Maintain the site through mowing/prescribe burning to reduce the presence of invasive species. The USFWS cannot reimburse a landowner for prescribed fire nor assist in its implementation.

### **The other Cooperator(s) will:**

N.A.

**Additional information as required for the project:**

**General Time Line for the Project:**

Summer/Fall 2021: Mow fire breaks and conduct prescribed fire on site. Spray site with grass specific herbicide.



Spring/Summer 2022: Spray site with grass specific herbicide.

Spring/Summer 2022: No-till drill native prairie seed. Broadcast native prairie seed in areas that is too wet for a no-till drill to access.

# Kohn Park - City of Lodi



## Legend

-  Property Boundary
-  Prairie Restoration ~2.8 Acres

0 125 250 500 Feet

Columbia County  
GPS: 43.31934 -89.53115



**Budget Table:**

Object Class Categories <sup>a</sup>	Contributing Partners				
	Landowner	USFWS Partners Program	USFWS Other Programs	Other Non-USFWS	Totals
Personnel	\$	\$	\$	\$	\$
Fringe benefits	\$	\$	\$	\$	\$
Travel	\$	\$	\$	\$	\$
Equipment	\$	\$	\$	\$	\$
Supplies	\$	\$1,200	\$	\$	\$
Contractual	\$3,000	\$	\$	\$	\$
Other	\$	\$	\$	\$	\$
Other	\$	\$	\$	\$	\$
<b>Totals</b>	\$3,000	\$1,200	\$	\$	\$4,200

<sup>a</sup> The total cost-share by the Cooperator, Service and Landowner must remain the same, however allocations by category may be redistributed upon prior approval by the Service

Any work to be completed may be modified with the mutual agreement of the aforementioned parties.

**Budget Narrative:** The USFWS Partners Program is paying a total of \$1,200 for supplies for this project as itemized (estimated) below.

**Supplies:**

USFWS: Seed: \$1,200

**Contractual:**

Landowner: Fire Breaks: \$600

Prescribe burn: \$1,000

Herbicide #1: \$450

Herbicide #2: \$450

Planting Installation: \$500

**Total: \$4,200**