



PLEASE TAKE NOTICE that there will be a  
**City of Lodi Parks Committee meeting held on  
Tuesday, May 4, 2021 at 5:00 pm**  
in the Council Room, City Hall, 130 South Main Street, Lodi, WI.

In-person attendance is limited due to social distancing protocols and masks are encouraged. Virtual attendees interested in speaking must [register](#) on the City's website 24 hours prior to the meeting start time.

**Virtual Meeting Access:**

<https://zoom.us/j/93869605576?pwd=djRZdjZyS3RQa3MwV0diSHZ4Y2U4QT09>

**Meeting ID:** 938 6960 5576 **Password:** 042213

**Dial By Phone:** 1-312-626-6799 (Wisconsin); 888-475-4499 (Toll-Free)

## **Parks Committee Agenda**

1. Call to Order
2. Meeting Etiquette
  - The meeting Chair will:
    - Identify the number of public input registrations
    - Identify Alders or staff attending remotely (Stay muted when **not** speaking)
    - Acknowledge attendees prior to speaking
  - Virtual attendees should identify themselves in the chat box
  - In-person attendees should sign the attendance sheet
  - All attendees should raise their hand to be recognized prior to speaking
  - No side conversations
3. Committee Member Introductions
4. Public Input

***Must state name and address. Must be limited to items not on the agenda. Limited to two minutes unless otherwise extended. Committee's role is to listen and not discuss the item. Personnel issues cannot be discussed nor individuals named. Committee is unable to take action at this meeting.***

5. Approval of Minutes from October 6, 2020

Documents:

[10-6-20 Parks Committee Meeting Minutes.pdf](#)

6. Parks Financials

Documents:

[3 March 2021 GF Park Income Stmt Exps.pdf](#)  
[3 March 2021 Park Develop Balance Sheet.pdf](#)  
[3 March 2021 Park Develop Income Stmt.pdf](#)  
[3 March 2021 Pool Ops Balance Sheet.pdf](#)  
[3 March 2021 Pool Ops Income Stmt.pdf](#)  
[3 March 2021 Pool Ops Endowment Balance Sheet.pdf](#)

7. Discussion and Possible Recommendation Regarding Reduced Park Shelter Deposit for Concerts in Parks Series

2021 Dates: June 16, July 14, August 18 5-7 p.m.

Documents:

[Res 20-09 Grant Lodi Pride Concerts In The Park Reduced Deposit.pdf](#)

8. Discussion Regarding the Parks Committee's Mission statement and drafting a Parks Committee Vision statement
9. Discussion Regarding Development of a Comprehensive Project List, Including Estimates, Funding Sources, and Target Timelines
10. Director of Operations Report

Documents:

[Director Of Operations Rpt April 21.Pdf](#)

11. Next Meeting Date-Tuesday, June 1, 2021 at 5 p.m. and Agenda Items
12. Adjourn

Posted: \_\_\_\_\_

By: \_\_\_\_\_

**Members: Alders Goethel (Chair), Ripp, Stevenson and  
Citizens Bilkey, Kloberdanz, Vorlander, Welch**

Please inform the chair if you are unable to attend to ensure a quorum.

*Notice is hereby given that a majority of the City of Lodi Common Council may be present at a meeting of the Parks Committee to gather information about subjects over which they have decision making responsibility. This constitutes a meeting of the city council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N.W.2d 408 (1993), and must be noticed as such; although the City of Lodi Common Council will not take any formal action at this meeting.*

**City of Lodi Parks Committee Meeting  
Minutes of October 6, 2020**

**1. Call to Order**

Chair Clemens called meeting to order at 5:02 PM.

Committee Members Present: Rich Stevenson, Steve Clemens(virtual), Bill Welch, Mikel Bilkey, Geoffrey Vorlander (virtual), Letha Kelsey Klobberdanz (virtual)

Excused: Suzanne Miller

Staff Present: Julie Ostrander, Jennifer Sweeney, Terry Weter

Others: Mayor Ann Groves Lloyd, Marty Melchior (virtual)

**2. Virtual Etiquette Announcement.** Clemens reviewed the announcement.

**3. Public Input.** None.

**4. Approve Minutes from September 1, 2020**

**MOTION** (Welch/Stevenson) to approve the minutes from the September 1, 2020 meeting. Motion carried.

**5. Parks Financials.** No discussion.

**6. Inter-Fluve Presentation (Marty Melchior) and Discussion/Possible Recommendation Regarding Spring Creek Shoreline Alternatives**

Marty Melchior presented information regarding Spring Creek restoration ideas, including bank stabilization, watershed restoration, in-stream habitat, and funding ideas. Bilkey doesn't want to spend more money repairing the creek wall if a discussion topic includes allowing the creek meander more in the park.

