

**City of Lodi Public Safety Committee Meeting
Minutes of 08/04/2021**

1. Call to Order

Chair Hansen called the Public Safety Committee meeting to order at 4:00pm.

Committee Members Present: Eric Hansen, Tim Ripp, Nick Strasser

Others Present: Mayor Ann Groves-Lloyd, Brenda Ayers, Lanette Mayberry, Julie Ostrander, Terry Weter, Wayne Smith, Melissa Randall-O'Neil, Cathie Malin.

2. Meeting Etiquette

Chair Hansen reviewed the virtual etiquette announcement for the meeting.

3. Public Input

Cathie Malin introduced herself to the committee and advised that she serves on the board of the Lodi Golf Course. It was brought to her attention that someone had been driving their golf cart on city streets. Cathie stated, as a representative of the board, she was not aware that there was an ordinance in place prohibiting golf carts on city streets. Cathie expressed that they charge members trail fees that store their carts off site as they have limited on site capacity to store carts. Traditionally, people who live in this neighborhood & store their carts at their homes, have driven their carts to the course. Cathie asked if there was an option to modify current ordinance with language regarding any possible safety features for the carts or set hours if they were to travel on roadway.

4. Approval of Minutes from July 6th, 2021

MOTION (Hansen/Ripp) to approve the minutes from the July 6th, 2021, meeting. Roll call vote taken: Aye- (Hansen/Ripp) Abstain- (Strasser). **Motion carried.**

5. Building Permit Monthly Report

The cumulative building permit monthly report was reviewed. No discussion or questions on projects/financials.

6. ECCJMC Monthly Report

The ECCJMC Monthly Report was reviewed. Financials trending as they had been a year prior to 2020. No other discussion or questions on financials.

7. EMS Monthly Report

No reports provided/no discussion took place.

8. Discussion and Possible Action on Emergency Operations Plan

Groves-Lloyd noted discussion that took place a year ago regarding an outdated emergency operations plan. Common Council appointed EMS Director, Russ Schaefer, to be the City of Lodi, Emergency Operations Management Director. The attached plan, written by Schaefer, has gone through several read throughs and reviews. Groves-Lloyd felt that it was ready for release. Groves-Lloyd did note some additional flow charts and a city contact list would be added, and

that the document should be finalized before the next Common Council meeting. **MOTION** (Strasser/Ripp) to recommend the City of Lodi EOP Plan to Common Council. Roll call vote taken- Aye (Hansen, Ripp, Strasser); Nay (0). **Motion carried.**

9. Fire Department Monthly Report

Reports reviewed. Strasser discussed building issues at the current fire station, with no working electrical in the restroom area for some time now due to a generator issue and circuit shortage. West Point was leading in calls for the month and there was an uptick in brush fires as well as activity/population increase in the area. The Fire Department budget should be presented for the first time at this month's commission meeting. There was some frustration by the commission on the lack of progress with the site selection committee report. Groves-Lloyd noted a triangle meeting had been set up for next week Wednesday regarding the above concern.

10. Police Department Monthly Report

Smith indicated it had been a busy summer. July's activity report showed 473 calls 07/01/21-07/28/2021, which averaged 17 calls per day. One hit & run crash that occurred near Shell Gas Station was captured on camera, and a vehicle registration tag was obtained through video, with a driver being identified/cited for this incident. A summary was provided on recent cameras installed and what they were used for. Intoximeter training was provided for all sworn staff and 1st Offense OWI's would now have the option for a breath test/rather than blood draw which is a cost saving factor for the city. Two officers will be attending Wisconsin Narcotics Officer training which is funded by LCAT. National Night Out was a successful event with an estimated 500 people in attendance. Coffee with a Cop was scheduled to provide public discussion and community outreach. If successful, Smith had hoped to do this once a month at other businesses in the city.

10.a. 2022 Budget Discussion

Smith stated the asset forfeiture balance has been stagnant and at the same amount since he came on board in 2019. This funding typically comes from federal asset seizures from drug offenses, and funds can be used to fight other crime, but can't be used to supplement your core budget. Strasser asked if this fund could be used for training purposes. Smith noted in the past, people were not receptive to accessing those funds. Groves-Lloyd did recommend using funds from the asset forfeiture balance for something above and beyond what was asked for in the budget and possible training.

The K9 balance had also remained stagnant & unchanged since Smith joined the department in 2019. Smith noted the balance only changed if a donation came into the PD. The department currently does not have a canine and a brief discussion took place on what the donated funds could be used for. Groves-Lloyd would like to see those funds possibly used for a dog park to honor those who donated.

Smith discussed the following line items of the law enforcement budget that changed:

Wages increased using a factor from CPI. Part time hours were decreasing the need for overtime hours the way shifts were structured currently. This year, overtime was budgeted at \$43,020. Smith wanted to reduce that to \$25,000. Part time was budgeted at \$23,644 this year and Smith wanted to increase that to \$52,000 to allow for 2,000 hours of part time coverage. Recruitment was reduced from \$2,000 to \$1,500 with anticipated retention of current staff. The Bar Buddies grant revenue shows as an expense on this budget, but that expense is offset by a fully funded DOT grant. Bar Buddies did not participate this year and that line item shows 0. Car maintenance has improved with the addition of two new patrol vehicles. Smith was requesting the same amount as last year with the current fleet. Subscription & Support Agreements went up at the County level and cover additional costs to run programs as well as fees per machine used. Minor Equipment was budgeted at \$4,000 to replace a portable radio and AED. Weter advised an AED cost is around \$2,000. Groves-Lloyd indicated there may be possible grants for this expense. It was also discussed whether the seizure fund could be used to replace the portable radio or not. IT equipment increased from \$19,000 to \$19,500 to replace the current radar trailer which is 11-12 years old & non-operational, as well as the purchase of body cameras estimated to cost \$650 per unit. Lt. Nichols was currently working on a grant for body cameras. Smith was requesting two new squad vehicles to replace squad 1 (2014, Taurus, 121,000 miles) as well as the truck. Smith discussed that the Parks Dpt. expressed interest in the truck and felt that it would be useful for them. It was mentioned that the cost of a new truck for parks would be more than the cost of a new squad for the police department. Strasser indicated the plan had been to replace one squad per year. Smith noted that there are currently five squads in the fleet: The 2015 truck, which the Chief operates, the 2018 Taurus which Lt. Nichols operates, the two new Explorers and the 2014 Taurus which is not used as the maintenance budget runs up to make repairs to the 2014 squad when driven. Smith felt that the squads would last five years on average and a five-year rotation did prove to better as far as the cost of maintenance as well as resale later down the road. The garage renewal of lease increased by 4%. No additional line items were discussed.

11. Next Meeting Date

The next regularly scheduled Public Safety Committee meeting is September 7th, 2021 at 4:00pm.

12. Adjourn

MOTION (Strasser/Ripp) to adjourn at 4:47pm. Roll call vote taken- Aye (Hansen, Ripp, Strasser); Nay (0). **Motion carried.**

Minutes by Melissa Randall-O'Neil, Administrative Assistant, Lodi Police Department.