

MEMORANDUM

To: Jennifer Sweeney, City Administrator, City of Lodi  
From: Chrisitan Reid, Project Engineer, Town & Country Engineering  
Date: 12/19/2025  
Subject: Sauk Street - Pay Request #4  
Review and Recommendation for Approval

Jennifer,

I have reviewed the completed submittal for Pay Request No. 4 for Sauk Street Project as submitted by A-1 Excavating. Based on the documentation provided and on-site progress observations, I recommend the approval of the pay request for \$113,204.33. This total represents \$1,869,813.85 of eligible costs, minus a 2.5% retainage (\$46,745.35) that will be held until the end of the project, minus previous payment of \$1,709,864.17 (Pay Apps #1 , #2, and #3).

The project is substantially complete as of the previous pay request. The work completed to date aligns with the quantities and unit prices in the contract documents, and I have verified the billing accuracy against field observations. Project change orders have been reviewed by the engineer and City staff and will be issues for approval prior to the final payment application. Once the change orders are approved, the final payment application including the change orders and the release of the retainage will be issued.

Based on the associated project components for this period and the agreed upon method for assigning costs, the total costs are split as follows:

Water: \$637,799.83

Sanitary Sewer: \$503,753.46

Storm Sewer: \$185,476.20

Remaining (Street): \$496,039.01

I recommend the City approve this pay request for processing and payment in accordance with the contract terms.

Sincerely,  
TOWN & COUNTRY ENGINEERING, INC.



Christian Reid, P.E.  
Project Engineer