Next steps as suggested by Melchior include an in-person workshop to discuss the options. Weter will work with Melchior to schedule some time to do a workshop.

**7. Discussion/Possible Recommendation Regarding Pool Budget Surplus**

This item was discussed at the finance and human resources committee meeting.

**8. Update on 2021 Parks Development Budget**

It was stated that there will likely be funding available for the Spring Creek wall and not much else.

**9. Update on Bicycle Repair Stations**

Bilkey discussed the locations of the bicycle repair stations with the donor. The donor thought the proposed locations were good. So, they will order them for spring installation and have them dedicated in the spring. The donor is donating the equipment as opposed to money.

**10. Discussion Regarding Potential DNR Grant Opportunities**

Welch came across an article regarding a DNR matching grant to build a new park in Eau Claire. Welch noted an interesting thing in the park design included activities and equipment for seniors, as opposed to small children. He thought making that one of the goals was an interesting concept. Welch will see if he can get some details regarding the grant used in Eau Claire. Groves Lloyd mentioned additional grant resources she came across regarding improving facilities.

**11. Update on Doctors Park Donor**

No update

**12. Next Meeting Date and Agenda Item**

The next regular meeting is scheduled for November 4, 2020 at 5:00 p.m. in City Hall.

**13. Adjourn**

**MOTION** (Bilkey/Stevenson) to adjourn at 6:08 p.m. Motion carried.

Minutes by Jennifer Sweeney, Management Analyst

28100  
Parks  
Income Statement Expenses  
For the Three Months Ending Wednesday, March 31, 2021

<u>Account Description</u>	<u>March</u>	<u>2021 YTD</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
<b>Parks</b>					
Parks PA Wages Straight Time	\$1,018	\$1,018	\$51,864	\$50,846	2%
Parks PA Wages Overtime	0	0	1,714	1,714	0%
Parks PA Employer Contrib Health	122	122	800	678	15%
Parks PA Employer Contrib Retirement	69	69	1,000	931	7%
Parks PA Employer Contrib FICA	63	63	4,099	4,036	2%
Parks PA Safety Coordinator	0	304	1,300	996	23%
Parks PA Electric	28	316	6,360	6,044	5%
Parks Tennis Court Utilities	13	49	300	251	16%
Electric Ballpark	115	251	500	249	50%
Parks Water	44	87	0	(87)	0%
Parks Water Tennis Courts	9	18	0	(18)	0%
Parks Water Ballpark	43	87	0	(87)	0%
Parks Sewer	15	30	0	(30)	0%
Parks Sewer Ballpark	15	30	0	(30)	0%
Parks PA Repair Maint Vehicle	0	0	1,500	1,500	0%
Parks PA Repair Maint Tennis Courts	0	0	500	500	0%
Parks Tree Trimming and Planting	0	250	4,000	3,750	6%
Parks Operating Supplies	0	0	3,400	3,400	0%
Parks PA Repair or Maintenance	0	479	3,700	3,221	13%
Parks PA Minor Equipment	0	0	2,000	2,000	0%
Parks PA Raw Materials	0	0	3,000	3,000	0%
Parks PA Gas & Fuel	0	0	2,500	2,500	0%
<b>Total Parks</b>	<b>1,553</b>	<b>3,172</b>	<b>88,537</b>	<b>85,365</b>	<b>4%</b>
<b>Recreation Programs &amp; Events</b>					
Recreation Programs & Events	0	0	8,250	8,250	0%
<b>Total Recreation Programs &amp; Events</b>	<b>0</b>	<b>0</b>	<b>8,250</b>	<b>8,250</b>	<b>0%</b>
<b>Total Park Expenses</b>	<b>1,553</b>	<b>3,172</b>	<b>96,787</b>	<b>93,615</b>	<b>3%</b>



