

MEETING MINUTES

LF4 | REVISION 0 | REVISED 1/25/2021

DATE AND TIME	Monday, September 20, 2021 at 4:30 p.m.
LOCATION	Lodi Public Library, 130 Lodi St. Lodi, WI 53555
ATTENDANCE, PRESENT	Kutz, Chambers, Gajek, Clark, Pardo, Hunt, Beckman, Poelma (also LeClair)
ATTENDANCE, ABSENT	Griffin, Herman

CALL TO ORDER	Called to order by Clark at 4:30 p.m. on Sept. 20.
INTRODUCTION OF VISITORS	No visitors at this meeting.
TRUSTEE TRAINING	Reviewed trustee training and discussion.
CORRESPONDENCE	Correspondence reviewed.
MINUTES FROM PREVIOUS MEETING	Gajek moves to approve, Hunt seconds. Minutes approved as amended.
TREASURER’S REPORT	Poelma moves to approve, Beckman seconds. Treasurer’s report approved as submitted.
LIBRARY BILLS	Bills reviewed.
MONTHLY LIBRARY STATISTICS	Reviewed library statistics.
DIRECTOR’S REPORT	Reviewed director’s report.
PRESIDENT’S REPORT	Reviewed the president's report. Vice president job description will be updated to include role as board representative for library staff.
FRIENDS REPORT	Reviewed Friends report.
SCHOOL REPRESENTATIVE REPORT	Shared opportunities to connect the library with each of the schools in Lodi. Focus this month on opportunities with the primary school.
COMMITTEE REPORTS	Collection Management policy reviewed. Gajek moves to approve, Chambers seconds. Policy approved as submitted. With approval of policy, Collection Management policy committee dissolved.

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PANDEMIC RESPONSE	Discussed pandemic response and current mask policy.
ADJOURNMENT	Kutz motions to adjourn, Beckman seconds. Meeting adjourned at 6:04 p.m.

Respectfully submitted,
Erin Kutz