

MEETING MINUTES

LF4 | REVISION 0 | REVISED 1/25/2021

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| DATE AND TIME | Monday, March 21, 2022 5:30 p.m. |
| LOCATION | Lodi Public Library, 130 Lodi Street, Lodi, WI 53555 |
| ATTENDANCE, PRESENT | Clark, Poelma, Kutz, Gajek, Herman, Pardo, Beckman, also LeClair |
| ATTENDANCE, ABSENT | Griffin, Chambers, Hunt |

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| CALL TO ORDER | Clark calls meeting to order at 5:32 p.m. on March 21, 2022. |
| INTRODUCTION OF VISITORS | Brenda Ayers, City Administrator |
| TRUSTEE TRAINING | Reviewed Trustee Essential 9: Managing the Library's Money and identified opportunities for clarifying processes around review of expenditures. |
| CORRESPONDENCE | No correspondence to review |
| MINUTES FROM PREVIOUS MEETING | Herman moves to accept, Gajek seconds. Minutes approved as submitted. Beckman and Kutz abstain. |
| TREASURER'S REPORT | Reviewed February and March Treasurer's reports. Gajek moves to approve, Beckman seconds. Motion approved to accept February and March reports as submitted. |
| LIBRARY BILLS | Reviewed monthly bills. |
| MONTHLY LIBRARY STATISTICS | Reviewed monthly statistics report. |
| DIRECTOR'S REPORT | Reviewed director's report, including Children's room renovation progress, early literacy collection progress, staffing updates, planned summer programs, story time restart. |
| PRESIDENT'S REPORT | Reviewed progress updates on SCLS funds. |
| BOARD MEMBER APPLICATION REVIEW | Reviewed board member applications. Herman moves to submit Kate Nesheim and Renee Potter for board membership. Motion approved. |
| FRIENDS REPORT | Reviewed Friends update. |
| SCHOOL REPRESENTATIVE REPORT | No school representative report this month. |

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| COMMITTEE REPORTS | Janitor committee update: Director looking at several options. Nominating committee formed: Poelma and Griffin Endowment fund committee: Clark, Kutz, and Pardo |
| POLICY REVIEW | Reviewed revisions to LP3: Library Card and Materials Use Policy. Gajek moves to approve LP3 as revised, Beckman seconds. LP3: Library Card and Materials Use Policy approved. |
| ADJOURNMENT | Herman moves to adjourn, Gajek seconds. Meeting adjourned at 7:40. |

Respectfully submitted,

Erin Kutz