Park Development 28229  
Balance Sheet  
For the Period Ending 3/31/2021

**Assets**

Cash & Investments	\$255,216
Receivables:	
Accrued Receivables	
<b>Total Assets</b>	<b><u>255,216</u></b>

**Liabilities**

Advance from Other Funds	<u>                    </u>
<b>Deferred Inflows of Resources</b>	<u>                    </u>

**Fund Balances (Deficits)**

Restricted	
Assigned	
Unassigned	246,680
Net Change in Fund Balance	8,536
<b>Total Fund Balances (Deficits)</b>	<b><u>255,216</u></b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances (Deficits)</b>	<b><u>255,216</u></b>



Park Development 28229  
 Park Development Income Stmt  
 For the Three Months Ending 3/31/2021

<u>Account Description</u>	<u>March</u>	<u>2021 YTD</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
<b>REVENUE</b>					
Park Reservation Fees	\$680.00	\$680.00	\$1,850.00	\$1,170.00	37%
General Investment Interest	84.83	(2.73)	1,500.00	1,502.73	0%
Rent - Land for Communications Tower	2,630.26	7,890.78	29,000.00	21,109.22	27%
<b>Total Revenue</b>	<b>3,395.09</b>	<b>8,568.05</b>	<b>32,350.00</b>	<b>23,781.95</b>	<b>26%</b>
<b>EXPENSE</b>					
Treasury Management Fees	15.27	32.16	160.00	127.84	20%
<b>Total Expense</b>	<b>15.27</b>	<b>32.16</b>	<b>160.00</b>	<b>127.84</b>	<b>20%</b>
<b>Net Income</b>	<b>3,379.82</b>	<b>8,535.89</b>	<b>32,190.00</b>	<b>23,654.11</b>	<b>27%</b>



Pool Operations 28223  
Balance Sheet  
For the Period Ending 3/31/2021

**Assets**

Cash & Investments	\$64,032
Receivables:	
Current Property Taxes	66,085
Accrued Receivables	
<b>Total Assets</b>	<b><u>130,117</u></b>

**Liabilities**

Advance from Other Funds

**Deferred Inflows of Resources**

**Fund Balances (Deficits)**

Restricted	
Assigned	
Unassigned	66,715
Net Change in Fund Balance	63,402
<b>Total Fund Balances (Deficits)</b>	<b><u>130,117</u></b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances (Deficits)</b>	<b><u>130,117</u></b>



Pool Operations 28223  
Pool Operations  
For the Three Months Ending 3/31/2021

<u>Account Description</u>	<u>March</u>	<u>2021 YTD</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
<b>REVENUE</b>					
General Property Taxes		\$66,085.00	\$66,085.00		100%
<b>Total Revenue</b>		<b>66,085.00</b>	<b>66,085.00</b>		<b>100%</b>
<b>EXPENSE</b>					
Aquatic Program Wages			20,000.00	20,000.00	0%
Aquatic Program Employer Contributions			1,530.00	1,530.00	0%
Aquatic Program Operating Supplies			500.00	500.00	0%
Publications Subscriptions Dues			120.00	120.00	0%
Pool Maintenance Wages		197.90	12,240.00	12,042.10	2%
Pool Maintenance Overtime Wages			1,500.00	1,500.00	0%
Pool Maintenance Employer Contributions		47.31	1,605.00	1,557.69	3%
Pool Maintenance Contracted Services			300.00	300.00	0%
Pool Maintenance Safety Coordinator		303.75	1,340.00	1,036.25	23%
Pool Maintenance Electric	507.16	1,760.88	15,000.00	13,239.12	12%
Pool Maintenance Water	129.00	258.00		(258.00)	0%
Pool Maintenance Sewer	15.08	30.16		(30.16)	0%
Pool Maintenance Natural Gas	45.60	72.80		(72.80)	0%
Pool Fund Raising Repair Maint Buildings			2,000.00	2,000.00	0%
Pool Maintenance Repair Maintenance Other			2,000.00	2,000.00	0%
Pool Maintenance Training Non-Labor			900.00	900.00	0%
Pool Maintenance Operating Supplies		11.99	1,800.00	1,788.01	1%
Pool Maintenance Chemicals			5,000.00	5,000.00	0%
<b>Total Expense</b>	<b>696.84</b>	<b>2,682.79</b>	<b>65,835.00</b>	<b>63,152.21</b>	<b>4%</b>
<b>Net Income</b>	<b>(696.84)</b>	<b>63,402.21</b>	<b>250.00</b>	<b>(63,152.21)</b>	<b>25,361%</b>





