

# MEETING MINUTES

LF4 | REVISION 0 | REVISED 1/25/2021

<b>DATE AND TIME</b>	Monday, March 20, 2023 5:45 p.m.
<b>LOCATION</b>	Lodi Public Library, 130 Lodi Street, Lodi, WI 53555
<b>ATTENDANCE, PRESENT</b>	Clark, Potter, Herman, Chambers, Kutz, Poelma, Pardo, Beckman (also LeClair)
<b>ATTENDANCE, ABSENT</b>	Nesheim, Griffin

<b>CALL TO ORDER</b>	Clark calls meeting to order at 5:47 p.m.
<b>INTRODUCTION OF VISITORS</b>	No visitors.
<b>CORRESPONDENCE</b>	No correspondence.
<b>MINUTES FROM PREVIOUS MEETING</b>	Herman moves to approve as submitted, Chambers seconds. Minutes approved as submitted. Beckman abstains.
<b>TREASURER’S REPORT</b>	Reviewed treasurer’s report.
<b>MONTHLY LIBRARY STATISTICS</b>	Reviewed monthly statistics.
<b>DIRECTOR’S REPORT</b>	Reviewed director’s report.
<b>DOCUMENT SECURITY</b>	Reviewed process to transition document ownership to the library. Recommendation is to transition documents board members create to the library as a best practice.
<b>ADJACENT COUNTY REIMBURSEMENT</b>	Reviewed county reimbursement.
<b>COMMITTEE REPORTS</b>	<p>Standing Investment Fund:</p> <ul style="list-style-type: none"> <li>Investment Fund annual meeting to be scheduled.</li> </ul> <p>Policy Review:</p> <ul style="list-style-type: none"> <li>Program room policy - reviewed and offered comments</li> <li>Conference room policy - reviewed and offered comments</li> </ul> <p>Nominating:</p> <ul style="list-style-type: none"> <li>Existing officers remaining on the board for the next year are interested in remaining as officers. Board will have one officer position open as new members join this spring.</li> </ul>

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<b>ADJOURNMENT</b>	Herman moves to adjourn, Potter seconds. Meeting adjourns at 7:10 p.m.
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Respectfully submitted,  
Erin Kutz