

City of Lodi
Finance & Human Resources Committee
Minutes of August 10, 2021

1. Call to Order.

Chair Stevenson called the meeting to order at 5:00 PM.

Committee Members Present: Rich Stevenson, Eric Hansen, Nick Strasser, Peter Tonn, Tim Ripp and Mike Goethel

Staff Present: Julie Ostrander, Sandy Bloechl, Brenda Ayers, Terry Weter, Chief Wayne Smith and Lieutenant William Nichols

Others: Brian Roemer from Ehlers, Andy Zimmer and Rob Uphoff from MSA

2. Virtual Etiquette Announcement. No one was online so this was skipped.

3. Public Input - none

4. Approval of Minutes from July 13, 2021

MOTION (Goethel/Strasser) Approval of minutes from July 13, 2021. Roll call vote- Aye (Stevenson, Hansen, Strasser, Tonn, Ripp and Goethel); Nay (0) **Motion carried.**

5. Financials

6. Discussion and Possible Recommendation Regarding Proceeding with the Sewer Rate Study

Roemer gave an overview on his report on the sewer rate increase study. Recommends using debt for larger projects because rates are so low. Last increase was 3 years ago. A 3% increase will cost about \$.45 on service charge and \$.29 per thousand beginning 2022.

MOTION (Hansen/Goethel) Recommend to Council 3% sewer rate increase. Roll call vote- Aye (Stevenson, Strasser, Hansen, Tonn, Goethel, Ripp); Nay (0). **Motion carried.**

7. Discussion and Possible Recommendation Regarding a Budget Amendment (Sewer Rate Study)

MOTION (Hansen/Strasser) Recommend to council Resolution 21-XX Amending 2021 Lodi Utilities Budget for the Wastewater Rate Case. Roll call vote -Aye (Tonn, Strasser, Hansen, Stevenson, Goethel, Ripp); Nay (0). **Motion carried.**

8. Discussion and Possible Recommendation Regarding CVMIC's Two Year Liability Renewal Package

Ostrander explained that every 3 years CVMIC will give options available. Since we've had CVMIC we have had no liability claims.

MOTION (Tonn/Stevenson) Recommend to council Resolution 21-XX Approving CVMIC Membership and Accepting Option 1 Liability Insurance Proposal 2022 to 2024.

There were questions on if it was for 2022 to 2024 or 2023 to 2024. Ayers will verify with CVMIC before council meeting.

MOTION (Strasser/Hansen) change to Option 2. Roll call vote- Aye (Goethel, Stevenson, Hansen, Ripp, Strasser, Tonn) Nay (0). **Motion carried.**

MOTION (Strasser/Hansen) Recommend to council Resolution 21-xx with option 2 Approving CVMIC Membership. Roll call vote- Aye (Tonn, Strasser, Ripp, Hansen, Stevenson, Goethel) Nay (0). **Motion carried**

9. Budget Discussion

Chief Smith presented the larger differences in the 2022 budget request. Body cameras are not mandated by the state yet. Chief is looking at hiring part-time officers to cover hours and decrease overtime. Goethel wanted to know if body cameras would affect our insurance premiums. It will be checked into.

10. Discussion and Possible Recommendation Regarding MSA Contract

Zimmer said MSA has been working with the city since the 1960s. Zimmer pointed out that the Master Services Agreement does not require the city to use MSA for everything. The city would be allowed to go with other firms. MSA will start supplying us with an annual report of the activity for the year. The attorney has reviewed this contract.

MOTION (Stevenson/Ripp) Recommend to Council entering into the Service Agreement with MSA. Roll call vote- Aye (Goethel, Stevenson, Hansen, Ripp, Strasser, Tonn) Nay (0). **Motion carried.**

11. Discussion and Possible Recommendation Regarding Adoption of a Donation Policy

Because of time this should be moved to the council meeting

12. Convene to Closed Session Motion (Goethel/Hansen) Roll call vote- Aye (Tonn, Stevenson, Hansen, Ripp, Goethel, Strasser); Nay (0). **Motion carried. Convened to close session at 6:26 p.m.**

Pursuant to Wis. Stat. Sec. (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (appoint interim Administrator)

13. Reconvene to Open Session MOTION (Strasser/Tonn) to reconvene in open session. Roll call vote – Aye (Goethel, Tonn, Ripp, Strasser, Stevenson, Hansen); Nay (0). **Motion carried. Reconvened to open session at 6:43 p.m.**

14. Discussion/Possible Action Regarding Items Discussed in Closed Session. MOTION (Stevenson, Hansen) to authorize the Mayor to appoint Brenda Ayers as Interim Administrator as of August 16, 2021. Roll call vote- Aye (Stevenson, Hansen, Tonn, Goethel, Strasser, Ripp); Nay (0). **Motion carried.**

15. Director of Administration Report

Due to time this was passed.

16. Next Meeting Date. The next Special Meeting Tuesday, August 24th at 5:00 p.m.

17. Adjourn. MOTION (Stevenson/Strasser) to adjourn at 6:45 p.m. Voice vote – all Ayes. **Motion carried.**

Minutes by Sandy Bloechl, Accounting Manager/Treasurer