**Pool Operations Endowment 28877  
Balance Sheet  
For the Period Ending 3/31/2021**

**Assets**

Cash & Investments	\$103,000
Receivables:	
Accrued Receivables	
<b>Total Assets</b>	<b><u>103,000</u></b>

**Liabilities**

Advance from Other Funds	_____
<b>Deferred Inflows of Resources</b>	<b>_____</b>

**Fund Balances (Deficits)**

Restricted	
Assigned	
Unassigned	103,000
<b>Total Fund Balances (Deficits)</b>	<b><u>103,000</u></b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances (Deficits)</b>	<b><u>103,000</u></b>

**RESOLUTION 20-09**

**TO GRANT LODI PRIDE CONCERTS IN THE PARK SERIES  
A REDUCED DEPOSIT FOR PARK SHELTER RESERVATION**

**WHEREAS**, past practice has been to reduce the park shelter reservation deposit for Lodi Pride Concerts in the Park Series; and

**WHEREAS**, the Chamber pays the deposit for the shelter use; and

**WHEREAS**, for the summer of 2020, there are three dates reserved; and

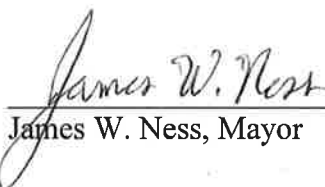
**WHEREAS**, the Parks Committee recommended reducing the deposit charge to \$25 per scheduled event for the Lodi Concerts in the Park series; and

**WHEREAS**, the Parks Committee also recommended reviewing the deposit amount annually upon the time of reserving the park shelter.

**NOW, THEREFORE BE IT RESOLVED**, that the deposit for the use of Habermann shelter is reduced to \$25.00 per scheduled event by the Lodi Pride Concerts in the Park Series; and

**BE IT FURTHER RESOLVED** that the reservation deposit will be reviewed annually.

Adopted by the Common Council of the City of Lodi, Wisconsin, on this 18th day of February, 2020.

  
James W. Ness, Mayor

Attest:   
Dawn A. Collins, City Clerk

Director of Operations – Report

Date: 4/30/21

To: Committee(s) & Council

RE: April 2021

## **Parks:**

We have two returning part-time employees this year, I still want to hire two more summer employees.

The Swimming pool may not be opening as the employee recruitment has been miserable, only one applicant and no applicants for Pool Manager. Positions are still advertised.

Conditions of bathrooms are:

Pool house bathrooms are being open to the public, locked at nights.

Bunker bathrooms are closed due to the need of repairs.

Habermann bathrooms need some repairs to open, target date to open Habermann is May 8.

Bathrooms at the concession stand are ready to open.

The swimming pool has some cracks in the floor, Neuman pools will be looking at them and advising on how best to repair them.

Hanging flower baskets were purchased for the downtown street lights. They were returned as the manufacturing process had the taper going the wrong direction. Still looking for other alternatives.

DNR grant was submitted for a multi-use bridge over spring creek behind the city hall. We should hear something in 6 -12 weeks, per DNR.

Nick Bilse purchased two new basketball posts, backboard, and hoops for the Fair street court. They arrived last fall and are now installed and will be finished by May 4.

Dave Ebert has donated two bike repair stations. One is being installed at Dr's park, the other is located at Habermann Park, completion date is expected by May 4.

The old basketball court and posts have been removed from Goeres East.

Shelters are being open for usage and picnic tables are being spaced out for COVID, so you may notice less than normal tables under the shelters.

All water fountains are off due to COVID regulations. The water bottle filling station will be installed by the concession stand.

The fire department performed a control burn on the rain garden. Repairs were made to some drain structures. Some of the drain pipes appear to not be functioning. We will monitor further. I have Jim Capper pricing out to install a few trees along the banks of the creek and by the highway. I also have Koltes getting me some plants to grow on the banks for ground cover and erosion control. These plants will not require much, if any maintenance.

Several trees were removed during the winter and several were planted last fall.

Waiting on a response from Brian Schmidt for an estimate to repair the Long Pond and fountain.